



Board of Directors

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Phyllis Weaver
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Leroy Giles
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Joseph Blanchard

Emily Virgin

Ashley McCarter

Becky Van Hoosen

Ron Faulk

Laura Ingram

Daniell LeGrande

Wendy Swatek, JD,
MPA Executive Director

CORPORATE BOARD MEETING

April 22, 2025

5:30 PM

AGENDA

I. Call to Order

II. Approval of Minutes

A. February 25, 2025 Board Meeting

III. Acceptance of Financial Reports

A. February, 2025

IV. Standing Business

- A. Discussion and/or Action re: Approval of Proposed Facility Projects Including Equipment Purchases Over \$5000.
- B. Discussion and/or Action re: Approval of Report on Policy Council Meeting from Board Liaison/Policy Council Member.

V. Consent Agenda

- A. Discussion and/or Action re: Acceptance of the Head Start Director's Report for February and March, 2025.
 - 1. Enrollment
 - 2. Facilities
 - 3. Accidents
 - 4. Volunteer In-Kind
 - 5. Average Daily Attendance
 - 6. Meals Served (CACFP)
 - 7. (90) Day Screenings
- B. Discussion and/or Action re: Acceptance of the Youth Services Program Statistical and Counseling Statistics for February and March, 2025.

- C. Discussion and/or Action re: Acceptance of the Medicaid Audit.
 - 1. 1st Quarter 7-1-24 to 9-30-24
 - 2. 2nd Quarter 10-1-24 to 12-31-24
- D. Discussion and/or Action re: Acceptance of the 401 (K) Savings Plan Statement of Changes in Net Assets Monthly Ending January, February and March, 2025.
- E. Discussion and/or Action re: Acceptance of the Minutes of the 2nd Quarter Program Evaluation Committee Meeting on February 19, 2025.
- F. Discussion and/or Action re: Update to Agency Policies for CARF Review. (Crossroad Website Board Link – Updates are highlighted)
 - 1. BHOP
 - 2. Technology System Plan
- G. Discussion and/or Action re: Acceptance of the 3rd Quarter Incident/Accident Report for Jan, Feb, Mar. 2025.
- H. Discussion and/or Action re: DHHS, ACF-OHS-IM-25-03, Promoting Healthy Nutrition for HS Children and Families.
- I. Discussion and/or Action re: Approval of HS/EHS Budget Revision.

VI. Old Business

- A. Discussion and/or Action re: Stroud Building Update.

VII. New Business

- A. Discussion and/or Action re: Youth Services Updates
 - 1. Counseling
 - 2. CERC
- B. Discussion and/or Action re: Approval of the 2023 Management Report.
- C. Discussion and/or Action re: Selection of Insurance Advisor/Broker.
- D. Discussion and/or Action re: 2025 CARF Survey.
- E. Discussion and/or Action re: Update of Federal Office of Head Start and the Executive Branch.
- F. Discussion and/or Action re: Other Business Not Known at Time of Agenda Preparation.

VIII. Announcement

IX. Adjournment

Crossroads Youth & Family Services, Inc.
BOARD MEETING MINUTES

February 25, 2025

BOARD MEMBERS PRESENT: Andrea Marler (Chair), Dana Moore (Vice Chair), Phyllis Weaver (Treasurer), Leroy Giles (Past Chair), Joseph Blanchard, Ron Faulk, Becky Van Hoosen, Laura Ingram

OTHERS PRESENT: Wendy Swatek, Kate Butler, Terrie Vicknair, John Griffith, Denise McClure, Jennifer Prince, Tydree Lewis

I. Call to Order

Chair Andrea Marler determined that a quorum was present, and the meeting was called to order at 5:35 PM.

II. Presentation of the Independent Audit

The Independent Audit was presented by Kyle Hubble of Rose Rock, CPA's.

III. COR, PQA and CLASS Period 1 Presentation

The COR, PQA and CLASS was presented by Education

Coordinators, Juanita Bostick, Brandi Brocker and Leanne Condray.

A motion to accept the COR, PQA and CLASS, Period I Presentation was made by Treasurer Phyllis Weaver; followed by a second, the motion carried.

IV. Approval of the Minutes of the November 19, 2024 Meeting.

A. November 19, 2024 Board Meeting

A motion to approve the Minutes of the November 19, 2024 Board Meeting was made by Ron Faulk; followed by a second, the motion carried.

B. February 11, 2025 Board/Zoom Meeting

A motion to approve the Minutes of the February 11, 2025 Board/Zoom Meeting was made by Laura Ingram; followed by a second, the motion carried.

V. Acceptance of Financial Reports

A. October, 2024

B. November, 2024

C. December, 2024

D. Youth Services Budget Revision

The October 2024 and November 2024 Financials were presented by CFO John Griffith at the January 23, 2025 Finance Meeting and sent to the Board via email for approval.

CFO John Griffith presented the December 2024 Financial Reports and the Youth Services Budget Revision.

A motion to accept the Financial Reports and the Youth Services Budget Revision was made by Laura Ingram; followed by a second, the motion carried.

VI. Standing Business

A. Discussion and/or Action re: Approval of Proposed Facility Projects Including Equipment Purchases Over \$5,000.

1. Agra Turf: \$11,035.75
2. Maud Turf: \$8125.00
3. Maud Flooring: Estimated \$7,200.00
4. Seminole (Strothers) Flooring: Estimated \$14,000.00

A motion to approve the Proposed Facility Projects Including Equipment Purchases Over \$5,000 was made by Ron Faulk; followed by a second, the motion carried.

B. Discussion and/or Action re: Approval of Report on Policy Council Meeting from Board Liaison/Policy Council Member:

No Policy Council Report due to non-quorum for meeting.

VII. Consent Agenda

A. Discussion and/or Action re: Acceptance of the Head Start Director's Report for November and December 2024 and January 2025.

1. Enrollment
2. Facilities
3. Accidents
4. Volunteer In-Kind
5. Average Daily Attendance
6. Meals Served (CACFP)

B. Discussion and/or Action re: Acceptance of the Youth Services Program Statistical and Counseling Statistics for November and December, 2024 and January, 2025.

C. Discussion and/or Action re: Acceptance of ACF-OHS-PI-24-07, Final Rule to Delay Effective Date for Increasing the CLASS Instructional Support Domain Competitive Threshold.

D. Discussion and/or Action re: ACF-OHS-PI-25-01 dated January 6, 2025; Child Care and Development Fund; Head Start; Construction and Major Renovation Procedures for Indian Tribes, AIAN.

E. Discussion and/or Action re: ACF-OHS-IM-25-01 dated January 14, 2025; Child Care and Development Fund; CCDF; Tribal Lead Agencies: AIAN, HS

Region XI; Tribal Home Visiting; Food Security; Indigenous Food Sovereignty.

- F. **Discussion and/or Action re:** ACF-OHS-IM-25-02 dated January 17, 2025; Fiscal Year 2025 Monitoring, CLASS.
- G. **Discussion and/or Action re:** Notice of Award #06CH012479; Non-Competing Continuation.
- H. **Discussion and/or Action re:** Acceptance of the 401K Savings Plan Statement of Changes in Net Assets Available for Plan Benefits Month Ended October 2024.
- I. **Discussion and/or Action re:** Acceptance of the 2nd Quarter Incident/Accident Report for October, November and December, 2024.
- J. **Discussion and/or Action re:** Acceptance of the Review of Accessibility Plan and Information Report for FY 2025.
- K. **Discussion and/or Action re:** Volunteer and Community Relations Coordinator Job Description Update.
- L. **Discussion and/or Action re:** Approval of Malpractice and Violations of the Code of Ethics for the Period of February 21, 2024 – February 20, 2025.
A motion to approve the Consent Agenda was made by Laura Ingram; followed by a second, the motion carried.

VIII. Old Business

- A. **Discussion and/or Action re:** Stroud Building Update
Executive Director Wendy Swatek stated were all set to attend the Temporary Injunction Hearing when the Judge had to recuse herself because of a matter of conflict of interest. While Mrs. Hammerly has lost another attorney and still refuses to litigate, so we cannot move forward. Our Attorney fees are over \$46K, however our renovation/update of the property exceeds this amount, so we must move on. No motion required.

IX. New Business

- A. **Discussion and/or Action re:** Youth Services Updates
 - 1. Counseling
No update for Counseling as Director Jennifer Foster was not in attendance.
 - 2. Shelter
Director of Shelter Services Tydree Lewis stated things are going well. We have four residents who have resided there for over 3 months. Norman Bible Church provides our residents with a lot of activities and outing opportunities. They planned outings for them during the Spring Break. We really appreciate all they do for our organization. No motion required.

B. Discussion and/or Action re: Annual Review and Approval of All Organization Plans. (Crossroads Website Board Link)

1. Organizational Quality Policies
2. Human Resources Policies
 - a. Youth Services
 - b. HS/EHS Personnel Policies
3. Health and Safety Policies
4. Financial Policies
5. Behavioral Health Outpatient Program Policies
6. Emergency Youth Shelter Policies and Procedures
7. Governance
8. Job Descriptions

A motion to accept the Annual Review of All Organizational Plans was made by Laura Ingram; followed by a second, the motion carried.

C. Discussion and/or Action re: TSET Discovery Grant Update.

ED Wendy Swatek stated Heather Ariyeh of Monster Soup LLC has a work history with our Board Chair Andrea Marler, and reached out to her about Crossroads submitting the TSET Grant on Heather's behalf. ED Wendy Swatek stated that Heather did not have established audits and the significance of what is required to apply for a TSET Grant.

This was discussed at the February 11, 2025 Board/Zoom Call. A motion was made to approve the permission to seek the grant. Provided in this Board Packet are two Resume's and Heather's outline on what the program entails. Monster Soup LLC slideshow was presented by Heather Ariyah. She stated they are a Youth Public Health Leadership Organization and the mission is to train youth in doing public health project's, so they can make a change in their own communities. The slide included Board Member information, Pier to Pier Coping Skills Workshops, Pediatric Partners Initiative, Podcast and Social Media projects pertaining to education on the effects/risk of Marijuana and alcohol, dispensary laws, voter education, Spanish speaking community outreach, among others.

Laura Ingram asked about oversight. ED Wendy Swatek stated she is on our organizational chart under our Clinical Director. However, all reporting requirements will be directly thru TSET. We will be receiving the funds from TSET that will be dispersed to Monster Soup LLC, minus our 15% administrative fee.

Past Chair Leroy Giles stated that his concern is this does not align within the scope of our Mission Statement and perhaps we will partner again with others who may not fit the scope of our mission.

Chair Andrea Marler stated that our mission is to also support youth and families in the prevention realm. She stated we will not open Crossroads as a fiscal agent to anyone that wants to do grants underneath us. She said prevention is so important and our Head Start Family Advocates and Shelter Services do just that by providing protective factors that lowers the risk of making poor choices later in life. This aligns with Heathers organization and she agreed to also work with our youth shelter residents and set up an advisory council.

ED Wendy stated we already receive a TSET grant (OAYS office administers) and each month we submit a claim and they disperse the check to us. ED Wendy Swatek believes that Heather's organization lines up with our Youth Services part of the organization and OAYS want us to focus more on prevention. This dovetails well within our scope of the organization. This is a three-year grant and Heather is actively applying for other grants as well. Heather assured the Board she will work very hard to insure the success of this program.

D. Discussion and/or Action re: Acceptance of the 2nd Quarter 10-24 to 12-31-24 Medicaid Audit. (to be tabled)

E. Other Business Not Known at Time of Agenda Preparation.

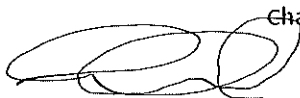
No other Business at time of Agenda Preparation.

X. Announcements

No announcements

XI. Adjournment

There being no further business, the meeting was adjourned by Chair Andrea Marler at 7:11 PM.

 Chairman of the Board

Andrea Marler, Board Chair

Crossroads Youth & Family Services, Inc.
Balance Sheet
As of 02/28/2025

	Current Year	Prior Year
Assets		
Cash & Cash Equivalents		
Petty Cash	\$ 504.00	\$ 504.00
Cash in Arvest Bank	288,314.56	47,863.44
Cash in Armstrong Bank	3,331,310.62	2,905,619.56
BancFirst - Childcare Subsidy	45,052.07	20,298.93
Total Cash & Cash Equivalents	3,665,181.25	2,974,285.93
Other Current Assets		
Accounts Receivable	724,008.85	1,443,182.73
Employee Receivable	(40.41)	249.26
Prepaid Insurance	65,103.01	45,953.30
Prepaid Workers Comp	20,703.00	13,859.83
Prepaid Expense Other	0.00	0.00
Deposits	1,250.00	150,946.50
Total Other Current Assets	811,024.45	1,654,191.62
Long-term Assets		
Property & Equipment	6,607,702.44	8,112,892.50
Total Assets	<u>\$ 11,083,908.14</u>	<u>\$ 12,741,370.05</u>
Liabilities		
Accounts Payable	\$ 228,135.84	\$ 144,570.12
Deferred Revenue	45,000.00	886,532.38
Accrued Workers Comp	22,085.01	22,902.06
Accrued Wages	314,355.80	250,387.05
Accrued Vacation	136,581.79	116,287.83
Payroll Taxes Payable	96,775.85	76,598.60
Employee Insurance Withholding	35,368.86	46,499.43
Employee Retirement Withholding	20,329.98	17,470.27
Flexible Spending Account	8,675.38	8,675.38
Employee Garnishment	2,820.77	2,321.23
PPP Loan	0.00	0.00
Total Current Liabilities	910,129.28	1,572,244.35
Long-term Liabilities		
Operating Lease Liability-Right of Use	1,595,129.00	1,918,541.00
Total Liabilities	2,505,258.28	3,490,785.35
Net Assets		
Beginning Net Assets	8,463,365.33	9,096,850.29
Temporarily Restricted Net Assets	28,974.91	82,145.64
Current YTD Net Income	86,309.62	71,588.77
Total Net Assets	8,578,649.86	9,250,584.70
Total Liabilities and Net Assets	<u>\$ 11,083,908.14</u>	<u>\$ 12,741,370.05</u>
	0.00	

*Temp Restricted Assets is comprised of Shelter Clothing (\$2,676.70)
Sarkeys (\$5,000.00) Coach V12 Foundation (\$5,209.17)
Caleb's Cause (\$23.98) McMahon Foundation (\$8,333.36)
Carmax-Shelter (\$372.10) UW-Shelter (\$1,755.48)
Cavender-Shelter (\$165.29) Anderson Foundation (\$3,333.36)
Dream Catchers (\$2,032.28) Greater Huntsville (\$73.19)

Crossroads Youth & Family Services, Inc.
Income Statement - Youth Services
Fiscal Year thru Period Ending February 28, 2025

66.67%

Description	Month to Date	Year to Date	Annual Budget	Percent	
CBYS - Outreach & FTOP	\$ 27,860.71	\$ 216,615.69	\$ 376,433.76	57.54%	69.76%
CBYS - Shelter	43,682.97	380,863.62	480,000.00	79.35%	69.76%
OJA-Retention	6,544.30	53,360.81	60,000.00	88.93%	
OJA - CARS	5,148.77	49,432.85	96,999.00	50.96%	
OJA - Innovative Service	0.00	0.00	0.00	0.00%	
OJA-Transitional Living	0.00	0.00	0.00	0.00%	
OAYS-T-Set	3,541.67	28,333.36	42,500.00	66.67%	
Title XIX-Soonercare	6,234.20	57,269.04	100,000.00	57.27%	
City of Norman ARPA	0.00	70,000.00	70,000.00	0.00%	
Client Fees	0.00	0.00	0.00	0.00%	
DHS - Food Reimbursement	1,283.04	10,709.79	16,000.00	66.94%	
Contributions	913.76	14,048.40	25,750.00	54.56%	
E-Rate Reimbursement	84.98	679.84	1,750.00	38.85%	
Other Income	0.00	0.00	0.00	0.00%	
Insure Oklahoma-Health Care	681.77	5,089.97	3,000.00	169.67%	
Interest Income	10,166.14	92,450.55	114,250.00	80.92%	
Total Revenue	106,142.31	978,853.92	1,386,682.76	70.59%	
Salaries & Wages	48,008.70	435,213.00	693,800.00	62.73%	
Payroll Taxes	4,001.26	34,940.49	54,870.00	63.68%	
Employee Benefits	8,960.31	79,905.80	111,440.00	71.70%	
Workers Comp	1,868.37	16,863.86	28,380.00	59.42%	
Contract Labor	8,973.96	86,261.50	144,000.00	59.90%	
Training & Travel	1,410.52	7,759.04	6,150.00	126.16%	
Equipment	0.00	69,573.00	70,000.00	0.00%	
Rent	769.59	6,069.75	9,170.00	66.19%	
Utilities	896.46	13,085.95	22,250.00	58.81%	
Communication	1,674.14	12,981.46	21,745.00	59.70%	
Repairs & Maintenance	1,908.16	19,629.10	32,750.00	59.94%	
Supplies & Postage	5,844.85	56,262.07	68,000.00	82.74%	
Printing/Pub/Ads	963.53	5,851.55	9,660.00	60.58%	
Child Services	0.00	0.00	0.00	0.00%	
Program Recreation	308.61	5,311.14	2,500.00	212.45%	
Professional Fees	1,016.96	16,269.61	20,200.00	80.54%	
Dues and Memberships	23.52	8,199.57	10,100.00	81.18%	
Preplacement Screening	0.00	517.00	2,050.00	25.22%	
Insurance Exp	1,454.24	12,971.86	17,330.00	74.85%	
Miscellaneous Expense	391.47	3,670.02	4,500.00	81.56%	
Meals and Events	497.67	9,208.53	18,450.00	49.91%	
Total Expenditure	88,972.32	900,544.30	1,347,345.00	66.84%	
Net revenue over (under)	<u>\$ 17,169.99</u>	<u>\$ 78,309.62</u>	<u>\$ 39,337.76</u>	<u>3.75%</u>	
Gain on Sale of Equipment	<u>0.00</u>	<u>8,000.00</u>			
Net revenue over (under)	<u>\$ 17,169.99</u>	<u>\$ 86,309.62</u>			

Crossroads Youth & Family Services, Inc.
Income Statement - Head Start
Fiscal Year thru Period Ending February 28, 2025

66.67%

Description	Month to Date	Year to Date	Annual Budget	Percent
Head Start Revenue	\$ 624,747.92	\$ 5,777,563.85	\$ 8,005,335.00	72.17%
Early Head Start Revenue	556,850.79	4,845,986.82	7,471,441.00	64.86%
State Appropriated Funds	15,184.50	121,476.03	182,214.00	66.67%
Oklahoma Early Childhood Program	7,088.00	66,475.60	100,000.00	66.48%
Donations - Centerpoint/Sarkeys/McMahc	12,069.00	101,150.40	150,000.00	67.43%
CACFP - USDA	67,465.60	556,831.94	1,054,842.00	52.79%
Child Care Subsidy	63,063.16	526,339.69	1,527,660.00	34.45%
E-Rate Reimbursement	2,339.45	13,988.15	50,000.00	27.98%
Insure Oklahoma-Health Care	2,883.72	17,569.62	0.00	0.00%
Other Income	0.00	1,750.40	0.00	0.00%
Total Revenue	1,351,692.14	12,029,132.50	18,541,492.00	64.88%
Salaries & Wages	748,351.90	6,406,911.40	10,704,980.00	59.85%
Payroll Taxes	61,729.55	512,391.03	861,636.00	59.47%
Employee Benefits	252,421.50	1,911,983.80	3,205,684.00	59.64%
Workers Comp	11,688.93	104,342.16	109,140.00	95.60%
Contract Labor	0.00	0.00	0.00	0.00%
Equipment	0.00	0.00	458,145.00	0.00%
Training & Travel	20,573.64	300,651.32	267,255.00	112.50%
Child Services	9,738.88	106,156.47	116,116.00	91.42%
Rent	28,269.71	226,322.35	375,909.00	60.21%
Utilities	18,619.09	195,048.90	309,366.00	63.05%
Communication	16,827.79	136,714.30	139,140.00	98.26%
Repairs & Maintenance	32,195.44	620,653.77	414,264.00	149.82%
Supplies & Postage	34,838.34	472,778.92	308,557.00	153.22%
Printing/Pub/Ads	8,427.80	78,822.99	99,196.00	79.46%
Professional Fees	6,799.56	106,636.91	60,720.00	175.62%
Dues and Memberships	406.48	9,827.41	0.00	0.00%
Preplacement Screening	1,188.25	14,022.75	35,166.00	39.88%
Insurance Exp	23,780.12	193,417.14	100,516.00	192.42%
Meals and Events	1,149.99	13,963.80	15,860.00	88.04%
Miscellaneous	0.00	0.00	0.00	0.00%
USDA Reimburse Food	74,685.17	618,487.08	959,842.00	64.44%
Total Expenditure	1,351,692.14	12,029,132.50	18,541,492.00	64.88%
Net revenue over (under)	\$ -	\$ -	\$ -	0.00%

EARLY HEADSTART													
Feb-25													
Description	Total	All Counties											
		Less Admin Portion		Month 1 February	Actual Exp February	Actual YTD	(Over) Under Program	Admin Budget	Month 1 February	Actual Exp February	Actual YTD	(Over)/Under Program	Total (Over) Under
Salary	5,056,725	4,481,354	373,446	294,946	294,946	78,500	575,371	47,948	39,979	39,979	7,969	86,469	
Payroll taxes	479,259	407,370	33,948	23,950	23,950	9,998	71,889	5,991	3,201	3,201	2,789	12,787	
Benefits	1,373,564	1,167,529	97,294	113,612	113,612	(16,318)	206,035	17,170	9,188	9,188	7,982	(8,337)	
Travel/Training	25,152	21,379	1,782	576	576	1,205	3,773	314	557	557	(243)	962	
Equipment	0	0	0	0	0	0	0	0	0	0	0	0	
Supplies	186,862	158,833	13,236	15,370	15,370	(2,134)	28,029	2,336	5,830	5,830	(3,494)	(5,628)	
Contract Labor	0	0	0	0	0	0	0	0	0	0	0	0	
Rent	158,124	134,405	11,200	11,241	11,241	(40)	23,719	1,977	3,220	3,220	(1,243)	(1,283)	
Utilities/Telephone	221,220	188,037	15,670	12,996	12,996	2,674	33,183	2,765	1,262	1,262	1,503	4,177	
Bldg/Child Liab Ins	107,206	91,125	7,594	7,662	7,662	(68)	16,081	1,340	1,083	1,083	257	188	
Bldg Maint/Rep	180,014	153,012	12,751	21,049	21,049	(8,298)	27,002	2,250	282	282	1,969	(6,329)	
Local Travel	31,579	26,842	2,237	1,457	1,457	780	4,737	395	611	611	(216)	563	
Child Service Consultants	43,256	43,256	3,605	153	153	3,452	0	0	0	0	0	3,452	
Accounting & Legal	58,990	0	0	0	0	0	19,984	1,665	1,793	1,793	(128)	(128)	
Publications/Adv/Print	41,259	35,070	2,923	2,716	2,716	207	6,189	516	428	428	88	295	
Training	96,473	82,002	6,834	3,554	3,554	3,279	14,471	1,206	575	575	631	3,910	
Preplacement Screening	9,065	7,705	642	397	397	245	1,360	113	0	0	113	359	
Meals & Events	3,000	3,000	250	373	373	(123)	0	0	123	123	(123)	(246)	
Food	394,048	394,048	32,837	26,162	26,162	6,675	0	0	0	0	0	6,675	
Food Related	27,537	27,537	2,295	1,877	1,877	418	0	0	0	0	0	418	
CACFP Reimbursement	(421,585)	(421,585)	(35,132)	(24,698)	(24,698)	(10,434)	0	0	0	0	0	(10,434)	
	8,071,748	7,000,921	583,410	513,391	513,391	70,019	1,031,821	85,985	68,131	68,131	17,854	87,873	
	16,755,875	14,457,477	1,204,790	1,096,477	1,096,477	108,313	2,229,198	185,766	153,408	153,408	32,358	140,671	

PROGRAM INCOME																		
All Counties																		

Credit Card Purchases February 2025--Amounts over \$250				
Purchaser				
Tydree Lewis	1/27/2025	Walmart.com	276.80	Shelter Food and Supplies
Tydree Lewis	2/4/2025	Walmart.com	302.97	Shelter Food and Supplies
Tydree Lewis	2/13/2025	Walmart.com	328.46	Shelter Food and Supplies
Tydree Lewis	2/24/2025	Walmart.com	306.57	Shelter Food and Supplies
Candus Ingram	1/27/2025	Care Courses	796.00	Books for Brandy Allen
Candus Ingram	1/30/2025	Hamilton Hotel	889.38	Room for Wendy Swatek
Candus Ingram	1/30/2025	Hamilton Hotel	889.38	Room for Terrie Vicknair
Courtney Plaster	2/13/2025	The Webstaurant Store	302.42	Ed Engine Kitchen Supplies
Mike Templeton	2/7/2025	Safelite Autoglass	1054.44	Windshield Replacement for 2024 GMC Pickup
Mike Templeton	2/18/2025	TechSoup	300.00	Mircrosoft Subscription
Denise McClure	1/30/2025	USPS.com	367.55	Stamps for EOY Payroll Mailing
Denise McClure	2/5/2025	Vistaprint	445.32	Business Folders
Denise McClure	2/6/2025	Dell	1646.65	Laptop Replacement
Denise McClure	2/13/2025	OKC Thunder	421.97	Admin Staff Women in Business Summit
Denise McClure	2/20/2025	Sams Club	380.00	Yearly Membership Renewal
Denise McClure	2/26/2025	Red Robbin	274.41	Board Meeting Food 02/25/25
Denise McClure	2/25/2025	QDOBA	779.70	Clev. Co Community Luncheon
Denise McClure	2/26/2025	Care Courses	796.00	Books for Brandy Allen
Wendy Swatek	2/12/2025	Wayfair	750.35	Chairs for Shelter Intake Office



Account Number: XXXX XXXX XXXX 9064

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CROSSROADS YOUTH & FAMILY

Statement Closing Date: 02/27/25

Corporate Account Summary

Previous Balance		\$10,338.19
Purchases and other Charges	+	\$17,420.89
Cash Advances	+	\$0.00
Credits	-	\$67.60
Payments	-	\$10,338.19
Late Payment Charge	+	\$0.00
Finance Charges	+	\$0.00
New Balance		\$17,353.29
Disputed Amount		\$0.00

Call Customer Service 1-800-356-8085

Lost or Stolen Credit Card 1-800-356-8085

Manage your account online at:

www.arvest.com

Corporate Account Summary

Past Due Amount	\$0.00
Credit Limit	\$50,000.00
Available Credit Limit	\$32,646.71
Cash Advance Credit Limit	\$0.00
Days in Billing Cycle	31
Statement Closing Date	02/27/25
Minimum Payment Due	\$521.00
Payment Due Date	03/24/25

Please send billing inquiries and correspondence to:

ARVEST BANK

P.O. BOX 6139

NORMAN, OK 73070-6139

Corporate Account Activity

Trans Date	Post Date	Reference Number	Description	Amount
02/21	02/21	74494575052505200002024	PAYMENT RECEIVED - THANK YOU	-\$10,338.19

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual rate on your account.

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Interest Charge
PURCHASES	14.49% (v)	\$0.00	\$0.00
CASH ADVANCES	14.49% (v)	\$0.00	\$0.00
(v) = Variable Rate			

REWARDS SUMMARY

Previous Balance	Earned	Other Adjustments	Redeemed	Current Balance
387,850	15,378	0	0	403,228

DETACH HERE: To ensure proper credit, please include lower portion with your payment.

ARVEST BANK
P.O. BOX 6139
NORMAN, OK 73070-6139

☐ New address, phone number or email? PRINT on back.

CROSSROADS YOUTH & FAMILY
ACCOUNTS PAYABLE
1333 W MAIN ST
NORMAN OK 73069-6864

Account Number XXXX XXXX XXXX 9064
New Balance \$17,353.29
Minimum Payment Due \$521.00
Payment Due Date 03/24/25

Amount enclosed \$

To ensure proper credit, please return this portion with your payment. Make checks payable to CARD SERVICES.

Arvest Bank
PO BOX 2149
Lowell AR 72745

Account Number: XXXX XXXX XXXX 9064

CROSSROADS YOUTH & FAMILY

Statement Closing Date: 02/27/25

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IMPORTANT INFORMATION

Balance Subject to Interest Rate. We use a method called "average daily balance (including new purchases)." Accordingly, we figure the interest charge on your account by applying the periodic rate to the "average daily balance" of your account. To get the "average daily balance," we take the beginning balance of your account each day (any credit balance is treated as a "0" balance), add any new purchases, cash advances and fees, and subtract any unpaid interest, other finance charges, annual fees, returned check fees and any payments or credits. This gives us the daily balance. Then, we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle. This gives us the "average daily balance."

What To Do If You Think You Find A Mistake On Your Statement
If you think there is an error on your statement, write to us at:

Arvest Bank
PO Box 6139
Norman, OK 73070

You may also contact us on the Web:
www.arvest.com

In your letter, give us the following information:

- **Account Information:** Your name and account number.
- **Dollar amount:** The dollar amount of the suspected error.
- **Description of Problem:** If you think there is an error on your bill describe what you believe is wrong and why you believe it is a mistake.

You must contact us within 60 days after the error appeared on your statement.

You must notify us of any potential errors in writing or by going to www.arvest.com and completing a Dispute Form. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We can apply any unpaid amount against your credit limit.

What Will Happen After We Receive Your Letter

When we receive your letter, we must do two things:

1. Within 30 days of receiving your letter, we must tell you that we received your letter. We will also tell you if we have already corrected the error.
2. Within 90 days of receiving your letter, we must either correct the error or explain to you why we believe the bill is correct.

Your Rights If You Are Dissatisfied With Your Credit Card Purchase

If you are dissatisfied with the good or services that you have purchased with your credit card, and you have tried in good faith to correct the problem with the merchant, you may have the right not to pay the remaining amount due on the purchase.

To use this right, all of the following must be true:

1. The purchase must have been made in your home state or within 100 miles of your current mailing address, and the purchase price must have been more than \$50. (Note: Neither of these are necessary if your purchase was based on an advertisement we mailed to you, or if we own the company that sold you the goods or services.)
2. You must have used your credit card for the purchase. Purchases made with cash advances from an ATM or with a check that accesses your credit card account do not qualify.
3. You must not yet have fully paid for the purchase.

If all of the criteria above are met and you are still dissatisfied with the purchase, contact us in writing or electronically at:

Arvest Bank
PO Box 6139
Norman, OK 73070
www.arvest.com

While we investigate, the same rules apply to the disputed amount as discussed previously. After we finish our investigation, we will tell you our decision. At that point, if we think you owe an amount and you do not pay we may report you as delinquent.

IF YOUR CARD IS LOST OR STOLEN, PLEASE NOTIFY US AS
SOON AS POSSIBLE AT 1-800-356-8085

www.arvest.com

S0208-7208-0320

PLEASE PRINT YOUR NEW ADDRESS, TELEPHONE NUMBER AND/OR EMAIL BELOW:

NAME _____

ADDRESS _____

CITY, STATE, ZIP _____

HOME PHONE NUMBER _____

BUSINESS PHONE NUMBER _____

EMAIL _____



Account Number: XXXX XXXX XXXX 9064
CROSSROADS YOUTH & FAMILY
Statement Closing Date: 02/27/25

Cardholder Account Summary

Name and Account Number	Credit Limit	Credits	Purchases	Cash Advances	Total Activity
DONNA BENSON XXXX XXXX XXXX 6006	\$4,000	\$0.00	\$15.00	\$0.00	\$15.00
TERRIE VICKNAIR XXXX XXXX XXXX 8572	\$4,500	\$0.00	\$219.90	\$0.00	\$219.90
JUANITA BOSTICK XXXX XXXX XXXX 9044	\$5,000	\$0.00	\$35.00	\$0.00	\$35.00
TYDREE LEWIS XXXX XXXX XXXX 0639	\$6,500	\$0.00	\$3,748.86	\$0.00	\$3,748.86
CANDUS INGRAM XXXX XXXX XXXX 9046	\$22,000	\$0.00	\$3,410.60	\$0.00	\$3,410.60
JENNIFER FOSTER XXXX XXXX XXXX 1793	\$8,500	\$0.00	\$260.28	\$0.00	\$260.28
COURTNEY PLASTER XXXX XXXX XXXX 5501	\$5,000	\$0.00	\$1,264.18	\$0.00	\$1,264.18
ALEXANDRIA HAMILTON XXXX XXXX XXXX 7744	\$6,000	\$0.00	\$271.25	\$0.00	\$271.25
MELISSA PERRY XXXX XXXX XXXX 2730	\$5,000	\$0.00	\$188.00	\$0.00	\$188.00
DARLENE CHATAGNIER XXXX XXXX XXXX 2888	\$2,500	\$0.00	\$108.50	\$0.00	\$108.50
MIKE TEMPLETON XXXX XXXX XXXX 4325	\$10,000	\$0.00	\$1,458.70	\$0.00	\$1,458.70
DENISE MCCLURE XXXX XXXX XXXX 3629	\$15,000	\$67.60	\$5,547.68	\$0.00	\$5,480.08
WENDY SWATEK XXXX XXXX XXXX 8453	\$10,000	\$0.00	\$750.35	\$0.00	\$750.35
KAYLEE MARSHALL XXXX XXXX XXXX 1689	\$3,500	\$0.00	\$142.59	\$0.00	\$142.59

Cardholder Account Activity

Trans Date	Post Date	Reference Number	Description	Amount
02/24	02/25	24445005056000891930237	DOLLARTREE SHAWNEE OK	\$15.00

Trans Date	Post Date	Reference Number	Description	Amount
02/19	02/20	24011345050500087977595	ZOOM.COM 888-799-9666 ZOOM.US CA	\$219.90

Trans Date	Post Date	Reference Number	Description	Amount
02/25	02/26	24801975056254991455288	CRUISE IN AUTO SPA NORMAN OK	\$35.00

Trans Date	Post Date	Reference Number	Description	Amount
01/27	01/28	24692165027102567192171	PRIME VIDEO *Z79U87TA2 888-802-3080 WA	\$24.99
01/27	01/28	24055235027225344091077	WALMART.COM 800-925-6278 AR	\$276.80
01/30	01/30	24692165030104438154856	AMZN MKTP US*ZC0SS2Z71 AMZN.COM/BILL WA	\$18.97
01/30	01/30	24692165030104514757473	AMZN MKTP US*Z78XR3H92 AMZN.COM/BILL WA	\$20.42
01/30	01/31	24164075030091017327005	TARGET 00022202 NORMAN OK	\$33.55
01/30	01/31	24692165030104551417213	AMAZON MKTPL*Z730R9HF2 AMZN.COM/BILL WA	\$93.50
01/31	02/03	24692165031105363066550	AMAZON MKTPL*ZC0N23910 AMZN.COM/BILL WA	\$92.41
01/31	02/03	24055235031229359543018	WALMART.COM 800-925-6278 AR	\$172.54
02/02	02/03	2444500503400169704404	SAMS CLUB #4761 405-307-8374 OK	\$221.07
02/02	02/04	24445005034500544258842	DOMINO'S 6439 405-573-2000 OK	\$62.02
02/04	02/05	24445005035200155821496	WALMART.COM 8009256278 800-966-6546 AR	\$7.28
02/04	02/05	24445005035200155821314	WALMART.COM 8009256278 800-966-6546 AR	\$302.97
02/05	02/06	24445005036100179706088	WALMART.COM 8009256278 800-966-6546 AR	\$5.00
02/06	02/07	24692165037100850452912	PRIME VIDEO CHANNELS AMZN.COM/BILL WA	\$4.99
02/05	02/07	24445005037300507750373	WALMART.COM 8009256278 800-966-6546 AR	\$110.64

(transactions continued on next page)

Account Number: XXXX XXXX XXXX 9064

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CROSSROADS YOUTH & FAMILY

Statement Closing Date: 02/27/25

Cardholder Account Activity cont.

02/06	02/07	24445005038400154148878	WM SUPERCENTER #212 405-329-4000 OK	\$217.81
02/07	02/10	24013395038001515335456	191 BRAUMS STORE NORMAN OK	\$17.23
02/07	02/10	24055235039237609462683	SOONER BOWL / SBCATERING NORMAN OK	\$39.75
02/09	02/10	24431065040602051992870	AMC 9640 ONLINE 888-440-4262 KS	\$131.71
02/10	02/11	24034545041002039200903	PHILLIPS 66 - ONCUE 0111 NORMAN OK	\$58.44
02/09	02/11	24445005041500616681617	DOMINO'S 6439 405-573-2000 OK	\$77.21
02/12	02/12	24692165043105394587828	ALEXA SKILLS*K63FL17G3 AMZN.COM/BILL WA	\$12.99
02/09	02/12	24445005042100188568067	WALMART.COM 8009256278 800-966-6546 AR	\$36.31
02/11	02/12	24055235042240589376514	WALMART.COM 800-925-6278 AR	\$81.48
02/12	02/13	24692165043106010253407	PRIME VIDEO *P35EX8NR3 888-802-3080 WA	\$19.99
02/13	02/14	24455015044141007409541	SAMSLUB #4761 NORMAN OK	\$233.53
02/13	02/14	24055235044242648703918	WALMART.COM 800-925-6278 AR	\$328.46
02/15	02/17	24055235046245020459916	GOOGLE *YT PRIMETIME 650-253-0000 CA	\$9.00
02/14	02/17	24445005046400196236087	WM SUPERCENTER #5805 405-515-7283 OK	\$46.81
02/16	02/17	24226385048006920360843	SAMSLUB #4761 NORMAN OK	\$148.44
02/17	02/18	24692165048100027583000	AMAZON PRIME*E33901A03 AMZN.COM/BILL WA	\$14.99
02/19	02/19	24204295050000480610061	DISNEY PLUS 888-9057888 CA	\$15.99
02/18	02/19	24692165049100923659010	PRIME VIDEO *HA2H620J3 888-802-3080 WA	\$29.99
02/20	02/21	24793385051002074892076	SWIG NORMAN NORMAN OK	\$31.96
02/21	02/24	24692165052103191267668	PRIME VIDEO *WY2CQ3AM3 888-802-3080 WA	\$24.99
02/21	02/24	2469216505210333069758	GOOGLE *YOUTUBE TV G.CO/HELPPAY# CA	\$99.98
02/22	02/24	24055235053251821560829	WALMART.COM 800-925-6278 AR	\$114.62
02/24	02/25	24692165055105842377702	AMAZON MUSIC*F11N83C93 888-802-3080 WA	\$5.99
02/24	02/26	24445005056200160197860	WALMART.COM 8009256278 800-966-6546 AR	\$306.57
02/26	02/27	24692165057107602916396	PRIME VIDEO CHANNELS AMZN.COM/BILL WA	\$9.99
02/26	02/27	24445005058400156839453	SAMS CLUB #4761 NORMAN OK	\$42.96
02/26	02/27	24226385058007229356190	SAMSLUB #4761 NORMAN OK	\$144.52

CANDUS INGRAM	Credit Limit	Credits	Purchases	Cash Advances	Total Activity
XXXX XXXX XXXX 9046	\$22,000	\$0.00	\$3,410.60	\$0.00	\$3,410.60

Trans Date	Post Date	Reference Number	Description	Amount
01/27	01/28	24013395027005667028531	CARE COURSES VIENNA VA	\$60.00
01/27	01/28	24445005027300490060071	FSP*COUNCIL FOR PROFESSIO 800-424-4310 DC	\$67.00
01/27	01/28	24013395027005667028903	CARE COURSES VIENNA VA	\$110.00
01/27	01/28	24492165028500007791547	TEACHSTONE TRAINING TEACHSTONE.CO VA	\$135.00
01/27	01/28	24013395027005667028697	CARE COURSES VIENNA VA	\$796.00
01/30	02/03	24207855031179701142245	HAMILTON HOTEL DC 202-6820111 DC	\$889.38
			01/30/25 25775029	
01/30	02/03	24207855031179701142252	HAMILTON HOTEL DC 202-6820111 DC	\$889.38
			01/30/25 25774974	
02/05	02/06	24492165037500002892000	THERMACUBE, LLC THERMACUBE.CO OK	\$40.00
02/05	02/06	24445005036300539097083	FSP*COUNCIL FOR PROFESSIO 800-424-4310 DC	\$125.00
02/14	02/17	24113435046200303879534	THE WEBSTAIRANT STORE INC 717-392-7472 PA	\$94.65
02/14	02/17	24445005045300643885125	WALMART.COM 8009256278 800-966-6546 AR	\$204.19

JENNIFER FOSTER	Credit Limit	Credits	Purchases	Cash Advances	Total Activity
XXXX XXXX XXXX 1793	\$8,500	\$0.00	\$260.28	\$0.00	\$260.28

Trans Date	Post Date	Reference Number	Description	Amount
01/26	01/28	24445005027500526058839	DOMINO'S 6439 405-573-2000 OK	\$74.32
02/04	02/05	24692165035108983549845	AMAZON MKTPL*Z796W8XM0 AMZN.COM/BILL WA	\$147.25
02/23	02/25	24445005055500600810027	DOMINO'S 6439 405-573-2000 OK	\$38.71

COURTNEY PLASTER	Credit Limit	Credits	Purchases	Cash Advances	Total Activity
XXXX XXXX XXXX 5501	\$5,000	\$0.00	\$1,264.18	\$0.00	\$1,264.18

Trans Date	Post Date	Reference Number	Description	Amount
01/30	01/31	24492165031500006210619	THERMACUBE, LLC THERMACUBE.CO OK	\$20.00
02/05	02/05	24692165036109543014428	TYL*LAWTON SERV FEE 972-713-3700 TX	\$3.75
02/05	02/05	24692165036109543014436	TYL*LAWTON SERV FEE 972-713-3700 TX	\$3.75
02/05	02/05	24692165036109543037775	LAWTON OK *LICPERMIT 580-581-3360 OK	\$136.25
02/05	02/05	24692165036109543037783	LAWTON OK *LICPERMIT 580-581-3360 OK	\$136.25
02/06	02/07	244921650375000023104633	THERMACUBE, LLC THERMACUBE.CO OK	\$20.00
02/11	02/12	24492165043500006557049	THERMACUBE, LLC THERMACUBE.CO OK	\$20.00
02/14	02/14	24692165045107094019977	TYL*LAWTON SERV FEE 972-713-3700 TX	\$3.75
02/14	02/14	24692165045107094019985	TYL*LAWTON SERV FEE 972-713-3700 TX	\$3.75
02/13	02/14	24113435044200256545738	THE WEBSTAIRANT STORE INC 717-392-7472 PA	\$47.24
02/14	02/14	24692165045107094010919	LAWTON OK *LICPERMIT 580-581-3360 OK	\$136.25
02/14	02/14	24692165045107094010927	LAWTON OK *LICPERMIT 580-581-3360 OK	\$136.25

(transactions continued on next page)



Account Number: XXXX XXXX XXXX 9064

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CROSSROADS YOUTH & FAMILY

Statement Closing Date: 02/27/25

Cardholder Account Activity cont.

02/13	02/14	24113435044200256545654	THE WEBSTAIRANT STORE INC 717-392-7472 PA	\$302.42
02/14	02/17	24492165046000000821092	THERMACUBE, LLC THERMACUBE.CO OK	\$20.00
02/14	02/17	24492165046500013560496	THERMACUBE, LLC THERMACUBE.CO OK	\$20.00
02/13	02/17	24113435045200288068997	THE WEBSTAIRANT STORE INC 717-392-7472 PA	\$24.52
02/21	02/24	24492165053500010091636	THERMACUBE, LLC THERMACUBE.CO OK	\$20.00
02/24	02/26	24692165056106642735544	RAISING CANES 0369 LAWTON OK	\$10.00
02/26	02/27	24013395057005594067670	CARE COURSES VIENNA VA	\$100.00
02/26	02/27	24013395057005594067894	CARE COURSES VIENNA VA	\$100.00

ALEXANDRIA HAMILTON	Credit Limit		Credits	Purchases	Cash Advances	Total Activity
XXXX XXXX XXXX 7744	\$6,000		\$0.00	\$271.25	\$0.00	\$271.25
Trans Date	Post Date	Reference Number	Description	Amount		
01/28	01/29	24015145029050285317051	IDENTOGO - OK FINGERPRINT 877-512-6962 MA	\$54.25		
01/30	01/31	24015145031050744283668	IDENTOGO - OK FINGERPRINT 877-512-6962 MA	\$54.25		
02/04	02/05	24015145036051807263220	IDENTOGO - OK FINGERPRINT 877-512-6962 MA	\$54.25		
02/05	02/06	24015145037052021252741	IDENTOGO - OK FINGERPRINT 877-512-6962 MA	\$54.25		
02/14	02/17	24015145046053961222685	IDENTOGO - OK FINGERPRINT 877-512-6962 MA	\$54.25		

MELISSA PERRY	Credit Limit		Credits	Purchases	Cash Advances	Total Activity
XXXX XXXX XXXX 2730	\$5,000		\$0.00	\$188.00	\$0.00	\$188.00
Trans Date	Post Date	Reference Number	Description	Amount		
01/28	01/29	24492165029500000861619	THERMACUBE, LLC THERMACUBE.CO OK	\$20.00		
01/28	01/29	24692165028103372088637	AMERICAN RED CROSS 800-733-2767 DC	\$48.00		
02/13	02/14	24492165045500001429044	THERMACUBE, LLC THERMACUBE.CO OK	\$20.00		
02/13	02/14	24492165045500003952092	THERMACUBE, LLC THERMACUBE.CO OK	\$40.00		
02/13	02/14	24492165045500004120095	THERMACUBE, LLC THERMACUBE.CO OK	\$40.00		
02/14	02/17	24492165046500008526924	THERMACUBE, LLC THERMACUBE.CO OK	\$20.00		

DARLENE CHATAGNIER	Credit Limit		Credits	Purchases	Cash Advances	Total Activity
XXXX XXXX XXXX 2888	\$2,500		\$0.00	\$108.50	\$0.00	\$108.50
Trans Date	Post Date	Reference Number	Description	Amount		
02/20	02/21	24015145052055219285845	IDENTOGO - OK FINGERPRINT 877-512-6962 MA	\$54.25		
02/20	02/21	24015145052055219285928	IDENTOGO - OK FINGERPRINT 877-512-6962 MA	\$54.25		

MIKE TEMPLETON	Credit Limit		Credits	Purchases	Cash Advances	Total Activity
XXXX XXXX XXXX 4325	\$10,000		\$0.00	\$1,458.70	\$0.00	\$1,458.70
Trans Date	Post Date	Reference Number	Description	Amount		
02/07	02/10	24493985038073566218698	SAFELITE AUTOGLASS 614-210-9192 OH	\$1,054.44		
02/11	02/12	24138295042082468002158	TRUE VALUE STROUD STROUD OK	\$44.11		
02/18	02/19	24445005049300515965076	TECHSOUP 415-633-9300 CA	\$300.00		
02/24	02/25	24692165055106082113377	DNH*GODADDY.COM 480-505-8855 AZ	\$4.99		
02/25	02/26	24692165056106932893789	DNH*GODADDY.COM 480-505-8855 AZ	\$55.16		

DENISE MCCLURE	Credit Limit		Credits	Purchases	Cash Advances	Total Activity
XXXX XXXX XXXX 3629	\$15,000		\$67.60	\$5,547.68	\$0.00	\$5,480.08
Trans Date	Post Date	Reference Number	Description	Amount		
01/29	01/30	24011345029500082892888	CANVA* I04411-69484186 CANVA.COM DE	\$45.00		
01/30	01/31	24137465030300681447214	USPS.COM POSTAL STORE 800-782-6724 MO	\$367.55		
02/05	02/06	24036295036718592161789	VISTAPRINT 866-207-4955 MA	\$445.32		
02/06	02/06	24430995037235031191323	DMI* DELL BUS ONLINE 800-456-3355 TX	\$1,646.65		
02/06	02/07	24493985038073479069741	AATRIX SOFTWARE LLC 701-746-6814 GA	\$16.99		
02/13	02/14	24011345045500023829080	OKC THUNDER WWW.OKCTHUNDE OK	\$421.97		
02/14	02/17	24116415045716957543381	HOTELBOOKING*SERV FEE 8007279059 UT 02/14/25 01JM2M4GX889A708007279059	\$17.99		
02/15	02/17	24088665046222059485772	HOTEL RES-SPRINGHILL S 833-3782490 DE	\$218.64		
02/20	02/21	24493985052077978080548	AATRIX SOFTWARE LLC 701-746-6814 GA	\$16.99		
02/20	02/24	24226385052007063784578	SAMS CLUB RENEWAL 888-746-7726 AR	\$380.00		
02/24	02/25	24445005056000891946746	DOLLARTREE NORMAN OK	\$13.59		
02/24	02/25	24431065056156291133259	SECRETARY OF STATE OKLAHOMA CITY OK	\$67.60		
02/25	02/26	74431065057156925164997	SECRETARY OF STATE OKLAHOMA CITY OK	-\$67.60		
02/25	02/26	24226385057007199031915	WAL-MART #0212 NORMAN OK	\$39.28		
02/26	02/26	24036295057718708828416	EZCATER*RED ROBIN 800-488-1803 MA	\$274.41		
02/25	02/27	24755425057260571165248	QDOBA NORMAN CLASSEN NORMAN OK	\$779.70		
02/26	02/27	24013395057005594067563	CARE COURSES VIENNA VA	\$796.00		

WENDY SWATEK	Credit Limit		Credits	Purchases	Cash Advances	Total Activity
XXXX XXXX XXXX 8453	\$10,000		\$0.00	\$750.35	\$0.00	\$750.35
Trans Date	Post Date	Reference Number	Description	Amount		

(transactions continued on next page)

Account Number: XXXX XXXX XXXX 9064
CROSSROADS YOUTH & FAMILY
Statement Closing Date: 02/27/25

Cardholder Account Activity cont.						
02/12	02/12	24036295043718567010517	WF *WAYFAIR4349207083 866-263-8325 MA			\$750.35
KAYLEE MARSHALL		Credit Limit	Credits	Purchases	Cash Advances	Total Activity
XXXX XXXX XXXX 1689		\$3,500	\$0.00	\$142.59	\$0.00	\$142.59
Trans Date	Post Date	Reference Number	Description	Amount		
02/10	02/11	24445005042000941748446	WALGREENS #6477 NORMAN OK	\$19.93		
02/24	02/26	24226385056007183748574	SAMSClub.COM 888-746-7726 AR	\$122.66		

**Crossroads Head Start
February 28, 2025**

Total Page

Head Start recap by county	Funded Enrollment	Current Enrollment (0% to 100%)	Current Enrollment (101% to 130%)	Current Enrollment (130% ^)	Total Enrollment	Vacancies Less than 30 days	Vacancies Past 30 days	Waiting list (0%-100%)			Waiting list (101-130%)			Waiting list (130% - ^)			Pend ing
								EHS Trans itions	WL		EHS Trans itions	WL		EHS Trans itions	WL		
Cleveland	102	89	5	5	99	0	3	15	45	8	0	8	1	19	3		3
Comanche	153	130	6	15	151	2	0	2	9	0	0	0	0	3	8		8
Lincoln	85	47	6	11	64	1	20	1	2	0	0	0	0	8	3		3
Pottawato mie	136	128	5	3	136	0	0	7	30	0	0	0	0	23	8		8
Seminole	34	32	1	0	33	1	0	1	0	1	0	1	0	2	1		1
Total	510/95%	426	23	34	483	4	23	26	86	9	0	9	1	55	23		23

**Crossroads Early Head Start
February 28, 2025**

Total Page

Head Start recap by county	Funded Enrollment	Current Enrollment (0% to 100%)	Current Enrollment (101% to 130%)	Current Enrollment (130% ^)	Total Enrollment	Vacancies Less than 30 days	Vacancies Past 30 days	Waiting list (0%-100%)	Waiting list (101-130%)	Waiting list (130% - ^)	Pend ing
Cleveland	64	62	0	0	62	2	0	34	3	20	15
Comanche	104	88	5	0	93	3	8	3	0	3	2
Lincoln	16	11	1	3	15	1	0	7	1	2	1
Pottawato mie	76	68	0	0	68	0	8	64	0	15	5
Seminole	40	40	0	0	40	0	0	9	0	5	1
Total	300/92%	269	6	3	278	6	16	117	4	45	24

Crossroads Head Start February 28, 2025														
Cleveland County HS	Funded Enrollment	Current Enrollment (0% to 100%)	Current Enrollment (101% to 130%)	Current Enrollment (130% ^)	Total Enrollment	Vacancies Less than 30 days	Vacancies Past 30 days	Waiting list (0%-100%)		Waiting list (101-130%)		Waiting list (130%-^)		Pend ing
								EHS Trans itions	WL	EHS Trans itions	WL	EHS Trans itions	WL	
Main St.	51	48	2	1	51	0	0	12	30	0	7	1	3	1
Moore	34	29	2	3	34	0	0	2	15	0	1	0	9	1
Noble	17	12	1	1	14	0	3	1	0	0	0	0	7	1
Totals	102	89	5	5	99	0	3	15	45	0	8	1	19	3

Crossroads Head Start February 28,2025														
Comanche County	Funded Enrollment	Current Enrollme nt (0% to 100%)	Current Enrollment (101% to 130%)	Current Enrollment (130% ^)	Total	Vacancies Less than 30 days	Vacancies Past 30 days	Waiting list (0%-100%)		Waiting list (101-130%)		Waiting list (130%-^)		Pendi ng
								EHS Trans itions	WL	EHS Trans itions	WL	EHS Trans itions	WL	
Beginnings	51	41	5	5	50	1	0	1	2	0	0	0	0	
Education Engine 1/6 cr closed	68	61	1	6	68	0	0	0	6	0	0	0	3	5
Summit Ridge	34	28	0	5	33	1	0	1	1	0	0	0	0	3

Crossroads Head Start

February 28, 2025

February 28, 2023														
Lincoln County	Funded Enrollment	Current Enrollment (0% to 100%)	Current Enrollment (101% to 130%)	Current Enrollment (130% ^)	Total	Vacancies Less than 30 days	Vacancies Past 30 days	Waiting list (0%-100%)		Waiting list (101-130%)		Waiting list (130%-^)		Pending
								EHS Transitions	WL	EHS Transitions	WL	EHS Transitions	WL	
Agra	17	10	1	5	16	0	1	1	0	0	0	0	0	1
Davenport	34	12	4	1	17	0	17	0	1	0	0	0	8	0
Prague	17	14	0	2	16	0	1	0	1	0	0	0	0	2
Stroud	17	11	1	3	15	1	1	0	0	0	0	0	0	0
County Total	85	47	6	11	64	1	20	1	2	0	0	0	8	3
Seminole County														
Seminole	34	32	1	0	33	1	0	1	0	0	1	0	2	1
County Total	34	32	1	0	33	1	0	1	0	0	1	0	2	1

Crossroads Early Head Start
February 28, 2025

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Crossroads Early Head Start
February 28, 2025

[illegible]

Crossroads Early Head Start February 28,2025											
Pottawato mie County	Funded Enrollment	Current Enrollment (0% to 100%)	Current Enrollment (101% to 130%)	Current Enrollment (130% ^)	Total	Vacancies Less than 30 days	Vacancies Past 30 days	Waiting list (0%-100%)	Waiting list (101-130%)	Waiting list (130%-^)	Pend ing
Bethel	8	8	0	0	8	0	0	5	0	0	0
Learning Tree	36	36	0	0	36	0	0	48	0	13	5
Neighborhood	8	8	0	0	8	0	0	0	0	0	0
Union St	8	8	0	0	8	0	0	0	0	0	0
Tecumseh	8	8	0	0	8	0	0	8	0	2	0
Maud(not open)	8	0	0	0	0	0	8	3	0	0	0
Total	76	68	0	0	68	0	8	64	0	15	5

Crossroads Early Head Start February 28, 2025											
Lincoln County	Funded Enrollment	Current Enrollment (0% to 100%)	Current Enrollment (101% to 130%)	Current Enrollment (130% ^)	Total	Vacancies Less than 30 days	Vacancies Past 30 days	Waiting list (0%-100%)	Waiting list (101-130%)	Waiting list (130%-^)	Pending
Agra Not Open	8	4	1	3	8	0	0	0	0	0	0
Prague	8	7	0	0	7	1	0	7	1	2	1
Lincoln Total	16	11	1	3	15	1	0	7	1	2	1
Seminole County											
Seminole EHS	32	32	0	0	32	0	0	9	0	4	1
Seminole Wrangler	8	8	0	0	8	0	0	0	0	0	0
Total	40	40	0	0	40	0	0	9	0	5	1
Total OI											

HS/ 34 out of 48 EHS/ 3 out of 27

HEAD START/ EARLY HEAD START DIRECTOR'S REPORT February 2025

Enrollment Summary

Funded Enrollment: 810
HS 510 EHS 300

(See enrollment spreadsheet for detailed breakdown)

Facilities Summary

See facility update for details

Cleveland County

Baby Steps Teen Parent Program

No major facility issues at this time.

Main Street Head Start/Early Head Start

No major facility issues at this time.

Noble Head Start

No major facility issues at this time

Moore Head Start/Early Head Start

No major facility issues at this time

Pottawatomie county

Union Street Head Start

No major facility issues at this time.

Bethel Head Start

No major facility issues at this time.

Neighborhood Head Start

No major facility issues at this time.

Tecumseh Head Start

No major facility issues at this time.

Maud Head Street

No major facility issues at this time.

The new site is 75% completed

Learning Tree Head Start/Early Head Start

No major facility issues at this time.

Seminole CountySeminole Strother Early Head Start

Replacing the walk-in Fridge/Freezer with regular units due to the walk-in going out and is non repairable.

Seminole Wrangler HS/EHS

No major facility issues at this time

Comanche CountyBeginnings

No major facility issues at this time

Children's Chateau Early Head Start

No major facility issues at this time

Education Engine

No major facility issues at this time

Summit Ridge Head Start

No major facility issues at this time

Lincoln CountyAgra

No major facility issues at this time.

Davenport

No major facility issues at this time

Stroud

No major facility issues at this time.

Prague

No major facility issues at this time.

Volunteer in-kind documentation

(See attached volunteer/in-kind spreadsheet for detailed breakdown)

Accident Report Summary

(See attached accident spreadsheet for detailed breakdown)

Terrie Vicknair, HS/EHS Program Director

Date

2024-2025 Accidents

HS/EHS CENTERS	August			Sept.			Oct.			Nov.			Dec.			Jan.			Feb.			March			April			May			June			July			Accidents Yearly Totals
	Adults	Children	Minor	Adults	Children	Minor	Adults	Children	Minor	Adults	Children	Minor	Adults	Children	Minor	Adults	Children	Minor	Adults	Children	Minor	Adults	Children	Minor	Adults	Children	Minor	Adults	Children	Minor							
Cleveland County																																					
Baby Steps	0	0	0	0	0	1	0	0	1	0	0	1	0	0	3	0	0	0	4	0	0	0	0	0	0	0	0	0	0	0	0	0	10				
Main	0	0	5	0	0	17	0	0	25	0	1	23	0	1	29	0	0	13	0	19	0	0	0	0	0	0	0	0	0	0	0	0	133				
Moore	0	0	3	1	0	9	0	0	0	0	5	0	0	4	0	0	4	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	27				
Noble	0	0	3	0	0	2	0	0	2	0	0	1	0	0	2	0	0	4	0	3	0	0	0	0	0	0	0	0	0	0	0	0	17				
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
Comanche County																																					
Beginnings Academy	0	0	5	0	0	5	0	0	11	0	0	6	0	0	10	0	0	10	0	6	0	0	0	0	0	0	0	0	0	0	0	0	0	53			
Children's Chateau	0	0	3	0	0	12	0	0	6	0	0	2	0	0	6	0	0	1	0	6	0	0	0	0	0	0	0	0	0	0	0	0	0	36			
Education Engine	0	0	6	0	0	16	0	0	6	0	0	2	0	0	0	0	0	2	0	7	0	0	0	0	0	0	0	0	0	0	0	0	0	39			
Summit Ridge	0	0	0	0	0	6	0	0	3	0	0	4	0	0	5	0	0	3	0	3	0	0	0	0	0	0	0	0	0	0	0	0	0	24			
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
Lincoln County																																					
Agra	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1			
Davenport	0	0	0	0	0	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4			
Prague	0	0	2	0	0	2	0	0	5	0	1	1	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	13			
Stroud	0	0	0	0	0	1	0	0	0	0	0	2	1	0	1	1	0	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	8			
TOTAL	0	0	0	1	0	74	0	0	61	0	4	46	0	2	62	0	0	38	0	0	50	0	0	0	0	0	0	0	0	0	0	0	0	338			

2024-2025 Accidents

HS/EHS CENTERS	August			Sept.			Oct.			Nov.			Dec.			Jan.			Feb.			March			April			May			June			July			Yearly Totals
	Adults	Children	Minor Accidents	Adults	Children	Minor Accidents	Adults	Children	Minor Accidents	Adults	Children	Minor Accidents	Adults	Children	Minor Accidents	Adults	Children	Minor Accidents	Adults	Children	Minor Accidents	Adults	Children	Minor Accidents	Adults	Children	Minor Accidents	Adults	Children	Minor Accidents							
Pottawatomie County																																					

[illegible]

Location (Site)	Date	Incident Type	Describe Cause of Injury
Report: Accident Report for Policy Council			
Baby Steps EHS	2/03/25	Minor	Lost balance while on climber and fell, hitting forehead on the carpet.
Baby Steps EHS	2/25/25	Minor	Lost balance on the climber and fell .
Baby Steps EHS	2/27/25	Minor	Tripped while on the playground.
Baby Steps EHS	2/27/25	Minor	tripped while running on the playground.
Beginnings Academy EHS	2/04/25	Minor	fell while climbing climber hitting nose on floor
Beginnings Academy EHS	2/25/25	Minor	was hit with a toy by another child
Beginnings Academy HS	2/03/25	Minor	was hit by another child when going up the slide
Beginnings Academy HS	2/04/25	Minor	was hit in the eye by other child's head when reaching for the same toy
Beginnings Academy HS	2/20/25	Minor	child was hit with toy when playing with a friend
Beginnings Academy HS	2/27/25	Minor	child was at the bottom of the slide when a friend came down before he could get up hitting him on the head
Bethel Acres EHS	2/11/25	Minor	fell and hit face on the carpet
Bethel Acres EHS	2/24/25	Minor	child bite him
Children's Chateau EHS	2/11/25	Minor	scratched by another child when he was trying to move him from the slide
Children's Chateau EHS	2/11/25	Minor	child bumped head on play house area door
Children's Chateau EHS	2/13/25	Minor	fell and bit his lip
Children's Chateau EHS	2/26/25	Minor	fell while running hitting head on rocking chair
Children's Chateau EHS	2/27/25	Minor	child was stuck between the shelf then he scratched his eye
Children's Chateau EHS	2/27/25	Minor	child was bit when trying to get a friends toy
Education Engine EHS	2/05/25	Minor	fell off seasaw hitting below her eye with handle
Education Engine EHS	2/20/25	Minor	child tripped over toy
Education Engine EHS	2/21/25	Minor	child was washing hands when another bit her
Education Engine EHS	2/28/25	Minor	child fell while running for a ball
Education Engine HS	2/05/25	Minor	child was hit by another child when he tried taking their busy box from them

Location (Site)	Date	Incident Type	Describe Cause of Injury
Education Engine HS	2/21/25	Minor	was pinched by restroom door when another child closed the door
Education Engine HS	2/21/25	Minor	child said a child scratched her
Learning Tree EHS	2/10/25	Minor	another child hit him with a toy
Learning Tree EHS	2/25/25	Minor	another child scratched his face
Learning Tree EHS	2/26/25	Minor	fell and hit the side of the sink
Learning Tree HS	2/27/25	Minor	scratched by classmate
Main Street EHS	2/03/25	Minor	Received cut/scratch while in conflict with another child.
Main Street EHS	2/05/25	Minor	Child took a peers shoe and was bit.
Main Street EHS	2/10/25	Minor	Said a child scratched him.
Main Street EHS	2/10/25	Minor	Child lost balance while climbing, hit the table edge.
Main Street EHS	2/28/25	Minor	Bumped lip while on climber.
Main Street HS	2/04/25	Minor	A child hit him while playing.
Main Street HS	2/06/25	Minor	While dancing, lost balance and fell.
Main Street HS	2/06/25	Minor	While putting on jackets, teacher noticed scratch. Child did not know how she got it.
Main Street HS	2/07/25	Minor	A child bit him at snack.
Main Street HS	2/07/25	Minor	A child pinched her while at lunch
Main Street HS	2/07/25	Minor	A child threw a chair, hitting him on the back.
Main Street HS	2/10/25	Minor	Raised up from under the table and hit right cheek.
Main Street HS	2/10/25	Minor	Reached under the table and bumped her head on the way back up.
Main Street HS	2/11/25	Minor	Hit by a peer on the carpet.
Main Street HS	2/11/25	Minor	A peer scratched her during work time.
Main Street HS	2/13/25	Minor	Bumped into another child.
Main Street HS	2/13/25	Minor	Bumped into a peer while playing.
Main Street HS	2/24/25	Minor	Bumped into a peer while playing.
Main Street HS	2/24/25	Minor	Bumped into a peer while playing.

Location (Site)	Date	Incident Type	Describe Cause of Injury
Moore EHS	2/11/25	Minor	Hit her head on a toy .
Noble HS	2/05/25	Minor	A peer scratched him while working.
Noble HS	2/21/25	Minor	Scratched by a peer during work time.
Noble HS	2/28/25	Minor	Scratched by peer while running and playing.
Seminole HS	2/06/25	Minor	2/10/2025 Ashlee Allen Child got finger pinched on the dollhouse.
Seminole HS	2/21/25	Minor	2/24/2025 Ashlee Allen Child hit his head on the cot.
Seminole HS	2/25/25	Minor	2/25/2025 Ashlee Allen Teacher accidentally scratched her when picking her up.
Seminole HS	2/28/25	Minor	3/03/2025 Ashlee Allen Child fell off the tricycle and hit his chin.
Stroud HS	2/04/25	Minor	2/04/2025 Ashlee Allen Child tripped over a chair and hit his face (eyebrow) on the table.
Summit Ridge EHS	2/06/25	Minor	child fell when jumping off the climber
Summit Ridge HS	2/21/25	Minor	was hit by a toy block when a child swung around with it in his hand
Summit Ridge HS	2/25/25	Minor	child collided with another child causing a nosebleed
Tecumseh EHS	2/26/25	Minor	pulled a chair over on him
Tecumseh HS	2/10/25	Minor	another child scraped him with a toy
Tecumseh HS	2/26/25	Minor	he bumped his head
Union Street HS	2/25/25	Minor	tried to get off the circle bikes and was drug around

Crossroads Head Start/Early Head Start
Volunteer Inkind Report
Dec-24

Location	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Total	Annual Goal	% Achieved
Early Head Start															
Agra EHS	-	-	-	-	-	-	-	-	837.00	1,505.71	1,462.67	1,860.62	5,665.00	5,162.40	109.8%
Baby Steps EHS	3,586.79	5,017.21	4,282.87	3,355.56	2,000.43	2,333.84	790.51	2,989.92	4,775.29	3,215.77	3,950.29	3,215.77	39,476.41	10,324.80	362.3%
Beginnings Academy EHS	2,000.43	2,807.06	3,993.48	3,253.39	2,027.32	2,382.23	1,134.68	1,946.69	4,167.71	2,817.80	2,951.68	4,113.84	33,604.41	15,387.20	217.7%
Bethel EHS	1,893.81	1,882.13	2,403.74	2,220.91	1,957.41	1,946.68	2,002.61	1,946.68	2,002.61	1,946.68	2,002.61	1,946.68	16,751.47	5,162.40	363.2%
Children's Chateau	3,627.16	4,108.41	3,844.91	4,693.53	3,667.46	2,936.12	1,209.96	3,726.85	5,001.13	1,274.48	2,937.57	4,140.70	45,233.08	20,649.60	219.1%
Education Engine EHS	4,296.62	4,054.64	6,124.97	5,893.07	4,355.78	4,355.78	1,913.50	3,113.50	5,893.07	3,640.64	3,113.50	3,447.02	49,720.08	15,487.20	321.0%
First Start EHS	1,419.65	1,537.97	1,667.79	1,656.27	1,398.15	984.08	-	-	-	-	-	-	8,958.92	100.00	100.0%
Learning Tree EHS	4,834.59	5,721.85	5,506.56	5,275.33	4,194.07	4,796.73	2,176.42	5,834.64	6,065.28	6,945.83	5,022.85	7,356.49	65,100.83	23,230.80	280.2%
Main Street EHS	4,976.64	-	-	-	-	-	-	-	-	-	-	-	58,173.09	20,649.60	281.1%
Maud EHS	2,366.10	2,019.85	1,247.58	3,387.83	2,091.85	2,075.72	564.67	1,930.56	2,419.91	3,463.12	3,280.31	3,888.01	28,536.51	15,487.20	184.3%
Neighborhood EHS	935.69	1,172.30	855.02	736.72	967.95	602.28	408.71	726.01	693.73	1,086.29	483.99	822.77	9,491.46	5,162.40	183.5%
Noble EHS	1,236.83	1,016.35	602.28	1,511.08	1,537.97	2,027.32	527.00	2,086.48	2,086.48	1,548.71	2,134.98	1,575.60	17,969.47	5,162.40	346.1%
Prairie EHS	43.02	311.90	731.34	37.64	1,032.48	193.59	21.52	1,177.69	2,479.03	1,564.88	1,769.19	2,151.04	11,513.32	5,162.40	223.0%
Seminole EHS	1,543.34	2,425.25	2,296.19	1,790.71	2,473.65	1,473.44	677.60	2,538.21	3,988.66	1,567.16	1,876.81	1,564.87	24,225.89	20,649.60	117.3%
Summit Ridge EHS	1,285.22	1,140.03	1,403.53	1,021.73	1,075.50	954.84	948.46	1,371.26	1,629.38	1,591.74	1,503.33	1,463.68	15,422.70	5,162.40	298.8%
Tecumseh EHS	602.28	1,032.48	1,145.41	1,186.43	1,156.16	763.81	376.44	1,693.93	2,575.80	2,009.14	2,228.34	1,763.85	16,933.96	10,324.80	164.0%
Union Street EHS	204.35	365.67	1,328.24	1,231.45	1,183.05	1,016.35	360.30	1,532.58	1,914.40	2,199.40	1,468.04	1,629.39	14,433.22	5,162.40	279.9%
Union Street EHS	1,898.26	1,747.69	1,387.40	1,591.74	1,355.13	1,317.49	440.30	1,156.18	2,032.72	1,102.39	1,048.62	1,573.62	16,659.59	5,162.40	322.7%
Sub Total**	36,550.69	36,360.60	47,589.36	44,261.57	37,830.35	33,711.59	13,939.58	38,826.02	55,300.71	46,360.23	43,042.19	46,557.32	478,770.41	207,711.32	231.0%
Head Start															
Agra HS	807.69	1,693.16	1,774.58	338.78	-	-	-	488.37	1,559.49	2,102.63	789.00	1,618.64	13,061.69	10,970.10	119.1%
Beginnings Academy HS	3,199.61	3,893.69	3,069.30	1,758.44	656.06	-	-	881.91	3,979.37	9,862.47	9,895.41	11,862.88	58,561.44	32,910.30	177.9%
Bethel HS	3,990.11	4,516.99	3,941.71	1,919.77	-	-	-	322.66	1,758.48	1,118.53	1,113.15	1,880.55	21,144.42	10,970.10	192.7%
Davenport HS	5,721.66	3,280.28	5,823.83	1,430.42	-	-	-	731.36	2,796.34	4,420.32	4,036.51	2,016.56	32,652.27	10,970.10	297.8%
Education Engine HS	4,342.12	4,455.78	4,725.10	5,146.27	1,693.91	903.42	984.13	4,909.69	6,836.50	2,175.66	5,436.75	7,181.35	49,410.68	43,880.40	112.8%
Learning Tree HS	527.00	1,021.73	392.56	752.85	908.80	134.44	354.93	957.20	880.42	1,021.75	951.88	903.43	8,786.99	10,970.10	80.1%
Main Street HS	8,127.68	7,447.84	7,039.15	4,167.46	2,107.98	1,347.49	1,757.71	4,504.14	5,505.10	5,555.88	3,300.31	7,000.67	58,567.42	32,910.30	178.0%
Maud HS	2,177.89	3,710.48	4,383.04	2,762.05	-	-	-	575.39	2,436.04	4,054.63	1,941.31	2,844.70	28,552.63	10,970.10	260.9%
Neighborhood HS	10,672.83	7,603.79	11,303.61	2,844.70	-	-	-	1,532.61	10,781.99	12,604.95	9,410.68	11,776.78	92,131.79	21,940.20	419.9%
Noble HS	602.28	516.24	532.37	195.85	-	-	-	102.17	4,291.25	4,338.65	3,140.49	2,072.98	17,899.00	10,970.10	163.2%
Prairie HS	2,127.98	1,269.09	1,779.95	669.92	-	-	-	-	-	-	-	1,715.37	7,562.31	10,970.10	68.9%
Seminole HS	230.16	1,252.84	1,957.41	2,613.47	83.51	-	-	338.79	3,226.51	5,103.27	4,232.09	5,003.37	28,304.33	10,970.10	258.1%
Summit Ridge HS	3,570.85	4,366.53	3,225.50	1,785.33	887.29	715.21	682.97	2,183.26	5,377.57	4,567.70	1,656.29	5,592.65	34,771.97	21,940.20	158.9%
Tecumseh HS	2,634.98	1,645.52	2,226.29	693.70	75.00	-	-	1,946.69	2,957.85	1,086.26	2,107.98	2,473.68	17,847.73	10,970.10	162.7%
Union Street HS	3,446.98	5,173.16	7,248.87	3,301.79	1,328.24	806.53	1,344.42	5,259.25	7,130.75	6,420.81	5,872.40	5,408.78	52,743.09	21,940.20	240.4%
Union Street HS	2,952.25	2,684.13	2,995.27	1,529.55	-	-	-	2,790.95	3,178.12	2,317.74	3,140.50	2,398.39	25,346.67	10,970.10	231.1%
Union Street HS	8,424.38	7,232.74	6,464.17	5,802.32	1,973.54	1,989.69	3,215.80	9,426.86	9,426.86	7,264.98	6,184.13	9,525.59	78,851.06	32,910.30	239.7%
Sub Total**	64,246.15	61,268.99	71,927.73	37,672.77	9,714.33	7,144.46	14,663.99	62,667.58	84,899.44	64,958.41	50,304.91	83,727.32	613,224.40	318,182.90	192.8%
Polley Council	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Overall**	100,797.05	97,629.59	119,497.09	81,934.34	47,544.68	40,856.05	28,063.57	101,493.60	140,200.15	111,316.64	106,437.10	130,284.64	1,092,994.81	525,844.22	207.9%

3/4/2025

10:38 AM

2301 - Average Daily Attendance

Page 1 of 1

Program Term: All | All | Report Dates: 2/01/2025 - 2/28/2025 | Enrollment Status: All | Flag/Group: Not Filtered |
Program Option: All | Responsible Staff: All | Custom Filter: Not Filtered | Report Type: Summary

amyg

Crossroads HS/EHS

	Attendance Records			Operating Days	ADA ¹	Funded Enrollment		Actual Enrollment	
	Present ⁴	Absent ⁶	Neither ⁷			Count	% Attendance	Count ²	% Attendance ³
Agra EHS	73	17	0	13.00 (avg)	5.62	8	70.19%	6.92	81.11%
Agra HS	161	50	0	13.00 (avg)	12.38	17	72.85%	16.23	76.30%
Baby Steps EHS	194	17	0	14.00 (avg)	13.85	16	86.61%	15.07	91.94%
Beginnings Academy EHS	286	57	0	15.00 (avg)	19.07	24	79.44%	22.87	83.38%
Beginnings Academy HS	605	132	0	15.00 (avg)	40.33	51	79.08%	49.13	82.09%
Bethel Acres EHS	88	11	13	14.00 (avg)	6.29	8	78.57%	7.07	88.89%
Bethel Acres HS	179	46	0	14.00 (avg)	12.79	17	75.21%	16.07	79.56%
Children's Chateau EHS	275	74	0	14.00 (avg)	19.65	32	61.38%	24.93	78.80%
Davenport HS	152	35	0	11.00 (avg)	13.82	17	81.28%	17.00	81.28%
Education Engine EHS	285	78	0	14.25 (avg)	20.04	32	62.50%	25.47	78.51%
Education Engine HS	760	185	0	14.00 (avg)	54.28	68	79.83%	67.50	80.42%
Learning Tree EHS	446	53	0	14.00 (avg)	31.86	36	88.49%	35.64	89.38%
Learning Tree HS	213	25	0	14.00 (avg)	15.21	17	89.50%	17.00	89.50%
Main Street EHS	296	32	0	14.00 (avg)	21.15	24	88.10%	23.43	90.24%
Main Street HS	657	57	0	14.00 (avg)	46.93	51	92.02%	51.00	92.02%
Maud HS	202	36	0	14.00 (avg)	14.43	17	84.87%	17.00	84.87%
Moore EHS	193	29	0	14.00 (avg)	13.79	16	86.16%	15.86	86.94%
Moore HS	409	66	0	14.00 (avg)	29.21	34	85.92%	33.93	86.11%
Neighborhood EHS	101	10	0	15.00 (avg)	6.73	8	84.17%	7.40	90.99%
Neighborhood HS	210	45	0	15.00 (avg)	14.00	17	82.35%	17.00	82.35%
Noble EHS	100	12	0	14.00 (avg)	7.14	8	89.29%	8.00	89.29%
Noble HS	155	25	0	14.00 (avg)	11.07	17	65.13%	12.86	86.11%
Prague EHS	96	14	0	14.00 (avg)	6.86	8	85.71%	7.86	87.27%
Prague HS	188	36	0	14.00 (avg)	13.43	17	78.99%	16.00	83.93%
Seminole EHS	371	45	1	14.00 (avg)	26.50	32	82.81%	29.71	89.18%
Seminole EHS Wr	94	18	0	14.00 (avg)	6.71	8	83.93%	8.00	83.93%
Seminole HS	330	124	1	14.00 (avg)	23.57	34	69.33%	32.43	72.69%
Stroud HS	163	48	0	14.00 (avg)	11.64	17	68.49%	15.07	77.25%
Summit Ridge EHS	203	30	0	15.00 (avg)	13.53	16	84.58%	15.53	87.12%
Summit Ridge HS	412	91	0	15.00 (avg)	27.47	34	80.78%	33.53	81.91%
Tecumseh EHS	94	17	0	14.00 (avg)	6.71	8	83.93%	7.93	84.68%
Tecumseh HS	203	35	0	14.00 (avg)	14.50	17	85.29%	17.00	85.29%
Union Street EHS	105	15	0	15.00 (avg)	7.00	8	87.50%	8.00	87.50%
Union Street HS	664	83	0	14.67 (avg)	45.29	51	88.77%	50.93	88.89%
Crossroads HS/EHS	8,963	1,648	15	14.17 (avg)	632.85	785	80.65%	749.37	84.47%
Report Totals	8,963	1,648	15	14.17 (avg)	632.85	785	80.65%	749.37	84.47%

1. ADA for each classroom is the sum of statuses selected to count as 'Present' on the setup screen divided by the Operating Days for that classroom.

2. Actual Enrollment Count for each classroom is the sum of the Present and Absent columns divided by the Operating Days

3. Percent Attendance is the Present count divided by the sum of Present and Absent Count

4. Site totals for ADA, Funded Enrollment Count, and Actual Enrollment count are the sum of that count for each of the site's classrooms.

5. Statuses counted as Present: Present(P), Present Offsite(PO), Tardy(T), Left Early(LE), Tardy and Left Early(TLE), Late Pickup(LP), Tardy and Late Pickup (TLP)

6. Statuses counted as Absent: Absent(A), Excused(E), Unexcused(U)

7. Statuses counted as Neither: No Class (-), Best Interest Day (B), Not Scheduled (N), Virtual (V), {}

CHILD AND ADULT CARE FOOD PROGRAM (CACFP)

REPORT OF FACILITIES OPERATING UNDER ONE INSTITUTION

MONTH: February 2025

SPONSORING ORGANIZATION: Crossroads Youth/Family

Complete and return with each month's claim for reimbursement

AGREEMENT NUMBER: DC-14-182

LIST EACH FACILITY	# DAYS	# ENROLLED	PARTICIPATION		# MEALS SERVED PROGRAM CHILDREN			
			FREE	TOTAL	BREAKFAST	LUNCH	SUPPLEMENT	3RD PM
Agra HS	13	17	17	17	149	159		127
Agra EHS	13	8	8	8	68	67		67
Baby Steps EHS	14	16	16	16	149	151		139
Beginnings Academy		76	76	76	843	875		834
HS	15	51	51	51	570	591		558
EHS	15	25	25	25	273	284		276
Bethel Acres		25	25	25	263	261		242
HS	14	17	17	17	178	177		161
EHS	14	8	8	8	85	84		81
Children's Chateau	14	30	30	30	265	267		266
Davenport HS	11	17	17	17	148	138		125
Education Engine		96	96	96	970	1024		524
HS	14	68	68	68	704	749		289
EHS	14	28	28	28	266	275		235
Learning Tree		53	53	53	564	600		497
HS	14	17	17	17	198	209		191
EHS	14	36	36	36	366	391		306
Main St Head Start		75	75	75	828	939		866
HS	14	51	51	51	555	645		585
EHS	14	24	24	24	273	294		281
Maud HS	14	17	17	17	169	168		57
Maud EHS								
Moore Extend Day Hd Strt		50	50	50	531	559		210
HS	14	34	34	34	384	396		69
EHS	14	16	16	16	147	163		141
Neighborhood HS	14	17	17	17	198	195		138
Neighborhood EHS	14	8	8	8	93	93		77
Noble Hd Strt		22	22	22	232	252		210
HS	14	14	14	14	135	153		124
EHS	14	8	8	8	97	99		86
Prague		24	24	24	265	282		270
HS	14	16	16	16	175	187		179
EHS	14	8	8	8	90	95		91
Seminole St	14	31	31	31	335	353		335
Seminole Wr		42	42	42	409	391		325
HS	14	34	34	34	329	316		268
EHS	14	8	8	8	80	75		57

CHILD AND ADULT CARE FOOD PROGRAM (CACFP)

REPORT OF FACILITIES OPERATING UNDER ONE INSTITUTION

AGENCY WIDE

MONTH:

Feb-25

	# MEALS SERVED TO PROGRAM ADULTS		
	Breakfast	1st Lunch	PM Supp
Cleveland HS	184	184	173
Cleveland EHS	230	229	228
Comanche HS	297	300	276
Comanche EHS	413	422	418
Lincoln HS	115	114	76
Lincoln EHS	63	63	63
Pott HS	293	283	277
Pott EHS	238	236	232
Sem HS	52	52	52
Sem EHS	133	131	128
Total	2018	2014	1923

Stroud HS	14	16	16	16	159	154	149
Summit Ridge Head Start		50	50	50	565	609	354
HS	15	34	34	34	379	408	175
EHS	15	16	16	16	186	201	179
Tecumseh		25	25	25	268	277	259
HS	14	17	17	17	189	198	190
EHS	14	8	8	8	79	79	69
Union Street		59	59	59	694	699	415
HS	14	51	51	51	619	621	341
EHS	14	8	8	8	75	78	74
TOTALS		774	774	774	8165	8513	6486

I (We) certify that the above information is true and correct to the best of my (our) knowledge and that the same is supported by the records maintained in accordance with our Child and Adult Care Food Program Agreement.

By: _____ Date: _____

Complete 90-day Screenings Percentage 2024-2025

	Aug		Sept		Oct		Nov		Dec		Jan		Feb		Mar		Apr		May		Jun		Jul	
	EHS	HS	EHS	HS	EHS	HS	EHS	HS	EHS	HS	EHS	HS	EHS	HS	EHS	HS	EHS	HS	EHS	HS	EHS	HS	EHS	HS
Cleveland Co																								
Baby Steps					92	n/a	100	n/a	100	n/a	100	n/a	100	n/a	93	n/a								
Main St					88	71	100	98	100	10	91	100	91	100	91	100								
Moore					56	91	60	97	71	100	100	100	100	92	100									
Noble					100	n/a	100	n/a	100	n/a	40	75	25	100	29									
Comanche Co																								
Beginnings					92	65	88	90	91	96	91	92	83	92										
Chateau					77	n/a	100	n/a	100	n/a	100	92	n/a	82	n/a									
Engine					77	58	70	70	87	87	81	95	88	99										
S Ridge					75	81	92	94	92	88	87	88	94	97										
Lincoln Co																								
Agra					25	93	14	94	43	94	83	94	75	94										
Davenport					n/a	76	n/a	100	n/a	95	n/a	94	n/a	100										
Prague					88	88	88	88	100	95	100	100	100	100										
Stroud					n/a	59	n/a	100	n/a	100	n/a	100	n/a	94										
Pat Co																								
Bethel					88	50	88	65	88	81	71	82	71	94										
LTree					97	94	94	100	94	100	97	100	97	100										
Maud					n/a	93	n/a	80	n/a	94	n/a	88	n/a	94										
Nhood					100	47	86	81	88	88	100	94	100	94										
Tecumseh					71	88	86	88	100	100	100	94	86	94										
Union					86	83	100	96	100	100	100	98	100	98										
Seminole Co																								
Seminole					86	n/a	93	n/a	96	n/a	73	n/a	68	n/a										
Seminole Wr					71	42	67	76	86	94	86	94	100	87										

Crossroads Head Start

March 31, 2025

Total Page

Head Start recap by county	Funded Enrollment	Current Enrollment (0% to 100%)	Current Enrollment (101% to 130%)	Current Enrollment (130% ^)	Total Enrollment	Vacancies Less than 30 days	Vacancies Past 30 days	Waiting list (0%-100%)		Waiting list (101-130%)		Waiting list (130% - ^)		Pend ing
								EHS Trans itions	WL	EHS Trans itions	WL	EHS Trans itions	WL	
Cleveland	102	91	5	5	101	1	0	13	46	0	7	1	15	9
Comanche	153	131	6	15	152	1	0	3	16	0	0	0	3	5
Lincoln	85	45	6	13	64	0	21	3	1	0	0	0	9	3
Pottawato mie	136	126	2	3	131	5	0	10	28	0	0	0	24	7
Seminole	34	31	0	0	31	3	0	6	0	0	0	0	2	0
Total	510/93%	424	19	36	479	10	21	35	91	0	7	1	53	24

Crossroads Early Head Start March 31, 2025											
Total Page											
Head Start recap by county	Funded Enrollment	Current Enrollment (0% to 100%)	Current Enrollment (101% to 130%)	Current Enrollment (130% ^)	Total Enrollment	Vacancies Less than 30 days	Vacancies Past 30 days	Waiting list (0%-100%)	Waiting list (101-130%)	Waiting list (130% - ^)	Pend ing
Cleveland	64	63	0	0	63	1	0	35	3	18	7
Comanche	104	87	5	1	93	7	4	4	0	2	6
Lincoln	16	12	1	3	16	0	0	4	1	2	0
Pottawato mie	76	68	0	0	68	0	8	46	0	8	4
Seminole	40	40	0	0	40	0	0	11	0	5	1
Total	300/93%	270	6	4	280	8	12	100	4	35	18

Crossroads Head Start March 31, 2025														
Cleveland County HS	Funded Enrollment	Current Enrollment (0% to 100%)	Current Enrollment (101% to 130%)	Current Enrollment (130% ^)	Total Enrollment	Vacancies Less than 30 days	Vacancies Past 30 days	Waiting list (0%-100%)		Waiting list (101-130%)		Waiting list (130%^)		Pend ing
								EHS Trans itions	WL	EHS Trans itions	WL	EHS Trans itions	WL	
Main St.	51	48	2	1	51	0	0	8	31	0	6	1	6	5
Moore	34	29	2	3	34	0	0	4	15	0	1	0	9	4
Noble	17	14	1	1	16	1	0	1	0	0	0	0	0	0
Totals	102	91	5	5	101	1	0	13	46	0	7	1	15	9

[illegible]

Crossroads Head Start
March 31, 2025

Crossroads Head Start March 31, 2025														
Lincoln County	Funded Enrollmen t	Current Enrollme nt (0% to 100%)	Current Enrollment (101% to 130%)	Current Enrollment (130% ^)	Total	Vacancies Less than 30 days	Vacancies Past 30 days	Waiting list (0%-100%)		Waiting list (101-130%)		Waiting list (130%-^)		Pendi ng
								EHS Trans itions	WL	EHS Trans itions	WL	EHS Trans itions	WL	
Agra	17	10	1	5	16	0	1	1	0	0	0	0	0	1
Davenport	34	12	4	1	17	0	17	0	1	0	0	0	8	0
Prague	17	14	0	2	16	0	1	2	0	0	0	0	1	1
Stroud	17	9	1	5	15	0	2	0	0	0	0	0	0	1
County Total	85	45	6	13	64	0	21	3	1	0	0	0	9	3
Seminole County														
Seminole	34	31	0	0	31	3	0	6	0	0	0	0	2	0
County Total	34	32	0	0	31	3	0	6	0	0	0	0	2	0

Crossroads Early Head Start March 31,2025											
Cleveland County	Funded Enrollme nt	Current Enrollment (0% to 100%)	Current Enrollment (101% to 130%)	Current Enrollment (130% ^)	Total	Vacancies Less than 30 days	Vacancies Past 30 days	Waiting list (0%-100%)	Waiting list (101-130%)	Waiting list (130%-^)	Pendi ng
Baby Steps	16	16	0	0	16	0	0	2	0	1	2
Main	24	23	0	0	23	1	0	17	2	7	2
Moore	16	16	0	0	16	1	0	13	1	7	3
Noble	8	8	0	0	8	0	0	3	0	3	0
Total	64	63	0	0	63	1	0	35	3	18	7

Crossroads Early Head Start											
March 31, 2025											
Comanche County	Funded Enrollment	Current Enrollment (0% to 100%)	Current Enrollment (101% to 130%)	Current Enrollment (130% ^)	Total	Vacancies Less than 30 days	Vacancies Past 30 days	Waiting list (0%-100%)	Waiting list (101-130%)	Waiting list (130%^)	Pending
Beginnings	24	21	3	0	24	0	0	1	0	0	1
Children's Chateau	32	27	1	1	29	3	0	2	0	0	2
Education Engine	32	24	1	0	25	3	4	1	0	2	0
Summit Ridge	16	15	0	0	15	1	0	0	0	0	3

[illegible]

Crossroads Early Head Start March 31,2025											
Lincoln County	Funded Enrollment	Current Enrollment (0% to 100%)	Current Enrollment (101% to 130%)	Current Enrollment (130% ^)	Total	Vacancies Less than 30 days	Vacancies Past 30 days	Waiting list (0%-100%)	Waiting list (101-130%)	Waiting list (130%-^)	Pending
Agra Not Open	8	4	1	3	8	0	0	0	0	0	0
Prague	8	8	0	0	8	0	0	4	1	2	0
Lincoln Total	16	12	1	3	16	0	0	4	1	2	0
Seminole County											
Seminole EHS	32	32	0	0	32	0	0	11	0	5	1
Seminole Wrangler	8	8	0	0	8	0	0	0	0	0	0
Total	40	40	0	0	40	0	0	11	0	5	1
Total OI											

HS/ 34 out of 48 EHS/ 3 out of 27

HEAD START/ EARLY HEAD START DIRECTOR'S REPORT March 2025

Enrollment Summary

Funded Enrollment: 810
HS 510 EHS 300

(See enrollment spreadsheet for detailed breakdown)

Facilities Summary

See facility update for details

Cleveland County

Baby Steps Teen Parent Program

No major facility issues at this time.

Main Street Head Start/Early Head Start

No major facility issues at this time.

Noble Head Start

No major facility issues at this time

Moore Head Start/Early Head Start

No major facility issues at this time

Pottawatomie county

Union Street Head Start

No major facility issues at this time.

Bethel Head Start

No major facility issues at this time.

Neighborhood Head Start

No major facility issues at this time.

Tecumseh Head Start

No major facility issues at this time.

Maud Head Street

No major facility issues at this time.

The new site is 90% completed

Learning Tree Head Start/Early Head Start

No major facility issues at this time.

Seminole County**Seminole Strother Early Head Start**

No major facility issues at this time

Seminole Wrangler HS/EHS

No major facility issues at this time

Comanche County**Beginnings**

No major facility issues at this time

Children's Chateau Early Head Start

No major facility issues at this time

Education Engine

No major facility issues at this time

Summit Ridge Head Start

No major facility issues at this time

Lincoln County**Agra**

No major facility issues at this time.

Davenport

No major facility issues at this time

Stroud

No major facility issues at this time.

Prague

No major facility issues at this time.

Volunteer in-kind documentation

(See attached volunteer/in-kind spreadsheet for detailed breakdown)

Accident Report Summary

(See attached accident spreadsheet for detailed breakdown)

 Terrie Vicknair, HS/EHS Program Director

 Date

2024-2025 Accidents

HS/EHS CENTERS	August			Sept.			Oct.			Nov.			Dec.			Jan.			Feb.			March			April			May			June			July			Accidents Yearly Totals
	Adults	Children	Minor Accidents	Adults	Children	Minor Accidents	Adults	Children	Minor Accidents	Adults	Children	Minor Accidents	Adults	Children	Minor Accidents	Adults	Children	Minor Accidents	Adults	Children	Minor Accidents	Adults	Children	Minor Accidents	Adults	Children	Minor Accidents	Adults	Children	Minor Accidents							
Cleveland County																																					
Baby Steps	0	0	0	0	0	1	0	0	1	0	0	1	0	0	3	0	0	0	4	0	0	3	0	0	0	0	0	0	0	0	0	0	13				
Main	0	0	0	0	0	17	0	0	25	0	1	23	0	1	29	0	0	13	0	0	0	26	0	0	0	0	0	0	0	0	0	0	159				
Moore	0	0	3	1	0	9	0	0	0	0	0	5	0	0	4	0	0	4	0	0	1	0	0	2	0	0	0	0	0	0	0	0	29				
Noble	0	0	3	0	0	2	0	0	2	0	0	1	0	0	2	0	0	4	0	0	3	0	0	0	0	0	0	0	0	0	0	0	17				
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0					
Conamie County																																					
Beginnings Academy	0	0	5	0	0	5	0	0	11	0	0	6	0	0	10	0	0	10	0	0	6	0	0	0	0	0	0	0	0	0	0	0	59				
Children's Chateau	0	0	3	0	0	12	0	0	6	0	0	2	0	0	6	0	0	1	0	0	6	0	0	5	0	0	0	0	0	0	0	0	41				
Education Engine	0	0	6	0	0	16	0	0	6	0	0	2	0	0	0	0	0	2	0	0	7	0	0	3	0	0	0	0	0	0	0	0	42				
Summit Ridge	0	0	0	0	0	6	0	0	3	0	0	4	0	0	5	0	0	3	0	0	3	0	0	3	0	0	0	0	0	0	0	0	27				
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0					
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0					
Lincoln County																																					
Agra	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1				
Davenport	0	0	0	0	0	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4				
Prague	0	0	2	0	0	2	0	0	5	0	1	1	0	0	2	0	0	0	0	0	0	0	0	0	48	0	0	0	0	0	0	0	0	61			
Stroud	0	0	0	0	0	1	0	0	0	0	2	1	0	1	1	0	1	0	1	0	0	1	0	0	96	0	0	0	0	0	0	0	0	104			
TOTAL	0	0	0	1	0	74	0	0	61	0	4	46	0	2	62	0	38	0	0	50	0	0	##	0	0	0	0	0	0	0	0	0	0	527			

2024-2025 Accidents

[illegible]

Location (Site)	Date	Incident Type	Describe Cause of Injury
Report: Accident Report for Policy Council			
Baby Steps EHS	3/04/25	Minor	Lost balance while getting a book and hit forehead on the bookshelf.
Baby Steps EHS	3/06/25	Minor	Lost balance while pulling up, bumped head on leg of chair.
Baby Steps EHS	3/24/25	Minor	Scraped cheek on a branch from the bush on the playground.
Beginnings Academy HS	3/07/25	Minor	child tripped as he was getting out his chair
Beginnings Academy HS	3/11/25	Minor	child fell when jumping off log
Beginnings Academy HS	3/26/25	Minor	tripped causing a fall hitting mouth on stool
Beginnings Academy HS	3/26/25	Minor	fell while running
Beginnings Academy HS	3/27/25	Minor	ran into a friend while playing
Beginnings Academy HS	3/31/25	Minor	child was playing with her fork during breakfast then accidentally hit herself
Bethel Acres EHS	3/12/25	Minor	bite by another child
Bethel Acres EHS	3/24/25	Minor	playing and fell
Children's Chateau EHS	3/04/25	Minor	child fell back while sitting
Children's Chateau EHS	3/07/25	Minor	hand was caught on the door
Children's Chateau EHS	3/11/25	Minor	was pushed by another child when going up slide stairs falling back
Education Engine EHS	3/04/25	Minor	child fell while trying to get up using rocking chair
Education Engine EHS	3/12/25	Minor	lock on storage came off and hit child lip
Education Engine EHS	3/13/25	Minor	a child scratched her chest when taking a toy
Education Engine HS	3/04/25	Minor	Tripped while running in gym
Education Engine HS	3/10/25	Minor	child hit nose on kitchen table when bending down
Education Engine HS	3/13/25	Minor	a child scratched her chest when taking a toy
Learning Tree EHS	3/04/25	Minor	pinched her finger between the shelf
Learning Tree EHS	3/06/25	Minor	another child scratched him
Learning Tree EHS	3/24/25	Minor	playing on small couch and fell off

Location (Site)	Date	Incident Type	Describe Cause of Injury
Learning Tree EHS	3/24/25	Minor	ran into the wall
Learning Tree EHS	3/24/25	Minor	fell on the floor pulling his nail back
Learning Tree EHS	3/24/25	Minor	running and fell
Learning Tree EHS	3/26/25	Minor	pushing a truck and fell
Learning Tree EHS	3/27/25	Minor	scratched by another child
Learning Tree EHS	3/28/25	Minor	hit his head on changing table
Learning Tree EHS	3/31/25	Minor	another child scratched him
Learning Tree HS	3/13/25	Minor	another child kicked hi while laying down
Learning Tree HS	3/26/25	Minor	scratched by another child
Main Street EHS	3/03/25	Minor	A child scratched his cheek during the transition activity.
Main Street EHS	3/07/25	Minor	Lost balance and bumped head.
Main Street EHS	3/25/25	Minor	Walking around the bathroom with pants down and tripped bumping head on sink.
Main Street EHS	3/26/25	Minor	Child bit him on the back during work time.
Main Street EHS	3/26/25	Minor	Scratched by a peer while playing.
Main Street EHS	3/27/25	Minor	Fell while moving a toy house, hit her face on the toy.
Main Street EHS	3/28/25	Minor	Scratched by a peer
Main Street EHS	3/31/25	Minor	A child pushed him, mom noticed a scratch on his chin.
Main Street HS	3/03/25	Minor	Scratched by a peer while both children were trying to sit on the bubble.
Main Street HS	3/03/25	Minor	Hit eyebrow on pole of car while playing.
Main Street HS	3/03/25	Minor	Slapped by a peer during book time.
Main Street HS	3/03/25	Minor	A child scratched his cheek during the transition activity.
Main Street HS	3/03/25	Minor	While transitioning in from the playground, he tripped and hit his nose on the fence.
Main Street HS	3/04/25	Minor	A block tower fell hit his finger, causing it to bleed.

4/11/2025
1:25 PM

1083 - Accident Report for Policy Council

3 of 6
MichelleW

Location (Site)	Date	Incident Type	Describe Cause of Injury
Main Street HS	3/04/25	Minor	After a back and forth of "stop" a peer hit him on the cheek.
Main Street HS	3/05/25	Minor	Tripped and hit lip on shelf, while working.
Main Street HS	3/05/25	Minor	Bumped into a peer and was scratched.
Main Street HS	3/06/25	Minor	Ran into the wall while playing.
Main Street HS	3/07/25	Minor	A child ran into her.
Main Street HS	3/24/25	Minor	Scraped cheek on a branch from the bush on the playground.
Main Street HS	3/25/25	Minor	Walking around the bathroom with pants down and tripped bumping head on sink.
Main Street HS	3/26/25	Minor	Scratched by a peer while playing.
Main Street HS	3/27/25	Minor	Hit on the forehead with a toy during work time.
Main Street HS	3/28/25	Minor	During work time a child threw a toy and it struck his head.
Main Street HS	3/28/25	Minor	Tripped and fell, hitting his head on the stage.
Main Street HS	3/28/25	Minor	Scratched by a peer
Moore HS	3/04/25	Minor	A peer scratched her on the face.
Moore HS	3/27/25	Minor	Her hand was stepped on while she was picking up a towel.
Neighborhood EHS	3/06/25	Minor	bit by another child
Neighborhood EHS	3/31/25	Minor	jumping and fell
Neighborhood HS	3/10/25	Minor	bite by another child
Neighborhood HS	3/10/25	Minor	bit by another child
Neighborhood HS	3/28/25	Minor	running an fell
Noble EHS	3/28/25	Minor	During a struggle for a toy he was scratched.
Noble HS	3/11/25	Minor	Jumped from climber and scraped face on turf.
Noble HS	3/11/25	Minor	While standing at the window, a child bit him
Noble HS	3/24/25	Minor	Hit with a block while working.
Noble HS	3/25/25	Minor	Hit a child and the child bit him on the leg.

4/1/2025
1:25 PM

1083 - Accident Report for Policy Council

4 of 6
MichelleW

Location (Site)	Date	Accident Type	Describe Cause of Injury
Noble HS	3/27/25	Minor	Bumped lip while going down the slide.
Noble HS	3/27/25	Minor	Tripped and fell on the cement.
Noble HS	3/28/25	Minor	During a struggle for a toy he was scratched.
Seminole EHS	3/10/25	Minor	3/11/2025 Ashlee Allen Another child pinched his arm when he took his toy away.
Seminole EHS	3/26/25	Minor	3/27/2025 Ashlee Allen Another child bit his arm.
Seminole EHS	3/26/25	Minor	3/27/2025 Ashlee Allen Child was pushing a car across the floor and fell and hit his nose.
Seminole EHS W/r	3/12/25	Minor	3/12/2025 Ashlee Allen Child banged his head on the floor several times after another child took his toy.
Seminole HS	3/07/25	Minor	3/11/2025 Ashlee Allen Another child wanted to play with her, the child bit her arm when she told him no.
Seminole HS	3/07/25	Minor	3/11/2025 Ashlee Allen Bumped heads with another child on the playground.
Seminole HS	3/07/25	Minor	3/11/2025 Ashlee Allen Another child hit him with a toy that they were fighting over.
Seminole HS	3/07/25	Minor	3/13/2025 Ashlee Allen Another child hit him in the mouth, causing his lip to bleed.
Seminole HS	3/10/25	Minor	3/11/2025 Ashlee Allen Another child pinched his arm when he took his toy away.
Seminole HS	3/11/25	Minor	3/13/2025 Ashlee Allen Child got kicked by another child.

4/1/2025
1:25 PM

1083 - Accident Report for Policy Council

5 of 6
Michelle W

Location (Site)	Date	Incident Type	Describe Cause of Injury
Seminole HS	3/11/25	Minor	3/12/2025 Ashlee Allen Another child bit her arm on the playground.
Seminole HS	3/12/25	Minor	3/13/2025 Ashlee Allen Child was running and hit face on the picnic table.
Seminole HS	3/13/25	Minor	3/13/2025 Ashlee Allen The child was arguing with another child over a chair. The child grabbed him and scratched his neck.
Seminole HS	3/26/25	Minor	3/27/2025 Ashlee Allen A child opened a cabinet door and hit him across the nose by mistake.
Seminole HS	3/26/25	Minor	3/27/2025 Ashlee Allen Another child scratched him on his cheek.
Seminole HS	3/27/25	Minor	3/27/2025 Ashlee Allen Another child hit him on the head with a toy, then the child fell and hit head on floor.
Seminole HS	3/28/25	Minor	3/31/2025 Ashlee Allen Child ran into pole on playground play equipment.
Seminole HS	3/31/25	Minor	4/01/2025 Ashlee Allen Another child threw a toy and it hit his ear.
Seminole HS	3/31/25	Minor	4/01/2025 Ashlee Allen Another child scraped his left eye.
Stroud HS	3/13/25	Minor	3/13/2025 Ashlee Allen While going down steps of climber, she scraped the inside of her arm but it did not bleed.
Stroud HS	3/28/25	Minor	3/31/2025 Ashlee Allen Another child wanted her toy and reached for it, scratching the child's chest area.
Summit Ridge EHS	3/06/25	Minor	child was bit by a friend as a response to getting hit
Summit Ridge EHS	3/27/25	Minor	ran into a friend when playing

4/1/2025
1:25 PM

1083 - Accident Report for Policy Council

6 of 6
MichelleW

Location (Site)	Date	Incident Type	Describe Cause of Injury
Summit Ridge HS	3/25/25	Minor	during outside time children were playing monster. Child went to teacher and said a friend scratched his neck. Mom called that afternoon and stated child told her another child grabbed him by the neck leaving a bruise on the left side of his neck.
Tecumseh EHS	3/05/25	Minor	walked and tripped on her shoe
Tecumseh EHS	3/24/25	Minor	bumped his mouth on the arm of the chair
Tecumseh EHS	3/24/25	Minor	sliding down and hit her head
Tecumseh EHS	3/28/25	Minor	lost balance and fell
Tecumseh EHS	3/28/25	Minor	fell and hit her face
Tecumseh EHS	3/31/25	Minor	playing outside he fell
Tecumseh HS	3/11/25	Minor	running and fell
Tecumseh HS	3/24/25	Minor	sliding down and hit her head
Tecumseh HS	3/26/25	Minor	fell in bathroom and hit her head
Union Street EHS	3/07/25	Minor	she felling hitting her head
Union Street EHS	3/07/25	Minor	another child threw a toy hitting him in the eye
Union Street EHS	3/27/25	Minor	scratched by another child
Union Street HS	3/07/25	Minor	another child threw a toy hitting him in the eye
Union Street HS	3/25/25	Minor	another child threw a plate and hit her
Union Street HS	3/27/25	Minor	smashed hand in door teacher was coming and he put his hand in the door

Crossroads Head Start/Early Head Start
Volunteer In-kind Report
Dec-24

Location	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Total	Annual Goal	% Achieved
Early Head Start															
Agra EHS	516.24													5,162.40	0.0%
Baby Steps EHS	3,221.13													10,324.80	0.0%
Beginnings Academy EHS	2,785.63													15,487.20	0.0%
Belhel EHS	1,473.45													5,162.40	0.0%
Children's Chatout	2,484.42													20,649.60	0.0%
Education Engine EHS	4,430.26													15,487.20	0.0%
Learning Tree EHS	5,915.29													23,230.80	0.0%
Main Street EHS	5,344.81													20,649.60	0.0%
Maud EHS	-													5,162.40	0.0%
Moore EHS	4,232.15													15,487.20	0.0%
Neighborhood EHS	984.89													5,162.40	0.0%
Noble EHS	1,586.36													5,162.40	0.0%
Prague EHS	1,172.33													5,162.40	0.0%
Seminole EHS	1,048.63													20,649.60	0.0%
Seminole W/R EHS	1,543.35													5,162.40	0.0%
Summit Ridge EHS	2,015.60													10,324.80	0.0%
Tecumseh EHS	1,661.65													5,162.40	0.0%
Union Street EHS	1,037.86													5,162.40	0.0%
SubTotal	41,725.07	-	-	-	-	-	-	-	-	-	-	-	-	198,752.40	0.0%
Head Start															
Agra HS	1,037.87													10,970.10	0.0%
Beginnings Academy HS	10,669.10													32,910.30	0.0%
Belhel HS	919.56													10,970.10	0.0%
Davenport HS	2,113.37													10,970.10	0.0%
Education Engine HS	8,507.37													43,880.40	0.0%
Learning Tree HS	1,683.96													10,970.10	0.0%
Main Street HS	4,961.94													32,910.30	0.0%
Maud	1,468.08													10,970.10	0.0%
Moore HS	9,523.61													21,940.20	0.0%
Neighborhood HS	2,532.83													10,970.10	0.0%
Noble HS	1,892.77													10,970.10	0.0%
Prague HS	4,829.03													10,970.10	0.0%
Seminole HS	2,457.56													21,940.20	0.0%
Stroud HS	1,128.28													10,970.10	0.0%
Summit Ridge HS	5,157.07													21,940.20	0.0%
Tecumseh	2,898.52													10,970.10	0.0%
Union Street HS	6,356.30													32,910.30	0.0%
SubTotal	68,148.22	-	-	-	-	-	-	-	-	-	-	-	-	318,132.90	0.0%
Policy Council	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total OverAll	109,873.29	-	-	-	-	-	-	-	-	-	-	-	-	516,885.30	0.0%

4/2/2025

10:35 AM

2301 - Average Daily Attendance

Page 1 of 1

amyg

Program Term: All | All | Report Dates: 3/01/2025 - 3/31/2025 | Enrollment Status: All | Flag/Group: Not Filtered |
 Program Option: All | Responsible Staff: All | Custom Filter: Not Filtered | Report Type: Summary

Crossroads HS/EHS

	Attendance Records			Operating Days	ADA ¹	Funded Enrollment		Actual Enrollment	
	Present ⁴	Absent ⁶	Neither ⁷			Count	% Attendance	Count ²	% Attendance ³
Agra EHS	111	9	0	15.00 (avg)	7.40	8	92.50%	8.00	92.50%
Agra HS	228	12	0	15.00 (avg)	15.20	17	89.41%	16.00	95.00%
Baby Steps EHS	227	10	0	15.00 (avg)	15.13	16	94.58%	15.80	95.78%
Beginnings Academy EHS	316	44	0	15.00 (avg)	21.07	24	87.78%	24.00	87.78%
Beginnings Academy HS	651	88	0	15.00 (avg)	43.40	51	85.10%	49.27	88.09%
Bethel Acres EHS	111	9	0	15.00 (avg)	7.40	8	92.50%	8.00	92.50%
Bethel Acres HS	219	41	0	16.00 (avg)	13.69	17	80.51%	16.25	84.23%
Children's Chateau EHS	366	64	0	15.00 (avg)	24.40	32	76.25%	28.67	85.12%
Davenport HS	193	28	0	13.00 (avg)	14.85	17	87.33%	17.00	87.33%
Education Engine EHS	340	49	0	16.00 (avg)	21.25	32	66.41%	24.31	87.40%
Education Engine HS	996	92	0	16.00 (avg)	62.24	68	91.54%	68.00	91.54%
Learning Tree EHS	507	33	0	15.00 (avg)	33.80	36	93.89%	36.00	93.89%
Learning Tree HS	243	12	0	15.00 (avg)	16.20	17	95.29%	17.00	95.29%
Main Street EHS	321	26	0	15.00 (avg)	21.40	24	89.17%	23.13	92.51%
Main Street HS	683	78	0	15.00 (avg)	45.53	51	89.28%	50.73	89.75%
Maud HS	201	46	0	15.00 (avg)	13.40	17	78.82%	16.47	81.38%
Moore EHS	224	8	0	15.50 (avg)	14.42	16	90.32%	14.93	96.55%
Moore HS	474	36	0	15.00 (avg)	31.60	34	92.94%	34.00	92.94%
Neighborhood EHS	126	8	0	17.00 (avg)	7.41	8	92.65%	7.88	94.03%
Neighborhood HS	238	15	0	15.00 (avg)	15.87	17	93.33%	16.87	94.07%
Noble EHS	114	12	0	16.00 (avg)	7.12	8	89.06%	7.88	90.48%
Noble HS	249	9	0	16.00 (avg)	15.56	17	91.54%	16.12	96.51%
Prague EHS	110	8	0	15.00 (avg)	7.33	8	91.67%	7.87	93.22%
Prague HS	220	20	0	15.00 (avg)	14.67	17	86.27%	16.00	91.67%
Seminole EHS	423	51	1	15.00 (avg)	28.21	32	88.13%	31.60	89.24%
Seminole EHS Wr	110	10	0	15.00 (avg)	7.33	8	91.67%	8.00	91.67%
Seminole HS	403	60	0	15.00 (avg)	26.87	34	79.02%	30.86	87.04%
Stroud HS	207	23	0	15.00 (avg)	13.80	17	81.18%	15.33	90.00%
Summit Ridge EHS	231	20	0	16.00 (avg)	14.44	16	90.23%	15.69	92.03%
Summit Ridge HS	478	53	0	16.00 (avg)	29.87	34	87.87%	33.19	90.02%
Tecumseh EHS	113	7	0	15.00 (avg)	7.53	8	94.17%	8.00	94.17%
Tecumseh HS	241	14	0	15.00 (avg)	16.07	17	94.51%	17.00	94.51%
Union Street EHS	108	12	0	15.00 (avg)	7.20	8	90.00%	8.00	90.00%
Union Street HS	693	101	0	15.67 (avg)	44.19	51	86.73%	50.68	87.28%
Crossroads HS/EHS	10,475	1,108	1	15.27 (avg)	685.85	785	87.36%	758.53	90.43%
Report Totals	10,475	1,108	1	15.27 (avg)	685.85	785	87.36%	758.53	90.43%

1. ADA for each classroom is the sum of statuses selected to count as 'Present' on the setup screen divided by the Operating Days for that classroom.

2. Actual Enrollment Count for each classroom is the sum of the Present and Absent columns divided by the Operating Days

3. Percent Attendance is the Present count divided by the sum of Present and Absent Count

4. Site totals for ADA, Funded Enrollment Count, and Actual Enrollment count are the sum of that count for each of the site's classrooms.

5. Statuses counted as Present: Present(P), Present Offsite(PO), Tardy(T), Left Early(LE), Tardy and Left Early(TLE), Late Pickup(LP), Tardy and Late Pickup (TLP)

6. Statuses counted as Absent: Absent(A), Excused(E), Unexcused(U)

7. Statuses counted as Neither: No Class (-), Best Interest Day (B), Not Scheduled (N), Virtual (V), ()

CHILD AND ADULT CARE FOOD PROGRAM (CACFP)
REPORT OF FACILITIES OPERATING UNDER ONE INSTITUTION

MONTH: March 2025

SPONSORING ORGANIZATION: Crossroads Youth/Family

Complete and return with each month's claim for reimbursement

AGREEMENT NUMBER: DC-14-182

LIST EACH FACILITY	# DAYS	# ENROLLED	PARTICIPATION		# MEALS SERVED PROGRAM CHILDREN			
			FREE	TOTAL	BREAKFAST	LUNCH	SUPPLEMENT	
Agra HS	15	16	16	16	1ST	1ST	3RD PM	
Agra EHS	15	8	8	8	96	217	190	
Baby Steps EHS	15	16	16	16	179	95	90	
Beginnings Academy		75	75	75	902	949	161	
HS	15	51	51	51	605	640	603	
EHS	15	24	24	24	297	309	297	
Bethel Acres		25	25	25	291	291	263	
HS	15	17	17	17	199	197	172	
EHS	15	8	8	8	92	92	91	
Children's Chateau	15	31	31	31	351	350	349	
Davenport HS	13	17	17	17	186	179	161	
Education Engine		94	94	94	1133	1228	546	
HS	15	68	68	68	845	919	299	
EHS	15	26	26	26	288	309	247	
Learning Tree		53	53	53	645	705	569	
HS	15	17	17	17	218	239	212	
EHS	15	36	36	36	427	466	357	
Main St Head Start		75	75	75	855	972	861	
HS	15	51	51	51	577	666	573	
EHS	15	24	24	24	278	306	288	
Maud HS	15	17	17	17	161	155	56	
Maud EHS	0	0	0	0	0	0	0	
Moore Extend Day Hd Strt		50	50	50	598	637	234	
HS	15	34	34	34	442	456	78	
EHS	15	16	16	16	156	181	156	
Neighborhood HS	15	17	17	17	236	234	165	
Neighborhood EHS	15	8	8	8	110	107	92	
Noble Hd Strt		25	25	25	294	328	294	
HS	15	17	17	17	195	226	203	
EHS	15	8	8	8	99	102	91	
Prague		24	24	24	304	323	300	
HS	15	16	16	16	200	214	196	
EHS	15	8	8	8	104	109	104	
Seminole St	15	32	32	32	378	398	368	
Seminole Wr	15	42	42	42	494	483	401	
HS	15	34	34	34	400	393	332	
EHS	15	8	8	8	94	90	69	
Stroud HS	15	16	16	16	206	202	198	
Summit Ridge Head Start		50	50	50	595	653	372	
HS	15	34	34	34	399	440	184	
EHS	15	16	16	16	196	213	188	
Tecumseh		25	25	25	332	332	310	
HS	15	17	17	17	236	236	225	
EHS	15	8	8	8	96	96	85	

CHILD AND ADULT CARE FOOD PROGRAM (CACFP)
REPORT OF FACILITIES
OPERATING UNDER ONE INSTITUTION

AGENCY WIDE

MONTH:

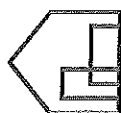
Mar-25

	# MEALS SERVED TO PROGRAM ADULTS			
	Breakfast	1st Lunch	PM Supp	
Cleveland HS	202	202	191	
Cleveland EHS	244	244	240	
Comanche HS	314	330	304	
Comanche EHS	421	445	429	
Lincoln HS	120	120	82	
Lincoln EHS	70	70	70	
Pott HS	303	304	299	
Pott EHS	271	266	265	
Sem HS	60	58	58	
Sem EHS	125	122	115	
Total	2130	2161	2053	

Union Street		59	59	59	59	731	729	440
HS	15	51	51	51	649	640		359
EHS	15	8	8	8	82	89		81
TOTALS		775	775	775	9291	9735		7320

I (We) certify that the above information is true and correct to the best of my (our) knowledge and that the same is supported by the records maintained in accordance with our Child and Adult Care Food Program Agreement.

By: _____ Date: _____



Crossroads Head Start/Early Head Start

Complete 90-day Screenings Percentage 2024-2025

	Aug		Sept		Oct		Nov		Dec		Jan		Feb		Mar		Apr		May		Jun		Jul	
Cleveland Co	EHS	HS	EHS	HS	EHS	HS	EHS	HS	EHS	HS	EHS	HS	EHS	HS	EHS	HS	EHS	HS	EHS	HS	EHS	HS	EHS	HS
Baby Steps					92	n/a	100	n/a	100	n/a	100	100	n/a	93	n/a	100	n/a							
Main St					88	71	100	98	100	10	91	100	91	100	96	100								
Moore					56	91	60	97	71	100	100	100	100	92	100	93	100							
Noble					100	n/a	100	n/a	100	40	75	25	25	100	29	88	75							
Comanche Co																								
Beginnings					92	65	88	90	91	96	91	92	83	92	88	96								
Chateau					77	n/a	100	n/a	100	n/a	92	n/a	82	n/a	90	n/a								
Engine					77	58	70	70	87	87	81	95	88	99	92	100								
S Ridge					75	81	92	94	92	88	87	88	94	97	100	100								
Lincoln Co																								
Agra					25	93	14	94	43	94	83	94	75	94	88	100								
Davenport					n/a	76	n/a	100	n/a	95	n/a	94	n/a	100	n/a	100								
Prague					88	88	88	88	100	95	100	100	100	100	88	100								
Stroud					n/a	59	n/a	100	n/a	100	n/a	100	n/a	94	n/a	93								
Pot Co																								
Bethel					88	50	88	65	88	81	71	82	71	94	86	94								
LTree					97	94	94	100	94	100	97	100	97	100	100	100								
Maud					n/a	93	n/a	80	n/a	94	n/a	88	n/a	94	n/a	94								
Nhood					100	47	86	81	88	88	100	94	100	94	88	94								
Tecumseh					71	88	86	88	100	100	100	94	86	94	86	94								
Union					86	83	100	96	100	100	100	98	100	98	100	96								
Seminole Co																								
Seminole					86	n/a	93	n/a	96	n/a	73	n/a	68	n/a	74	n/a								
Seminole Wr					71	42	67	76	86	94	86	94	100	87	100	90								

Crossroads Youth & Family Services, Inc.				
Counseling & Emergency Shelter Statistical Summary				
FY 2024 / 2025				
	Feb-25	YTD Totals	FY25 Goal	% reached
Counseling Services: (TXIX & SS ONLY)				
# of Counseling Referrals	2	22	65	34%
# of Counseling Assessments (BHOP)	2	23	60	38%
# of Assessment (BHOP) Hours*	4	36.5	100	37%
# of Initial Treatment Plans	3	23	40	58%
# of Initial Treatment Plan Hours	0.50	26.54	40	66%
# of Treatment Plan Reviews	9	51		
# of Treatment Plan Review Hours	3.3	16.70		
# of Treatment Plan Modifications	0	0		
Client Age at Intake				
0-5 years	0	0		
6-10 years	0	8		
11-14 years	0	5		
15-17 years	2	17		
18+ years	0	1		
# of Client Intakes by Community				
Moore	0	2		
Lexington	0	0		
Little Axe	0	0		
Noble	0	0		
Norman	2	25		
Newalla	0	0		
Other	0	1		
Monthly Case Count				
# of Clients Carried Forward (from previous month)	56	NA		
# of New Clients	2	23		
# of Cases Closed	2	17		
Total # of Clients Served	58	62	100	62%
*Includes Face-to-Face and Non Face-to-Face Hours			FY25 Goal	% reached
# of Individual Sessions	135	1178	1750	67%
# of Individual Therapy Hours	116.2	1031.29	1650	63%
# of Families Served in Family Sessions	9	TBD	90	TBD
# of Family Therapy Hours	8	65.43	60	109%
Emergency Crisis Counseling Hours	0	0		
Case Management Sessions	0	0		
# of Transfer Clients within Agency	0	5		
# of Clients Transferred out of Agency	0	0		

Counseling Services: (CARS)			FY25 Goal	% reached
# of Referrals	3	29	40	73%
# of Assessments	5	36	40	90%
# of Assessment Hours	14	100	120	83%
# of Non-BHOP Assessments	0	2	TBD	TBD
# of Non-BHOP Assessment Hours	0	6	TBD	TBD
# of Initial Treatment Plans	3	22	35	63%
# of Initial Treatment Plan Hours	4.5	40	50	80%
# of Treatment Plan Reviews	3	23		
# of Treatment Plan Review Hours	3	25		
# of Treatment Plan Modifications	0	0		
Client Age at Intake				
0-5 years	0	0		
6-10 years	0	0		
11-14 years	0	2		
15-17 years	4	24		
18+ years	1	6		
# of Client Intakes by Community				
Moore	0	3		
Lexington	0	0		
Little Axe	0	0		
Noble	1	2		
Norman	2	19		
Newalla	0	0		
Other	0	16		
Monthly Case Count				
# of Clients Carried Forward (from previous month)	17	NA		
# of New Clients	5	24		
# of Cases Closed	2	25		
Total # of Clients Served	20	39	60	65%
Counseling Services Provided: (CARS)			FY25 Goal	% reached
# of Individual Sessions	40	296	400	74%
# of Individual Therapy Hours	31.5	263.95	375	70%
# of Families Served: (In Family Sessions)	5	TBD	65	TBD
# of Family Therapy Hours	2.45	78.45	55	143%
Emergency Crisis Counseling Hours	0	0		
Psychoeducational Groups: (CARS)			FY25 Goal	% reached
# of Group Rehab Hours (Psychoeducation)	0	0		
# of Group Therapy Hours (Psychotherapy)	9	79	60	132%
Teens and Parents in Partnership (TAPP)			FY25 Goal	% reached
# of TAPP Referrals	0	17	30	57%
# of Enrollments (Intakes)	3	37	25	148%
Total # of Groups Completed	1	6	12	50%

Total # of Participants Completed	8	54	50	108%
Total # of Groups Currently in Progress	0	0		
Total # of Participants Currently in Progress	0	0		
Total # of Participants Referred to CYFS Counseling	0	0		
Total # of Participants Referred to Another Agency	0	0		
Truancy			FY25 Goal	% reached
# of Truancy Referrals	0	0	7	0%
# of Enrollments (Intakes)	0	0	5	0%
Total # of Groups Completed	0	0	3	0%
Total # of Participants Completed	0	0	5	0%
Total # of Groups Currently in Progress	0	0		
Total # of Participants Currently in Progress	0	0		
Total # of Participants Referred to CYFS Counseling	0	0		
Total # of Participants Referred to Another Agency	0	0		
TSET			FY25 Goal	% reached
# of contacts (individual's impacted)	566	4036	5900	68%
# of groups completed	39	274	350	78%
Psychoeducational Groups: (TXIX & SS ONLY)			FY25 Goal	% reached
# of New Clients Served: Shelter Group Rehab	2	19	45	42%
# of Shelter Group Rehab Hours	10	97	135	72%
# of DID Classes	1	6	12	50%
# of DID Participants	2	26	72	36%
# of Community-Based Prevention Groups	48	283	375	75%
# of New Clients Served: Community-Based Prevention Groups	0	280	350	80%
Emergency Shelter Services:			FY25 Goal	% reached
# of Shelter Intakes	3	23	50	46%
# of Total Carryovers	6	NA		
# of Total Kids Served	9	31	60	52%
# of Total Shelter Care Days	164	1385	1825	76%
# of Kids Attending School	8	NA		
# of Total School Hours	90	590	860	69%
# of Kids in Shelter Past 30 Days	6	NA		
# of Outings	14	197		
# of Incident Reports	3	10		
# of Grievances	0	0		
# of Structured Recreation Hours	30.25	269.75	260	104%
# of Resident Intakes by Community/County				
Blaine County	0	0		
Bryan County	0	0		
Canadian County	0	5		
Carter County	0	3		
Choctaw County	0	0		
Cleveland County	2	7		

Comanche County	0	1		
Custer County	0	0		
Garfield County	0	0		
Garvin County	0	1		
Grady County	0	0		
Jackson County	1	1		
Johnston County	0	0		
Logan County	0	0		
Major County	0	1		
Mayes County	0	0		
McClain County	0	0		
McIntosh County	0	0		
Murray County	0	0		
Muskogee County	0	0		
Oklahoma County	2	5		
Okmulgee County	0	0		
Osage County	0	0		
Ottawa County	0	0		
Payne County	0	0		
Pontotoc County	0	0		
Pottawattamie County	0	0		
Pushmataha County	0	0		
Rogers County	0	0		
Seminole County	0	0		
Sequoyah County	0	0		
Tulsa County	0	0		
Wagnor County	0	0		
Washita County	0	0		
Woodward County	0	0		

<i>Crossroads Youth & Family Services, Inc.</i>				
Counseling & Emergency Shelter Statistical Summary				
FY 2024 / 2025				
	Mar-25	YTD Totals	FY25 Goal	% reached
Counseling Services: (TXIX & SS ONLY)				
# of Counseling Referrals	7	29	65	45%
# of Counseling Assessments (BHOP)	7	30	60	50%
# of Assessment (BHOP) Hours*	14	50.5	100	51%
# of Initial Treatment Plans	2	25	40	63%
# of Initial Treatment Plan Hours	4.00	30.54	40	76%
# of Treatment Plan Reviews	9	60		
# of Treatment Plan Review Hours	3.05	19.75		
# of Treatment Plan Modifications	0	0		
Client Age at Intake				
0-5 years	0	0		
6-10 years	1	9		
11-14 years	4	9		
15-17 years	2	19		
18+ years	0	1		
# of Client Intakes by Community				
Moore	0	2		
Lexington	0	0		
Little Axe	0	0		
Noble	1	1		
Norman	6	31		
Newalla	0	0		
Other	0	1		
Monthly Case Count				
# of Clients Carried Forward (from previous month)	55	NA		
# of New Clients	7	30		
# of Cases Closed	3	20		
Total # of Clients Served	62	69	100	69%
*Includes Face-to-Face and Non Face-to-Face Hours			FY25 Goal	% reached
# of Individual Sessions	178	1356	1750	77%
# of Individual Therapy Hours	153.45	1184.74	1650	72%
# of Families Served in Family Sessions	14	TBD	90	TBD
# of Family Therapy Hours	17.5	82.93	60	138%
Emergency Crisis Counseling Hours	0.15	0.15		
Case Management Sessions	0	0		
# of Transfer Clients within Agency	3	8		
# of Clients Transferred out of Agency	0	0		

Counseling Services: (CARS)			FY25 Goal	% reached
# of Referrals	6	35	40	88%
# of Assessments	6	42	40	105%
# of Assessment Hours	18	118	120	98%
# of Non-BHOP Assessments	1	3	TBD	TBD
# of Non-BHOP Assessment Hours	2	8	TBD	TBD
# of Initial Treatment Plans	4	26	35	74%
# of Initial Treatment Plan Hours	5.5	45.5	50	91%
# of Treatment Plan Reviews	2	25		
# of Treatment Plan Review Hours	2	27		
# of Treatment Plan Modifications	0	0		
Client Age at Intake				
0-5 years	0	0		
6-10 years	0	0		
11-14 years	3	5		
15-17 years	2	26		
18+ years	1	27		
# of Client Intakes by Community				
Moore	0	3		
Lexington	0	0		
Little Axe	0	0		
Noble	0	2		
Norman	6	25		
Newalla	0	0		
Other	0	16		
Monthly Case Count				
# of Clients Carried Forward (from previous month)	17	NA		
# of New Clients	6	30		
# of Cases Closed	1	26		
Total # of Clients Served	23	45	60	75%
Counseling Services Provided: (CARS)			FY25 Goal	% reached
# of Individual Sessions	44	340	400	85%
# of Individual Therapy Hours	39.5	303.45	375	81%
# of Families Served: (In Family Sessions)	11	TBD	65	TBD
# of Family Therapy Hours	10.5	88.95	55	162%
Emergency Crisis Counseling Hours	0	0		
Psychoeducational Groups: (CARS)			FY25 Goal	% reached
# of Group Rehab Hours (Psychoeducation)	0	0		
# of Group Therapy Hours (Psychotherapy)	7.5	86.5	60	144%
Teens and Parents in Partnership (TAPP)			FY25 Goal	% reached
# of TAPP Referrals	1	18	30	60%
# of Enrollments (Intakes)	0	37	25	148%
Total # of Groups Completed	0	6	12	50%

Total # of Participants Completed	0	54	50	108%
Total # of Groups Currently in Progress	0	0		
Total # of Participants Currently in Progress	0	0		
Total # of Participants Referred to CYFS Counseling	0	0		
Total # of Participants Referred to Another Agency	0	0		
Truancy			FY25 Goal	% reached
# of Truancy Referrals	0	0	7	0%
# of Enrollments (Intakes)	0	0	5	0%
Total # of Groups Completed	0	0	3	0%
Total # of Participants Completed	0	0	5	0%
Total # of Groups Currently in Progress	0	0		
Total # of Participants Currently in Progress	0	0		
Total # of Participants Referred to CYFS Counseling	0	0		
Total # of Participants Referred to Another Agency	0	0		
TSET			FY25 Goal	% reached
# of contacts (individual's impacted)	673	4709	5900	80%
# of groups completed	41	315	350	90%
Psychoeducational Groups: (TXIX & SS ONLY)			FY25 Goal	% reached
# of New Clients Served: Shelter Group Rehab	2	19	45	42%
# of Shelter Group Rehab Hours	14.5	111.5	135	83%
# of DID Classes	1	7	12	58%
# of DID Participants	9	35	72	49%
# of Community-Based Prevention Groups	34	317	375	85%
# of New Clients Served: Community-Based Prevention Groups	0	280	350	80%
Emergency Shelter Services:			FY25 Goal	% reached
# of Shelter Intakes	2	25	50	50%
# of Total Carryovers	6	NA		
# of Total Kids Served	7	42	60	70%
# of Total Shelter Care Days	200	1585	1825	87%
# of Kids Attending School	7	NA		
# of Total School Hours	75	665	860	77%
# of Kids in Shelter Past 30 Days	6	NA		
# of Outings	19	216		
# of Incident Reports	1	11		
# of Grievances	0	0		
# of Structured Recreation Hours	28.25	298	260	115%
# of Resident Intakes by Community/County				
Blaine County	0	0		
Bryan County	0	0		
Canadian County	0	5		
Carter County	0	3		
Choctaw County	0	0		
Cleveland County	0	7		

Comanche County	0	1		
Custer County	0	0		
Garfield County	0	0		
Garvin County	0	1		
Grady County	0	0		
Jackson County	0	1		
Johnston County	0	0		
Logan County	0	0		
Major County	0	1		
Mayes County	0	0		
McClain County	0	0		
McIntosh County	0	0		
Murray County	0	0		
Muskogee County	0	0		
Oklahoma County	0	5		
Okmulgee County	0	0		
Osage County	0	0		
Ottawa County	0	0		
Payne County	0	0		
Pontotoc County	0	0		
Pottawattamie County	0	0		
Pushmataha County	0	0		
Rogers County	0	0		
Seminole County	0	0		
Sequoyah County	0	0		
Tulsa County	2	2		
Wagnor County	0	0		
Washita County	0	0		
Woodward County	0	0		

Quarterly Medicaid Internal Review
1st Quarter 07/01/24-09/30/24

Beginning April 1, 2024 the Oklahoma Medicaid program has transitioned to managed care. Recipients of service can now elect different providers Aetna, Oklahoma Complete Health, and Humana to provide those services.

The scope of the review was limited to ensure that CARF requirements are followed by agency personnel. The first procedure was to trace Medicaid payments back to the progress note located in the client file and determine if the note was billed correctly. The results are as follows:

- 1) 74 transactions out of the total population of were reviewed. Each note was located in the billing system and billed correctly.

Payments are reviewed to ensure that they were received and posted to the correct account and billed on a timely basis. The results are as follows:

All Medicaid payments reconcile to the general ledger. Medicaid services are typically billed and collected within 30 days of service. The average number of days to collect the payment is 7 days after the service is billed.

Recommendations or Findings:

There are no recommendations or findings.

Quarterly Medicaid Internal Review
2nd Quarter 10/01/24-12/31/24

The scope of the review was limited to ensure that CARF requirements are followed by agency personnel. The first procedure was to trace Medicaid payments back to the progress note located in the client file and determine if the note was billed correctly. The results are as follows:

- 1) 139 transactions out of the total population of were reviewed. Each note was located in the billing system and billed correctly.

Payments are reviewed to ensure that they were received and posted to the correct account and billed on a timely basis. The results are as follows:

All Medicaid payments reconcile to the general ledger. Medicaid services are typically billed and collected within 30 days of service. The average number of days to collect the payment is 7 days after the service is billed.

Recommendations or Findings:

There are no recommendations or findings.

**Crossroads Youth & Family Services, Inc. 401(k) Savings Plan
Statement of Changes in Net Assets Available for Plan Benefits
Month Ended January 2025**

Jan-25

Contributions:

Employer Contributions	\$ 16,362.48
Participant Contributions	<u>\$ 22,233.57</u>
Total Contributions	\$ 38,596.05

Investment Income:

Interest and dividends	\$ 2,400.48
Net realized and unrealized appreciation (depreciation) in fair value of investments	<u>\$ 140,118.73</u>
Net Investment Gain (Loss)	<u>\$ 142,519.21</u>
Contributions and net investment income	\$ 181,115.26
Distributions to participants	\$ (6,567.90)
Forfeitures	\$ 1,952.23
Administrative Expenses	<u>\$ -</u>
Increase in net assets available for plan benefits	\$ 176,499.59

Net Assets Available for Plan Benefits:

Beginning of month	<u>\$ 4,933,915.20</u>
End of month	<u><u>\$ 5,110,414.79</u></u>

Crossroads Youth & Family Services, Inc. 401(k) Savings Plan
Statement of Net Assets Available for Plan Benefits
Month Ended January 2025

ASSETS	<u>Jan-25</u>
Investments, at fair value:	
Cash	\$ 13,579.41
Loans	\$ 88,848.95
Mutual Funds	<u>\$ 5,007,986.43</u>
Total Assets	<u>\$ 5,110,414.79</u>
Net Assets Available for Plan Benefits	<u><u>\$ 5,110,414.79</u></u>

**Crossroads Youth & Family Services, Inc. 401(k) Savings Plan
Statement of Changes in Net Assets Available for Plan Benefits
Month Ended February 2025**

Feb-25

Contributions:

Employer Contributions	\$ 16,000.98
Participant Contributions	<u>\$ 21,741.81</u>
Total Contributions	\$ 37,742.79

Investment Income:

Interest and dividends	\$ 2,153.18
Net realized and unrealized appreciation (depreciation) in fair value of investments	<u>\$ (25,394.07)</u>
Net Investment Gain (Loss)	<u>\$ (23,240.89)</u>
Contributions and net investment income	\$ 14,501.90
Distributions to participants	\$ (800.00)
Forfeitures	\$ 42.29
Administrative Expenses	<u>\$ -</u>
Increase in net assets available for plan benefits	\$ 13,744.19

Net Assets Available for Plan Benefits:

Beginning of month	<u>\$ 5,110,414.79</u>
End of month	<u><u>\$ 5,124,158.98</u></u>

Crossroads Youth & Family Services, Inc. 401(k) Savings Plan
Statement of Net Assets Available for Plan Benefits
Month Ended February 2025

ASSETS	<u>Feb-25</u>
Investments, at fair value:	
Cash	\$ 13,621.70
Loans	\$ 87,707.45
Mutual Funds	<u>\$ 5,022,829.83</u>
Total Assets	<u>\$ 5,124,158.98</u>
Net Assets Available for Plan Benefits	<u><u>\$ 5,124,158.98</u></u>

**Crossroads Youth & Family Services, Inc. 401(k) Savings Plan
Statement of Changes in Net Assets Available for Plan Benefits
Month Ended March 2025**

Mar-25

Contributions:

Employer Contributions	\$ 16,035.25
Participant Contributions	<u>\$ 21,783.75</u>
Total Contributions	\$ 37,819.00

Investment Income:

Interest and dividends	\$ 8,695.81
Net realized and unrealized appreciation (depreciation) in fair value of investments	<u>\$ (188,751.62)</u>
Net Investment Gain (Loss)	<u>\$ (180,055.81)</u>
Contributions and net investment income	\$ (142,236.81)
Distributions to participants	\$ (15,624.13)
Forfeitures	\$ 2,007.41
Administrative Expenses	<u>\$ 312.50</u>
Increase in net assets available for plan benefits	\$ (156,166.03)

Net Assets Available for Plan Benefits:

Beginning of month	<u>\$ 5,124,158.98</u>
End of month	<u><u>\$ 4,967,992.95</u></u>

Crossroads Youth & Family Services, Inc. 401(k) Savings Plan
Statement of Net Assets Available for Plan Benefits
Month Ended March 2025

ASSETSMar-25

Investments, at fair value:

Cash	\$ 15,629.11
Loans	\$ 85,453.80
Mutual Funds	<u>\$ 4,866,910.04</u>
 Total Assets	 <u>\$ 4,967,992.95</u>
 Net Assets Available for Plan Benefits	 <u><u>\$ 4,967,992.95</u></u>

**MINUTES OF PROGRAM EVALUATION COMMITTEE MEETING
FISCAL YEAR 2024 / 25**

**2nd QUARTER
February 19th 2025**

ATTENDEES: Andrea Marler, Ty Lewis, Kaylee Marshall, Jennifer Foster, Christy Schuster, Alex Hamilton, and Ashley Araujo.

Behavioral Health Outpatient Program (BHOP)

This program targets Cleveland County children under the age of 18 and their families who are eligible for counseling services. BHOP services include individual, group, and family counseling; emergency crisis counseling; school-based counseling services, etc.

GOAL: To increase the level of individual and family functioning, stability, and communication through behavioral health services.

Progress toward this goal is measured through quarterly assessments using the following:

- Level of Service Objectives and Measures
- Effectiveness Objectives and Measures
- Efficiency Objectives and Measures
- Client Satisfaction

Counselors Providing Service:

Jennifer Foster
Heather Malork
Kaylee Marshall
Sara Ozgunesliler (Counseling Intern)
Quentin Ferdinandsen (Counseling Intern)
Jodi Ruiz (Counseling Intern)
Trinity Watts (Counseling Intern)

**Waitlist Numbers: Sliding Scale - 2
Medicaid - 26**

Levels of Service (Output)

Service Type	Projected by 6/30/25	Quarter				Year- To-Date	% Achieved [Goal is 75%]
		1 st	2 nd	3 rd	4 th		
Assessment/BHOP							
- Clients served	60	10	6			16	26.67%
- Hours of service	100	13.45	10			23.45	23.45%
- Individuals referred	65	9	7			16	24.62%

Initial Treatment Plan	40	9	10			19	47.50%
Treatment Plan Reviews	NA	22	16			38	N/A
Family Counseling							
- # of Families Served: (In Family Sessions)	90	26	26			TBD	N/A
- # of Family Therapy Hours	60	24.08	26.10			50.18	83.63%
Individual Counseling							
- # of Individual Therapy Hours	1650	373.5	398.5			772	46.79%
Clients who stayed past 3 months	60	5	7			5	8.33%
Norman Public Schools Psychoeducation Group New Participants	350	97	101			198	56.57%
Norman Public Schools Psychoeducation Group Hours	375	52	168			220	58.67%

Major Policy Issues/Recommendations:

No major policy issues or recommendations at this time.

In this quarter, we continued the Norman Public School (NPS) Psychoeducation groups with 97 students in our first set. We started a new set of groups with 101 students and completed 168 total hours of groups. The counseling team transitioned from offering 3 groups a week to the CERC residents to offering 2 groups plus a monthly experiential group (similar to the summer camp groups), resulting in a total of 28.75 life skills group hours. The Counseling staff in this quarter consisted of the Counseling Director, 1 full-time counselor, 1 contract counselor, and 4 Counseling Interns.

Community At-Risk Services (CARS)

This program targets Cleveland County children under the age of 18 and their families who are eligible for counseling services. BHOP services include individual, group, and family counseling; emergency crisis counseling; school-based counseling services, etc.

GOAL: To increase the level of individual and family functioning, stability, and communication through behavioral health services.

Progress toward this goal is measured through quarterly assessments using the following:

- Level of Service Objectives and Measures
- Efficiency Objectives and Measures

Counselors Providing Service:

Nolonda Sobel

Levels of Service (Output)

Service Type	Projected by 6/30/25	Quarter				Year- To-Date	% Achieved [Goal is 75%]
		1 st	2 nd	3 rd	4 th		
Assessments							
- Clients served	40	15	12			27	67.50%
- Hours of service	120	46	32			78	65.00%
- Individuals referred	40	13	9			22	55.00%
Initial Treatment Plan	35	9	8			17	48.57%
Treatment Plan Reviews	NA	5	12			17	N/A
Family Counseling							
- # of Families Served: (In Family Sessions)	65	24	18			TBD	N/A
- # of Family Therapy Hours	55	20.5	15			35.5	64.55%
Individual Counseling							
- # of Individual Therapy Hours	375	97	109			206	54.93%
Group Therapy - # of Group Therapy Hours	NA	40.5	30			70.5	N/A
Clients who stayed past 3 months	30	6	8			6	20%

Major Policy Issues/Recommendations: No major policy issues or recommendations at this time

First Time Offender Program (FTOP)

This program serves at-risk youth ages thirteen (13) to eighteen (18) that have encounter law enforcement and the juvenile justice system for social rules violations. Youth are offered intake/assessment and referral services that can include group, individual, and family counseling; mentoring or tutoring; and psycho-educational classes of 12 hours' duration to help prevent or intervene in any continued school failure, delinquency, or family problems.

GOAL: To decrease continued risk for juvenile delinquency in pre-delinquent youth or first-time offenders in Cleveland County.

- Levels of Service
- Effectiveness Objectives and Measures
- Efficiency Objectives and Measures
- Client Satisfaction

Levels of Service (Output)

Service Type	Projected by 6/30/25	Quarter				Year-To-Date
		1 st	2 nd	3 rd	4 th	
Referrals Received						
Family	30	13	2			15
#Intake/Assessments	25	13	3			16
- Clients served:		26	6			32
Teens		13	3			16
Parents		13	3			16
- Hours of service		13	3			16
Pro-Social Skills (total):						
Large Group	12	3	2			5
Individual Families	N/A	0	0			0
- Clients Served	50	20	16			36
- Hours of service	144	36	24			60

Effectiveness

Effectiveness Objectives	Effectiveness Measures	Effectiveness Results
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Each parent and youth completing the service will agree it was useful in key areas of skill development	Average rating of at least "4" (<i>Useful</i>) on a five (5) point Likert Scale ranging from 5 ("Very Useful") to 1 ("Not At All Useful") across six (6) skill areas [<i>see chart below</i>]	7 # of Surveys parents) 7 # of Surveys (youth) 4.36 Overall Program Effectiveness average score 4.70 Overall Program Evaluation Score
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PROGRAM EFFECTIVENESS RATINGS

Component	Youth	Parents/Guardians	Average
Adolescent Development	3.86	4	3.93
Juvenile Justice System	3.86	3.86	3.86
Communication Skills	4.57	4.71	4.64
Emotional Regulation	4.29	4.57	4.43
Problem Solving/Decision Making	4.71	4.71	4.71
Value Awareness/Cultural Sensitivity	4.57	4.57	4.57
Totals	4.31	4.40	4.36

In addition, data was gathered for OAYS effectiveness ratings over the quarter. Scores are based on a five (5) point Likert Scale with "1" being "Strongly Disagree" to "5" being "Strongly Agree".

PROGRAM EVALUATION RATINGS

Component	Youth	Parents/Guardians	Average
Intake Clarity	4.71	4.71	4.71
Treated with Dignity and Respect	4.71	4.86	4.79
Facilitator Promptness	4.71	4.86	4.79
Ability to Handle Problems More Effectively	4.57	4.71	4.64
Benefit to Others	4.43	4.71	4.57
Totals	4.63	4.77	4.70

Efficiency

Efficiency Objective	Efficiency Measure	Efficiency Results
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At least 85% of enrolled adolescents and their parents will successfully complete the program	Success/fail rate, based on attendance at all six classes and expressed in a %.	100 % of successful completion
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Major Policy Issues/Recommendations:

There are currently no major policy recommendations.

In this quarter, we were able to continue having in-person representation at the Norman Municipal Court Docket and Noble Municipal Court Docket during the months of October, November, and December. We had only 2 referrals in October and zero in the other 2 months. However, we were able to teach 2 classes with 16 people total. A parent and child who were not able to fully complete the group in November, will come back in January to finish. We continue to receive referrals from the city of Norman and Noble and plan to teach one TAPP class a month.

Emergency Youth Shelter

This program targets children from Cleveland and McClain Counties who are under the age of 18 and are experiencing a crisis such as being removed from home because of alleged abuse/neglect, running away from home, losing parents through death/divorce, etc.

GOAL: To provide a safe non-threatening environment of 24-hour care to meet the immediate needs of children experiencing crisis.

Progress toward this goal is measured through quarterly assessments using the following:

- Levels of Service
- Effectiveness Objectives and Measures
- Efficiency Objectives and Measures
- Client Satisfaction

Levels of Service

	Projected	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	YTD	% Achieved
Children Served	60	19	11			30	50.00%
Shelter Intakes	50	13	5			18	36.00%
Days of Care	1,825	497	552			1049	57.48%
Residents Discharged	N/A	13	7			20	N/A
Residents Aged Out	N/A	0	0			0	N/A

Resident Satisfaction

Satisfaction Objectives	Satisfaction Measures	Resident Satisfaction Results
The average score on the consumer satisfaction survey completed by residents at discharge will be at least "4"	Scores on a five- point Likert Scale ranging from "1" (Strongly Disagree) to "5" (Strongly Agree)	<i>See results in chart below</i>

RESIDENT SATISFACTION SURVEY RESULTS	Average Score For Quarter
1. I felt welcome in my out of home placement.	4.83
2. The rules and expectations were clearly explained to me.	4.83
3. During my stay, I have felt there were staff I could go to with a problem or if I just wanted to talk.	4.7
4. I felt safe during my stay in out of home care.	4.7
5. Overall my stay was positive.	5.0

Notes: We had a total of 7 residents discharge during the quarter and all but one were able to complete surveys. We had 1 resident who disrupted placement and refused to complete survey. Overall staff have done an excellent job with maintaining our culture of care and providing normalcy with our youth. We had a total of 4 residents go to Foster placements, 1 went to stay with a family member, and 1 got reunified with her mother.

Grievances

	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	YTD
Total Grievances	0	0			0
Total Grievances Resolved	0	0			0
Method of Resolution	N/A	N/A			N/A

Notes: N/A

Efficiency

Efficiency Objective	Efficiency Measure	Efficiency Results by Quarter			
		1 st	2 nd	3 rd	4 th
To place 90% (30) of all residents within 30 days of their admission date (max number of residents is 12)	Number of residents in Shelter past 30 days	4	7		

GOAL: Provide recreational, mentor, and other structured activities for youth residing in the Shelter.

Level of Service Goals, by June 30, 2025:

- To provide five (5) hours of structured activities per week (260 hours total)
- To provide at least two (2) staff-supervised outings per month during the school year (24 total) for Shelter residents
- To supervise 25 Shelter College mentors
- To coordinate 10 special mentor events in the Shelter
- To provide structured activities and a recreation program throughout the year and as an alternative to summer school classes for Shelter residents

	Projected	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	YTD	% Achieved
Structured Activities / Recreation	260	96.5	101.5			198	76.15%
Staff Supervised Outings	N/A	86	77			163	N/A
New College Paraprofessionals	N/A	0	4			4	N/A

GOAL: Provide a Shelter-based educational program, staffed by a certified Norman Public School teacher, for youth residing in the Shelter.

Level of Service Objectives:

- To provide 95% of all school-aged Shelter residents daily classroom instruction based on their individual levels and abilities during the 2020-2021 school year.
- To provide 860 hours of classroom time for school-aged Shelter residents during the 2020-2021 school year.

	Projected	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	YTD	% Achieved
Residents receiving Classroom Instruction	50	13	7			20	40.00%
Classroom Hours	860 hrs.	155	255			410	47.67%

Major Policy Issues/Recommendations: No recommendations at this time. The average daily attendance for the Center this quarter was 6.00 residents with an average length of stay of 50.18 days. The Shelter provided 552 shelter care days to residents. We had a resident who scored a 31 on his ACT which was reported to be the highest score of all kids in care/facilities. We lost one of our partners as the CASP organization is no longer operating. Norman Bible Church has been a real blessing to all of our shelter as they have really poured into our youth. They have done numerous things including (monthly visits with games and activities, haircuts, professional pictures, a fancy dinner at Scratch, Christmas party and gifts, and the list goes on.).

SYNOPSIS OF THIRD QUARTER INCIDENT REPORTS**(6 Total Incident Reports)**

S1. 01/12/25 – A male resident was horse playing by attempting to jump over dining room chairs during chores. He missed the jump and fell on the floor then began to complain of knee pain.

ACTION TAKEN: Offered meds(refused). Staff also spoke with him about making safe choices.

RECOMMENDATIONS: None at this time.

S2. 01/12/25 – A female resident disclosed to staff that she felt suicidal.

ACTION TAKEN: Staff talked with resident about feelings and also contacted CW, PD and on call DHS. Resident also talked with Crossroads counselor.

RECOMMENDATIONS: None at this time.

S3. 02/09/25 – A female resident reported to staff that she felt the urge to self harm.

ACTION TAKEN: Staff talked with resident and provided list of coping skills. Staff also called Crossroads counselor.

RECOMMENDATIONS: None at this time.

S4. 02/09/25 – Resident disclosed to staff they had thoughts of self harming and suicidal ideation.

ACTION TAKEN: Staff notified CW, PD, and on-call supervisor. Mobile crisis was contacted to assess and resident went inpatient at Cedar Ridge

RECOMMENDATIONS: None at this time.

S5. 02/26/25 – A female resident disclosed to staff that they had been self harming by cutting on arms and legs with a small razor they found during an outing.

ACTION TAKEN: Staff treated wounds and contacted mobile crisis for assessment. Resident went inpatient.

RECOMMENDATIONS: Make sure we are doing security checks after outings.

S6. 03/17/25 – A male resident attempted to do a backflip and landed on his face, causing a cut on his cheek/eyelid.

ACTION TAKEN: CW and oncall contacted. Cut was cleaned and resident taken to urgent care for further medical attention.

RECOMMENDATIONS: None at this time.

**OFFICE OF HEAD START**

ACF Administration for Children and Families	U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES	
	1. Log No. ACF-OHS-IM-25-03	2. Issuance Date: 03/19/2025
	3. Originating Office: Office of Head Start	
	4. Key Words: Nutrition	

INFORMATION MEMORANDUM**TO:** All Head Start Recipients**SUBJECT:** Promoting Healthy Eating and Nutrition for Head Start Children and Families**INFORMATION:**

Head Start programs play a vital role in supporting healthy eating and nutrition for enrolled children and families. Access to healthy foods and other nutrition services helps children grow, develop, and learn. Good nutrition is essential for brain development and provides children with the energy needed to stay active and focused throughout the program day. A balanced diet helps strengthen a child's immune system, reducing the risk of infections and illnesses. It also prevents childhood obesity, which can lead to chronic diseases like heart disease and diabetes.

This Information Memorandum (IM) affirms the critical role of Head Start programs in ensuring children and families have access to healthy food and comprehensive nutrition services. It also includes an overview of relevant statutory and regulatory requirements and reminds programs of the resources and partnerships available to support robust nutrition services for children and families. Lastly, this IM provides tips to foster enthusiasm for healthy eating in early learning environments and encourages Head Start programs to use innovative strategies to promote health and nutrition. An appendix of additional resources is included to guide programs in their efforts.

BACKGROUND:

Head Start programs play an important role in achieving healthy outcomes for children and families. Nutrition services can be particularly impactful for families who experience food insecurity or live in communities where affordable, healthy food is less available. Research indicates that Head Start children are more likely to receive dental checkups and have healthy eating patterns than non-participants. They also have lower Body Mass Index (BMI) scores and are less likely to be overweight compared to children in other non-parental care (Lee et al., 2013). Obese, overweight, or underweight children who participate in Head Start have a significantly healthier BMI by kindergarten (Lumeng, et al., 2015). Additionally, Head Start graduates have better health status as adults than non-graduates; they are 7 percent less likely to be in poor health as adults than their siblings who did not attend Head Start (Johnson, 2010; Deming, 2009).

The Head Start Program Performance Standards (the Performance Standards) prioritize nutrition services that are culturally and developmentally appropriate and meet each child's individual needs, including those with disabilities, allergies, and special dietary needs (45 CFR §1302.44(a)(1)). In doing so, programs help children experience a variety of nutritious foods, provide mealtime opportunities for socialization and enrichment, and support families in learning about the importance of healthy foods at home.

Head Start programs promote access to healthy food and nutrition in many ways. This includes, but is not limited to:

- Increasing access to and availability of healthy foods for children and families in classrooms, during home visits or group socialization activities, and during parent and family engagement activities.
- Supporting families with pregnancy, post-partum, and breastfeeding, as well as ensuring the nutritional needs of infants and toddlers are fully met.
- Helping families access affordable, healthy food options at home.
- Providing families with education on nutrition and the importance of physical activity.
- Reducing administrative burden and supporting families to get connected with other nutrition-related services for which they might be eligible, such as the Supplemental Nutrition Assistance Program (SNAP) and the Special Supplemental Assistance Program for Women, Infants, and Children (WIC).
- Using registered dietitians or nutritionists to support the implementation of Head Start requirements for healthy nutrition.
- Making safe drinking water available to children during the program day.
- Providing materials and equipment for center-based or home-based learning activities related to healthy eating, such as supplies to create gardens, greenhouses, and Indigenous seed hubs.

All Head Start grant recipients and their delegate agencies are required to participate in the Child and Adult Care Food Program (CACFP). The CACFP is a federal United States Department of Agriculture (USDA) program that provides reimbursements for nutritious meals and snacks to eligible children enrolled in participating programs, including Head Start programs. Implementing the **CACFP meal patterns** helps to ensure children receive a variety of nutrient-dense foods, including whole grains, a variety of fresh fruits, and vegetables, all while reducing intake of ultra-processed foods, added sugar intake, and saturated fats. While CACFP mandates low-fat options, including low-fat and fat-free dairy products for children over the age of 2, emerging evidence ([Venn-Watson, 2023](#); [Vanderhout, et al, 2020](#)) suggests whole, full-fat dairy supports child development. Head Start programs can explore offering whole dairy where funding allows. We will support implementation of possible updated guidelines while meeting current standards. CACFP also provides resources such as the **seasonal buying guide** to promote in-season local produce, which is often full of flavor and nutrients, less reliant on chemicals and pesticides, and supports sustainability and local farmers. Additional information on CACFP is provided in more detail below.

Head Start programs are also required to actively collaborate with parents and families, including expectant families, on healthy eating practices (**45 CFR §1302.46**). Programs also engage parents to discuss their child's nutritional status and provide opportunities for families to learn about preparing healthy food at home.

Overview of Relevant Statutory and Regulatory Requirements

Nutrition services have been a hallmark of the Head Start program since its inception. This is reflected in the Head Start Act (the Act) and the Performance Standards, which detail program requirements related to food and nutrition. For instance, **Section 638** of the Act identifies nutrition as a key activity of the funding provided to Head Start agencies. **Section 648** of the Act requires programs to have qualified staff who can promote the importance of healthy, nutritional choices in daily classroom and family routines to prevent childhood obesity. The Act mentions nutrition services in other areas as well, as an essential part of comprehensive Head Start services.

The Performance Standards further outline what it means to provide nutrition services in Head Start programs. These requirements generally fall into two categories: those that occur when children are present in the teaching and learning environment, and those that focus on engaging with families.

Nutrition Requirements for the Teaching and Learning Environment

Subpart D of the Performance Standards focuses on the health and mental health requirements for Head Start programs. It states that programs must provide high-quality health, oral health, mental health, and nutrition services that are developmentally, culturally, and linguistically appropriate and that will support each child's growth and school readiness (**45 CFR §1302.40**). This includes serving foods that are familiar to children as well as new foods. There are various requirements within this subpart that elaborate on what is expected of Head Start programs in the area of nutrition services:

- All Head Start programs must design and implement nutrition services that meet dietary needs of each child, including children with special dietary needs and children with disabilities, to support their growth and school readiness (45 CFR §1302.44(a)(1)).
- To ensure up-to-date child health status, Head Start programs must identify each child's nutritional health needs, considering available health information such as special dietary requirements, food allergies, and community nutrition issues (45 CFR §1302.42(b)(4)).
- The Performance Standards at 45 CFR §1302.44 detail specific child nutrition requirements, which include:
 - Ensuring each child in a program that operates for fewer than six hours per day receives meals and snacks that provide **one third to one half** of the child's daily nutritional needs.
 - Ensuring each child in a program that operates for six hours or more per day receives meals and snacks that provide **one half to two thirds** of the child's daily nutritional needs.
 - Serving three- to five-year-olds meals and snacks that conform to USDA requirements and are high in nutrients and low in saturated fat, sugar, and salt. Expect possible future updates to nutrition guidelines to reflect the latest science, including providing whole, full-fat dairy for child development
 - Making sure that all children receive a nourishing breakfast by providing nutrient rich foods for children who did not eat breakfast before they arrived at their Head Start center.
 - Providing appropriate healthy snacks and meals to each child during group socialization activities in the home-based option.
 - Promoting breastfeeding for mothers who wish to breastfeed during program hours. This may include offering facilities to properly store and handle breast milk and making accommodations when needed.
 - Connecting families to community lactation consultants or counselors when they choose breastfeeding but need support to be successful.

Subpart C of the Performance Standards focuses on the teaching and learning environment specifically when children are in center-based and family child care programs. The Performance Standards ensure that mealtimes are structured and used as learning opportunities. Language skills are strengthened through social conversations and fine motor abilities are tested in handling utensils or serving aides. The social skills involved in the back and forth of mealtime conversation also help children navigate friendships, turn-taking, and self-regulation.

Programs must implement snack and mealtimes in a manner that supports children's development and learning (45 CFR §1302.31(e)(2)):

- **Family style dining** – when children and teachers sit together for a meal or snack – is encouraged when developmentally appropriate to support consistency between home and school by replicating the experience of eating together as a family. Family style dining also offers a chance for staff to model healthy food choices and the importance of nutrition. Head Start programs are encouraged to use family style meals when developmentally appropriate. Family style meals benefit children by:
 - Encouraging healthy food choices as teachers and peers model positive attitudes toward nutrition.
 - Supporting children to learn in developmentally appropriate ways about concepts such as serving sizes, nutritional food groups, and the value of trying new foods.
 - Offering opportunity for children to practice using appropriately sized utensils to serve themselves and helping to set and clear the table. This improves children's fine motor skills, boosts their self-confidence, and expands their social skills.
- Support children's understanding of how food and nutrition contribute to growth and overall health, in alignment with the Head Start Early Learning Outcomes Framework (ELOF). For example, a preschooler should be supported to identify a variety of healthy and unhealthy foods, and to make healthy eating choices both independently and with support, and a toddler should show willingness to try nutritious foods when offered on multiple occasions.
- Make snack and mealtimes a positive experience for children. This means programs provide sufficient time for children to eat, avoid using food as a reward or punishment, and do not force children to finish their food. The Performance Standards help programs make meals enjoyable by creating **positive eating environments** where children are supported to develop and maintain healthy relationships with food.
- Promote consistency in mealtime routines between home and school by providing one-on-one time for infants during bottle feeding. For bottle-fed infants, Head Start programs must hold infants during feeding to support socialization. This one-on-one time helps staff build their relationships with infants. In turn, these

safe and trusting relationships provide the foundation for learning and development because they help very young children feel secure and confident about exploring the world around them.

Nutrition Requirements for Engaging with Families

Parent and family engagement is a cornerstone of comprehensive Head Start services. Programs must partner with families to support their wellbeing and their children's learning and development. As it relates to health and nutrition, programs are required to promote children's and families' health by providing nutrition education support services that are understandable to individuals, including individuals with low health literacy (**45 CFR §1302.46(a)**). Programs must collaborate with parents to discuss their child's nutritional status, including the importance of healthy eating, the negative health consequences of sugar-sweetened beverages, and the importance of physical activity. They must also help parents understand how to select and prepare nutritious foods that meet the family's nutrition and food budget needs (**45 CFR §1302.46(a)(1)(ii)**). Programs are strongly encouraged to provide specific information to families about the importance of eating whole foods and minimizing ultra-processed foods and avoiding added sugars such as those in soda and other sugar-sweetened beverages.

Funding and Partnerships to Support Nutrition Services for Head Start Programs, Children, and Families

Child and Adult Care Food Program (CACFP) and Head Start Programs

Head Start grant recipients and their delegate agencies are required to participate in CACFP (**45 CFR §1302.44(b)**), a federal program administered by the USDA, Food and Nutrition Services (FNS). Programs are reimbursed by CACFP for all enrolled children at the free rate. CACFP reimburses Head Start programs for up to two meals and one snack, or two snacks and one meal per day. All meals and snacks eligible for reimbursement by CACFP must conform to the requirements in the **CACFP Meal Patterns for Children**.

The amount and type of food that must be offered varies based on the meal or snack, as well as the specific age group being served. USDA provides numerous resources to assist program officials in determining how foods credit toward the meal pattern requirements, including the **Food Buying Guide for Child Nutrition Programs (FBG)**. Head Start programs are encouraged to speak with the **state agency** that administers the CACFP to determine if a food that is not in the FBG is eligible for reimbursement. **Additional videos** are available on the Head Start website to support programs with CACFP implementation.

Per **45 CFR §1302.44(b)**, Head Start grant funds may be used to cover any allowable costs for meal services that are not covered by the USDA program. Foods purchased with Head Start grant funds must conform with the nutritional requirements in **45 CFR §1302.44(a)(2)(iii)**, including being high in nutrients and low in saturated fat, sugar, and salt. Head Start funds may also be used to pay for food that is provided to families for consumption at home, if they have a specific programmatic purpose related to family engagement. For example, Head Start programs can provide supplies for parents to engage in healthy cooking activities or start a family garden with their children at home, and parents can share about these experiences during parent groups or socializations.

Other Federal Programs that Support Healthy Eating and Nutrition for Head Start Children and Families

The Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)

WIC is a public health nutrition program administered by the USDA that provides nutrition education, nutritious foods, breastfeeding support, and health care referrals for income-eligible pregnant or postpartum women, infants, and children up to age 5. Head Start programs can support families to determine if they are eligible for WIC and then help them to enroll. Local WIC and Head Start programs work closely together in many communities to support the healthy development of children and families. This strong collaboration at the local level allows the two programs to coordinate their services and maximize use of resources (e.g., funding, staff, space) for children and families. Head Start programs are encouraged to view **suggested strategies and resources** to further enhance partnerships with WIC programs at the state and local levels.

Supplemental Nutrition Assistance Program (SNAP)

SNAP is a federal program administered by the USDA that provides food benefits to low-income families to supplement their grocery budget so they can afford the nutritious food essential to health and well-being. Similar to WIC, Head Start programs can support families to determine if they are eligible for SNAP and then help them to

enroll. Families who already receive **SNAP** are considered categorically eligible for Head Start services. This allows for **cross-program recruitment** and eliminates duplicative and burdensome paperwork for families who are already eligible for a federal public assistance benefit. It also reinforces access to healthy nutrition services for the children and families Head Start programs serve and provides opportunities to prioritize education about healthy food consumption, including the importance of minimizing ultra-processed and high-sugar foods..

Tips to Foster Enthusiasm for Healthy Eating and Nutrition

Head Start programs have many options for integrating creative approaches to healthy eating and nutrition services that are aligned with the Performance Standards and developmental progressions in the **Head Start Early Learning Outcomes Framework (ELOF)**. The tips below provide some examples:

- **Make nutrition education activities fun, interactive, hands on, and part of the daily schedule.**
Connecting nutrition activities with reading, math, or science content makes for a comprehensive approach to learning. Send versions of learning materials home with parents with instructions for how they can share in this learning with their children. Some ideas include:
 - **Sensory activities and games:** Ask children to describe the tastes or texture of foods. Use fruits and vegetables with different colors, shapes, and textures, such as kiwi, pineapples, or avocados, and let children examine both the inside and outside of fruits and vegetables.
 - **Storytelling and pretend play:** Turn mealtime into story time. Turning broccoli into a "tree" or carrots into "sticks" makes mealtime fun. Outside of mealtime, use nutrition in imaginative play:
 - Pretend to be different characters making good food choices.
 - Read books with characters making healthy choices.
 - Set up a dramatic play area with healthy food choices in a kitchen, grocery store, or restaurant and talk about selecting nutritious foods.
- **Meal planning:** Plan fun learning experiences like "Ingredient of the Week" where children select a healthy ingredient to be included in the daily lunch menu for a week. Host special days focused on nutrition, like "Fruit and Veggie Day," or have a "Healthy Snack Party". Reach out to the CACFP state agency contact for approved meal and snack ideas that increase variety. For families, provide take-home materials that encourage variety in meals. Consider easy, fast, and healthy recipes that can be part of a family's routine menu at home.
- **Growing plants:** Have a small garden or indoor plants to show children how food grows. Take a nature walk to find different food and plants or visit local farms and farmers markets. If in-person visits are not possible, use technology for a virtual farm trip.
- **Mealtime:** Share materials with families that support making mealtime fun and educational. Help families engage children as part of meal prep. As their skills develop, children can participate in setting the table, washing fruit and vegetables, and mixing ingredients. Families can extend these learning moments by inviting children to count or measure ingredients, identify food colors, and learn new vocabulary.
- **Family style meals:** Family style dining encourages learning and development not only at the table but away from mealtime as well. Children learn independence, social skills, and other important habits that will last them through adulthood. Parents who have not experienced family style meals often enjoy these experiences and, with support from program staff, may adopt these practices at home. Use these **tips for family style dining**.
- **Increase access to fresh foods.** Explore opportunities to help children and families learn about and access fresh foods through creative experiential opportunities and connections:
 - **Connect with local businesses:** Take field trips to farmers markets, local working farms, or grocery stores to teach children about fresh fruits and vegetables. Children may be eager to identify new foods they would like to try. Teachers can use the foods in lesson plans and for **healthy snacks**.
 - **Connect with other Head Start programs.** Visit other Head Start programs who are integrating experiential learning opportunities to promote health and wellness.
 - **Engage with families.** Ask parent volunteers to assist in the **creation of an on-site garden**, where they can pick fresh food to take home for their families. Share information during parent groups and

socializations about balancing nutrients, including calories, proteins, vitamins, and minerals. Staff can share books for parents to read with their children about what foods make up each food group and how much of each food group is needed to fuel the brain and body.

- **Food pantries:** Establish relationships with local food pantries, if available in the community. Ensure you have a process for regularly checking in with all families about their food security and connect them to local food pantry resources as needed.
- **Focus on the communities served:** Take the time to get to know enrolled families on an individual and community level, and incorporate their traditions and culture into healthy meals at the program and as part of community events. Group events are a great time to serve traditional foods and explore community cultures. For example, offer a rotating, in-person or virtual cooking class drawing on healthy, local or cultural meals for the families in your program. Ingredients can be provided in advance.
- **Breastfeeding and Infant nutrition:** Breastfeeding is the perfect mix of nutrition for growing babies. The **American Academy of Pediatrics (AAP)** recommends that infants be exclusively breastfed for the first six months, then breastfed for at least one year while they are introduced to complementary foods. Head Start programs can provide a **breastfeeding friendly environment** by having a nursing room on-site for either enrolled pregnant women or mothers who want to come to the program and breastfeed their enrolled infants.

Thank you for the work you do on behalf of children and families.

Sincerely,

/ Captain Tala Hooban /

Captain Tala Hooban
Acting Director
Office of Head Start

Appendix with Additional Relevant Resources

- **Fact Sheet: Promoting Healthy Eating and Nutrition for Head Start Children and Families**
- **Subscribe to the Early Childhood Health and Wellness listserv** to receive the monthly Small Bites newsletter, which features information and tools to help establish healthy nutrition practices.
- **Nutrition Building Blocks** is a free course offered through the Head Start learning management system, the Individualized Professional Development (IPD) Portfolio. Complete the course to earn continuing education units while learning how to integrate healthy nutrition messages into music and movement activities for young children and teachers.
- **Caring for Children with Food Allergies** is a resource to help programs prepare to care for children with allergies to specific foods.
- **Watch the CACFP Meal Patterns Webinar** to learn about specific CACFP meal pattern requirements.
- **Healthy Feeding from the Start for Expectant Families** is a resource to help families understand how they can form healthy feeding habits from the beginning of their child's life.
- These resources offer family-friendly tips for establishing healthy and age-appropriate eating practices at home:
 - **Feeding Your 9-Month-Old**
 - **Feeding Your Toddler**
 - **Feeding Your Preschooler**
- **Supporting Food Security and Access to Indigenous Foods for Children and Families in Tribal Early Childhood Programs (ACF-OHS-IM-25-01)** provides information to Tribal Nations and communities regarding opportunities to use Head Start funding to promote access to healthy Indigenous foods.
- **Growing Head Start Success with Farm to Early Care and Education** is a resource to support programs with aligning the Performance Standards and the ELOF with farm to early care and education opportunities.
- **The Office of Disease Prevention and Health Promotion** leads prevention, nutrition, and physical activity programs, and has additional resources:
 - **Eat Healthy: Birth to Age 2**
 - English: **Build a Healthy Eating Routine for Your Baby (Birth to Age 2)**

- Spanish: **Establece una rutina alimentación saludable para tu bebé (desde el nacimiento hasta los 2 años)**
- **Eat Healthy: Kids & Teens**
 - English: **Help Your Child Build a Healthy Eating Routine**
 - Spanish: **Ayuda a tu hijo o hija a desarrollar una rutina de alimentación saludable**
- **Cut Down on Added Sugars**
 - English: **Cut Down on Added Sugars**
 - Spanish: **Reduce el consumo de azúcares añadidos**
- **Cut Down on Saturated Fats**
 - English: **Cut Down on Saturated Fat**
 - Spanish: **Reduce el consumo de grasa saturada**

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Office of Head Start (OHS) | 330 C Street, SW | 4th Floor Mary E. Switzer Building | Washington, DC 20201
<https://eclkc.ohs.acf.hhs.gov> | 1-866-763-6481 | Contact Us

You are receiving this email because you are signed up for Office of Head Start communications. If you prefer not to receive emails of this sort in the future, you can unsubscribe [here](#). You also may modify your ECLKC email subscriptions. Recipients subscribed through the Head Start Enterprise System (HSES) must be removed from HSES by their program or office.

Please do not reply to this email. Contact customer service for additional support.



Department of Health and Human Services
Administration for Children and Families

Notice of Award

Award# 06CH012479-01-07

FAIN# 06CH012479

Federal Award Date: 03/20/2025

Recipient Information

1. Recipient Name

Crossroads Youth & Family Services, Inc.
1333 W Main St
Norman, OK 73069-6864

2. Congressional District of Recipient
04

3. Payment System Identifier (ID)
1731254978A1

4. Employer Identification Number (EIN)
731254978

5. Data Universal Numbering System (DUNS)
136346322

6. Recipient's Unique Entity Identifier (UEI)
D2WWMFNX4TM8

7. Project Director or Principal Investigator

Ms. Terrie Vicknair
HS/EHS Program Director
terriev@crossroadsyfs.com
405-292-6440

8. Authorized Official

Mrs. Andrea Marler
Board Chair
amarler@me.com
405-808-4435

Federal Agency Information

ACF/OHS Region VI Grants Office

9. Awarding Agency Contact Information

Mrs. Jessica Cawthorn
Grants Management Officer
jessica.cawthorn@acf.hhs.gov
2147678822

10. Program Official Contact Information

Mrs. Tatia Long
Supervisory Program Specialist
tatia.long@acf.hhs.gov
214-767-8825

Federal Award Information

11. Award Number

06CH012479-01-07

12. Unique Federal Award Identification Number (FAIN)

06CH012479

13. Statutory Authority

42 USC 9801 ET SEQ

14. Federal Award Project Title

Head Start and Early Head Start

15. Assistance Listing Number

93.600

16. Assistance Listing Program Title

Head Start

17. Award Action Type

Budget Revision

18. Is the Award R&D?

No

Summary Federal Award Financial Information

19. Budget Period Start Date 02/01/2024 - **End Date** 01/31/2025

20. Total Amount of Federal Funds Obligated by this Action

\$0.00

20a. Direct Cost Amount

\$0.00

20b. Indirect Cost Amount

\$0.00

21. Authorized Carryover

\$0.00

22. Offset

\$0.00

23. Total Amount of Federal Funds Obligated this budget period

\$15,476,776.00

24. Total Approved Cost Sharing or Matching, where applicable

\$1,996,104.00

25. Total Federal and Non-Federal Approved this Budget Period

\$17,472,880.00

26. Period of Performance Start Date 02/01/2024 - **End Date** 01/31/2029

27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Period of Performance

\$25,840,495.00

28. Authorized Treatment of Program Income

ADDITIONAL COSTS

29. Grants Management Officer - Signature

Mrs. Jessica Cawthorn
Grants Management Officer

30. Remarks



Department of Health and Human Services
Administration for Children and Families

Notice of Award

Award# 06CH012479-01-07

FAIN# 06CH012479

Federal Award Date: 03/20/2025

Recipient Information		33. Approved Budget (Excludes Direct Assistance)				
Recipient Name Crossroads Youth & Family Services, Inc. 1333 W Main St Norman, OK 73069-6864 Congressional District of Recipient 04 Payment Account Number and Type 1731254978A1 Employer Identification Number (EIN) Data 731254978 Universal Numbering System (DUNS) 136346322 Recipient's Unique Entity Identifier (UEI) D2WWMFNX4TM8		I. Financial Assistance from the Federal Awarding Agency Only II. Total project costs including grant funds and all other financial participation				
		a. Salaries and Wages	\$8,824,723.00			
		b. Fringe Benefits	\$3,960,789.00			
		c. Total Personnel Costs	\$12,785,512.00			
		d. Equipment	\$647,915.00			
		e. Supplies	\$291,541.00			
		f. Travel	\$55,465.00			
		g. Construction	\$0.00			
		h. Other	\$1,696,343.00			
		i. Contractual	\$0.00			
		j. TOTAL DIRECT COSTS	\$15,476,776.00			
		k. INDIRECT COSTS	\$0.00			
		l. TOTAL APPROVED BUDGET	\$15,476,776.00			
		m. Federal Share	\$15,476,776.00			
		n. Non-Federal Share	\$1,996,104.00			
31. Assistance Type Discretionary Grant 32. Type of Award Service						
34. Accounting Classification Codes						
FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	ASSISTANCE LISTING	AMT ACTION FINANCIAL ASSISTANCE	APPROPRIATION
4-G064122	06CH01247901	ACFOHS	41.51	93.600	\$0.00	75-24-1536



Department of Health and Human Services

Administration for Children and Families

Notice of Award

Award# 06CH012479-01-07

FAIN# 06CH012479

Federal Award Date: 03/20/2025

35. Terms And Conditions

STANDARD TERMS

1. The *ACF Standard Terms and Conditions* applies to all ACF awards and is located on the [Award Terms and Conditions](#) page. The *Supplemental Terms and Conditions* herein are additional requirements applicable to the program named below.

By acceptance of awards for this program, the recipient agrees to comply with the requirements included in both the *Standard* and *Supplemental Terms and Conditions* for this program.

1. The administration of this program is authorized under the Head Start Act, as amended by the Improving Head Start for School Readiness Act of 2007, Public Law 110-134 at <https://eclkc.ohs.acf.hhs.gov/policy/head-start-act>.

2. The program is codified at 42 U.S.C. 9831 et seq at <https://eclkc.ohs.acf.hhs.gov/policy/head-start-act/sec-636-statement-purpose>

3. Implementing program regulations are published as the Head Start Program Performance Standards at 45 CFR Parts 1301 to 1305, <https://eclkc.ohs.acf.hhs.gov/policy/45-cfr-chap-xiii>. Additional program guidance is located on the Early Childhood Learning & Knowledge Center (ECLKC), <https://eclkc.ohs.acf.hhs.gov/>. Recipients must act in compliance with the Program Instructions and Information Memoranda. For full text, go to <https://eclkc.ohs.acf.hhs.gov/policy/pi> and <https://eclkc.ohs.acf.hhs.gov/policy/im>.

4. This award is subject to the Uniform Administrative Requirements, Cost Principles, and Audit Requirements (UAR) for HHS Awards found at 45 CFR Part 75 at <https://www.ecfr.gov/current/title-45/subtitle-A/subchapter-A/part-75>.

a. For all monetary and non-monetary awards issued before October 1, 2024, HHS adopted from the federalwide UAR 2 CFR 200:

- i. Subpart D – Post Federal Award Requirements – Closeout at 2 CFR 200.344

b. For monetary awards issued on or after October 1, 2024, per the Federal Register (FR), 89 FR 80055, HHS' UAR at 45 CFR Part 75 includes eight (8) regulatory provisions that HHS adopted from the federalwide UAR 2 CFR 200. This award is subject to the following eight (8) regulatory provisions in 2 CFR 200:

- i. Subpart A – Acronyms and Definitions – 2 CFR 200.1 "Modified Total Direct Cost (MTDC)"
- ii. Subpart D – Post Federal Award Requirements – Disposition of Equipment at 2 CFR 200.313(e)
- iii. Subpart D – Post Federal Award Requirements – Supplies at 2 CFR 200.314(a)
- iv. Subpart D – Post Federal Award Requirements – Micro-purchase thresholds at 2 CFR 200.320
- v. Subpart D – Post Federal Award Requirements – Fixed amount subawards at 2 CFR 200.333
- vi. Subpart D – Post Federal Award Requirements – Closeout at 2 CFR 200.344
- vii. Subpart E – Cost Principles – Indirect Costs – De minimis rate at 2 CFR 200.414(f)



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viii. Subpart F – Audit Requirements – Single Audit at 2 CFR 200.501

5. This award is subject to Executive Orders in the Federal Register available at <https://www.federalregister.gov/presidential-documents/executive-orders>

6. This award is subject to requirements or limitations in any applicable Appropriations Act available at <https://crsreports.congress.gov/>.

7. This award is subject to the Administrative and National Policy Requirements at <https://www.acf.hhs.gov/grants/administrative-and-national-policy-requirements>.

8. This award is subject to the HHS Grants Policy Statement (HHS GPS).

a. For all monetary and non-monetary awards issued before October 1, 2024, this award is subject to the HHS Grants Policy Statement: <https://www.hhs.gov/sites/default/files/grants/grants/policies-regulations/hhsgps107.pdf> This includes requirements in Parts I and II. Although consistent with the HHS GPS, any applicable statutory or regulatory requirements, including 45 CFR Part 75, directly apply to this award apart from any coverage in the HHS GPS.

b. For monetary awards issued on or after October 1, 2024, this award is subject to the requirements of the HHS Grants Policy Statement (HHS GPS) that are applicable based on your recipient type and the purpose of this award. This includes requirements in Parts I and II available at <https://www.hhs.gov/grants-contracts/grants/grants-policies-regulations/index.html>. Although consistent with the HHS GPS, any applicable statutory or regulatory requirements, including 45 CFR Part 75, directly apply to this award apart from any coverage in the HHS GPS.

COST SHARING OR MATCHING (NON-FEDERAL SHARE) OF PROGRAM FUNDING

9. Recipients are required to meet a non-federal share of the project cost, in accordance with Section 640(b) of the Head Start Act, 42 U.S.C. § 9835(b). Recipients must provide at least 20 percent of the total approved cost of the project. The total approved cost of the project is the sum of the ACF (federal) share and the non-federal share. The non-federal share may be met by cash or in-kind contributions. Any shared costs or matching funds and all contributions, including cash and third-party in-kind contributions, must be accepted as part of the recipient's cost-sharing or matching when such contributions meet all criteria listed in 45 CFR § 75.306.

10. The responsible HHS official may approve a waiver of all or a portion of the non-federal match requirement based on a recipient's written application submitted for the budget period and any supporting evidence the responsible HHS official requires. In deciding whether to grant a waiver, the responsible HHS official will consider the circumstances specified at section 640(b) of the Act and whether the recipient made a reasonable effort to comply with the non-federal match requirement.

a. **Matching Waiver Pursuant to 48 U.S.C. 1469a(d)** Matching requirements (including in-kind contributions) of less than \$200,000 are waived under awards made to the governments of American Samoa, Guam, the U.S. Virgin Islands, and the Commonwealth of the Northern Mariana Islands (other than those consolidated under other provisions of 48 U.S.C. 1469) pursuant to 48 U.S.C. 1469a(d). This waiver applies whether the matching required under the award equals or exceeds \$200,000.

FINANCIAL REPORTING

11. The OMB approved Financial Reporting form for this program is the Federal Financial Reports (SF-425). This form must be submitted in the Payment Management System (PMS) as described in ACF-PI-



Department of Health and Human Services

Administration for Children and Families

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OHS-24-01: <https://eclkc.ohs.acf.hhs.gov/policy/pi/acf-pi-ohs-24-01>.

a. *PMS SF-425 Information*: <https://pms.psc.gov/grant-recipients/ffr-updates.html>

b. For support using PMS, contact your PMS Liaison Accountant: <https://pms.psc.gov/find-pms-liaison-accountant.html>

c. *Post-Award Reporting Forms and Instructions*: <https://www.grants.gov/forms/forms-repository/post-award-reporting-forms>

12. *Obligation Deadline*: Funds must be obligated within the budget period established by the Notice of Award (NoA) on Line 19. If funds cannot be obligated within the established budget period, recipients may apply to carryover the balance or for a no-cost extension, as applicable, in Head Start Enterprise System (HSES) applications. Applications for a carryover balance should be initiated once the actual unobligated balance is known (generally during the period allowed for preparation and submission of the annual Federal Financial Report. Applications for a no-cost extension must be submitted at least 10 calendar days before the end of the period of performance of the award.

13. *Liquidation Deadline*:

a. Recipients must liquidate all financial obligations incurred under the Federal award no later than 90 calendar days after the end date of the budget period, except for the final budget period, unless the Federal awarding agency or pass-through entity authorizes an extension,

b. During the final budget period within a period of performance recipients must liquidate all financial obligations incurred under the Federal award no later than 120 calendar days after the end date of the period of performance unless the Federal awarding agency or pass-through entity authorizes an extension. Any funds not expended by this timeframe must be returned to the U.S. Department of Health and Human Services.

PROGRAM REPORTING

14. The OMB approved Program Report form for this program is the Head Start Program Information Report (PIR, OMB Control No. 0970-0427). All grant recipients and sub-recipients are required to submit a PIR for Head Start and Early Head Start programs annually. PIR submissions are only accepted electronically using the Head Start Enterprise System (HSES).

a. PIR guidance, reference materials, change highlights and frequently asked questions are available at: <http://eclkc.ohs.acf.hhs.gov/pir>.

b. For assistance and/or support contact the HSES help desk at help@hsesinfo.org

PROPERTY REPORTING

15. This award is subject to the Property Related T&Cs found at <https://www.acf.hhs.gov/grants/manage-grant/grant-award/property-terms>.

16. The OMB approved property reporting is the following:

a. *Real Property Reports (SF-429s)*. The SF-429 Real Property forms are applicable to this program and must be submitted as described in ACF-PI-HS-17-03: <https://eclkc.ohs.acf.hhs.gov/policy/pi/acf-pi-hs-17-03>.



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i. For assistance accessing the SF-429: <https://home.grantsolutions.gov/home/recipient-olde-training-resources/>

ii. For assistance completing the SF-429s, please contact OGM-RealProperty429@acf.hhs.gov

iii. Under 45 CFR §75.323, all real property, equipment, and intangible property acquired or improved with ACF funds must be held in trust by the non-federal entity as trustee for the beneficiaries of the project or program under which the property was acquired or improved. Post-award requirements of Part 1303 must be met and the federal interest resulting from purchase, construction and major renovation activities must be protecting by filing or posting a notice of federal interest as required by 45 CFR §1303.46 - §1303.49.

b. **Tangible Property Report (SF-428s).** The SF-428-B Tangible Personal Property Report -Final Report must be submitted as described in ACF-PI-OHS-24-01: <https://eclkc.ohs.acf.hhs.gov/policy/pi/acf-pi-ohs-24-01>. The SF-428-C Tangible Personal Property Report – Disposition Request/Report must be submitted as described in the Tangible Personal Property Guidance: https://www.acf.hhs.gov/grants/manage-grant/property/tangible-property#book_content_0

i. The fillable SF-428 forms must be completed and uploaded in the Grant Notes section of GS. The Category Type of the Grant Note is Tangible Personal Property Report (SF-428).

ii. Downloadable version of fillable SF-428: <https://www.grants.gov/forms/forms-repository/post-award-reporting-forms>

iii. *GS User Guide: Grant Notes: Microsoft Word - User Guide Recipient Grants List and Details GRANTS LIST.docx* (grantsolutions.gov) and *Quick Sheet: Grant Notes* (grantsolutions.gov)

EFFECTIVE PERIOD

17. These program-specific *Supplemental Terms and Conditions* are effective on the date shown in the top right of the page and will remain in effect until updated. They will be updated and reissued only as needed whenever a new program-specific statute, regulation or other requirement is enacted or whenever any of the applicable existing Federal statutes, regulations, policies, procedures or restrictions is amended, revised, altered, or repealed. These program-specific *Supplemental Terms and Conditions* are applicable to your award when they have been incorporated by reference in your Notice of Award or subsequent award amendments.

POINTS OF CONTACT

18. Points of contact for additional information or questions concerning either the operation of the program or related financial matters can be found in the Head Start Enterprise System (HSES).

AWARD PAYMENT

19. This award will be paid through the Department of Health and Human Services, Payment Management Services, operating under the Program Support Center (PSC). The PSC provides automated award payment and cash management services from awards issued by Federal Government Awarding Agencies through the centralized payment system, Payment Management System (PMS). For more detailed information on payment through PMS, go to <https://pms.psc.gov/>. Drawing funds from PMS indicates acceptance and agreement to the T&Cs of the award.

UNIQUE ENTITY IDENTIFIER (UEI) NOTICE

**Department of Health and Human Services**

Administration for Children and Families

Notice of Award

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20. All applicants and recipients must have an active System for Award Management (SAM) registration and UEI issued. ACF recommends that organizations start the renewal process at least 30 days prior to expiration to avoid delays in federal funding. Entities can search for help at Federal Service Desk (FSD) any time or request help from an FSD agent Monday–Friday 8 a.m. to 8 p.m. ET at https://www.fsd.gov/gsafsd_sp This award is subject to requirements as set forth in 2 CFR 25.110.

AWARD ATTACHMENTS

Crossroads Youth & Family Services, Inc.

06CH012479-01-07

1. Remarks

30. REMARKS (Continued from previous page)

This action approves the request to re-budget operations funds of \$6,089 as follows:

\$1,948 from Early Head Start Personnel to Other

\$4,141 from Head Start Personnel to Other

Total: \$6,089 for the purchase and installation of a Tankless Gas Water Heater to be located at Prague Head Start Center, 321 Jim Thorp Blvd, Prague, OK 74864

Head Start population: 510 children.

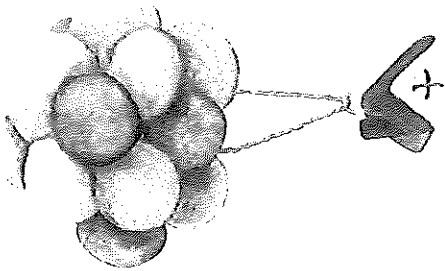
Designated Head Start service area: Oklahoma State; Cleveland, Comanche, Lincoln, Pottawatomie, and Seminole Counties Cities: Moore, Norman, Noble, Lawton, Agra, Davenport, Prague, Stroud, Seminole, Shawnee, Tecumseh, Bethel

Approved program options for the Head Start program: Center-based.

Early Head Start population: 300 infants, toddlers, and pregnant women.

Designated Early Head Start service area: Oklahoma State; Cleveland, Comanche, Lincoln, Pottawatomie, and Seminole Counties Cities: Moore, Norman, Noble, Lawton, Agra, Davenport, Prague, Stroud, Seminole, Shawnee, Tecumseh, Bethel

Approved program options for the Early Head Start program: Center-based.



Annual Management Report

All Roads Lead to Home



Contents

The Annual Management report is compiled using data collected throughout the year from various sources. For our Head Start and Early Head Start programs, we utilize ChildPlus to gather and analyze program data. JOLTS is used to track information related to Youth and Counseling Services. Additionally, fiscal goals are monitored through evaluations by outside auditing companies. This comprehensive report is published annually on our website and reviewed by our Policy Council and Board of Directors. It is also distributed to key stakeholders through an email campaign to ensure transparent communication and accountability.

Dear Friends and Supporters of Crossroads Youth & Family Services,

As we reflect on another year of dedicated service and unwavering commitment to our mission, we are excited to present our Annual Management Report for 2024. It is with immense pride and gratitude that we share the collective achievements, progress, and impact of Crossroads Youth & Family Services in our pursuit of supporting the healthy lifestyles and emotional well-being of children, youth, and families.

For 2024, Crossroads continued its vital work across five Oklahoma counties: Cleveland, Comanche, Lincoln, Seminole, and Pottawatomie. In these diverse communities, our organization remains steadfast in its dedication to providing Head Start/Early Head Start services, counseling support, and a safe haven for young individuals through the Crossroads Emergency Resource Center, known as CERC.

Our commitment to creating positive change extends beyond our programs and services. It is rooted in the hearts of our staff, volunteers, partners, and, most importantly, the families and youth we serve. In this report, we aim to provide you with a comprehensive overview of our accomplishments, the milestones we've achieved, and the challenges we've encountered throughout the year.

Within these pages, you will find updates on our strategic goals, program highlights that showcase the tangible differences we are making in the lives of those we serve, and a heartfelt expression of gratitude to our generous donors, whose unwavering support fuels our mission and enables us to reach even greater heights.

As we navigate the ever-evolving landscape of youth and family services, we remain committed to adapting and innovating to meet the evolving needs of our communities. The journey ahead may hold its share of challenges, but with your continued support, we are confident in our ability to overcome them and create lasting, positive change.

In the spirit of transparency, collaboration, and shared dedication to our mission, we invite you to explore this report and celebrate the impact of Crossroads Youth & Family Services in 2024. Together, we can look forward to another year of empowering children, youth, and families to thrive and succeed.

Thank you for being an integral part of our journey and for your unwavering belief in the potential of every child, youth, and family we serve.

With deep gratitude,

Wendy Switek, MPA, JD.

About Crossroads Youth & Family Services

Head Start/Early Head Start

The main goal of Crossroads' Early Head Start and Head Start program is to provide quality, research-based early childhood education for children and families in Cleveland, Comanche, Lincoln, Pottawatomie, and Seminole Counties, by providing them with the learning experiences necessary to close the achievement gap and enhance the quality of their lives.

Counseling

The main goal of Crossroads' Youth and Family Counseling is to provide prevention, education, child and family support counseling services for children from birth through seventeen (17) and their family members in Cleveland County.

CERC

The main goal of the Crossroads' Emergency Resource Center (CERC) is to provide short-term emergency shelter care and other vital resources for children five (5) to seventeen (17) in Oklahoma.

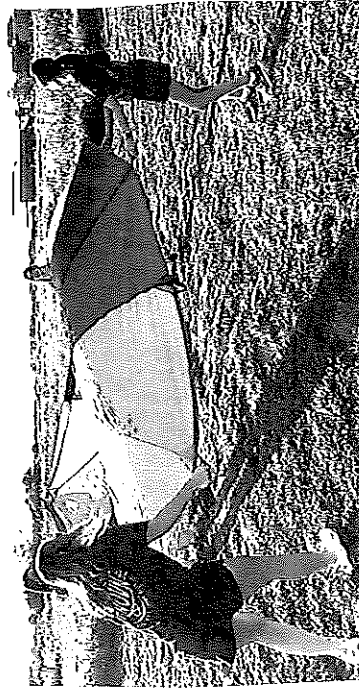
Our Mission

The mission of Crossroads Youth & Family Services, Inc. is to support the healthy lifestyles and emotional well-being of children, youth, and families.



Our Vision

We are committed to promoting **achievement** and **success** for the children and families.



Head Start/ Early Head Start

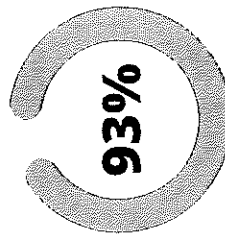
Attendance

Attendance is paramount to the efficacy of the Head Start/ Early Head Start program. Including all the centers in our five county service area, the average attendance was 87.8%. Broken down by county, Cleveland County had the highest average attendance with 92.18% followed by Lincoln County at 90.29%. The remaining three counties had 89.08% for Seminole County, 87.68% in Pottawatomie County, and our lowest attendance was Comanche County at 86.02%



Medical and Dental Exams

In the 2023-24 school year, 93% of children enrolled in the Crossroads' Head Start and Early Head Start program received medical and dental exams.



Change in Scope 2024

The change in scope was necessary to stabilize the current workforce in the program by increasing staff wages. The increased staff wages will allow Crossroads to recruit staff and retain staff by offering competitive wages in the workforce, thus addressing a strategic organization goal.

In August 2023, Crossroads engaged in a strategic planning process that examined the organization's strengths, weaknesses, opportunities, and threats. While communication within teams and staff involvement were identified as strengths of the agency, a weakness that was identified was staffing retention and acquisition due to the poaching of staff by the local public schools. This led to an organization-wide goal of: Increasing staff retention rates through a variety of methods to foster a sense of community and purpose.

A change in scope that reduces the overall Head Start and Early Head Start funded enrollment was necessary to free up funds that were reinvested into staff wages and fringe benefits. Crossroads reduced Head Start program from 714 slots to 510 slots (a reduction of 204 slots or a 28.6% reduction) and reduced its Early Head Start program from 372 slots to 300 slots (a reduction of 72 slots or a 19.4% reduction). The overall Head Start / Early Head Start reduction consists of 25.4% (or a total reduction of 276 slots).

979 Total
Families
Served



July 2023	August 2023	Head Start (360/714) 51% Early Head Start (268/372) 69%
September 2023	October 2023	Head Start (411/714) 59% Early Head Start (258/372) 73%
November 2023	December 2023	Head Start (441/714) 62% Early Head Start (267/372) 71%
January 2024	February 2024	Head Start (453/714) 63% Early Head Start (274/372) 73%
March 2024	April 2024	Head Start (489/714) 68% Early Head Start (276/372) 72%
May 2024	June 2024	Head Start (483/714) 67% Early Head Start (260/372) 69%
Enrollment		

Fatherhood Activities & Parent Involvement



Join us in celebrating the power of fatherhood and the vital role fathers play in their children's early education and development. Our Head Start/Early Head Start programs are committed to nurturing strong family bonds right from the start. Our engaging fatherhood activities provide a welcoming space for dads to actively participate in their child's educational journey, starting at birth. Through fun and interactive sessions, fathers and their little ones can bond, learn, and grow together. Our fatherhood activities are designed to promote meaningful connections, share parenting knowledge, and encourage positive involvement in your child's life. Together, we'll explore the joys of reading, creative play, and discovering the world around us.

A Child's World 5K

The first five years are crucial for early Childhood Development. This year, Crossroads' hosted the second annual 5k and 1 mile fun walk event to share the many resources in the community that connect families with services helping to promote healthy early childhood development. We had Angel's Foster Family Network, Family Expectations, Bethesda, and many volunteers partnering to provide an education, engaging event for families.

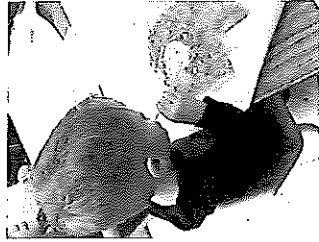
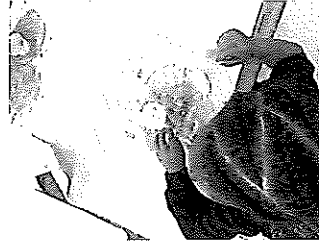
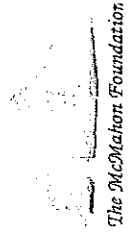
We had 162 participants championing early childhood development efforts this year.

Armstrong
BANK

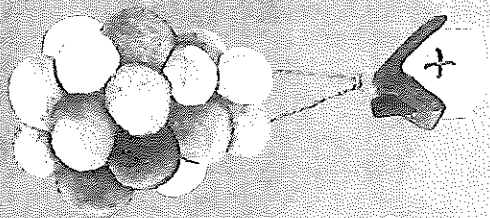
Oklahoma Early Learning Program

At Crossroads, we are proud to be active participants in the Oklahoma Early Childhood Program (OECF), a state initiative dedicated to providing high-quality early childhood education and support services to children and families throughout Oklahoma. Through our collaboration with OECF, we are committed to ensuring that every child in our community has access to a nurturing and enriching early learning environment. Our dedicated team of educators and caregivers works hand in hand with OECF to deliver age-appropriate curriculum, engaging activities, and comprehensive support services that help children thrive during their crucial formative years.

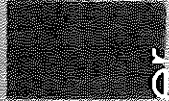
Our partnership with OECF allows us to implement evidence-based practices and stay at the forefront of early childhood education research. We are devoted to promoting school readiness, social-emotional development, and overall well-being for the children we serve.



A little science fun
at Summit Ridge
Early Head Start.

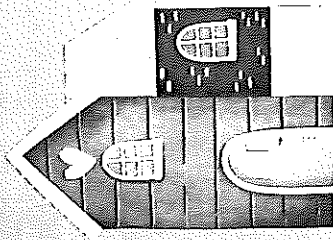


School Readiness Goals



Percentage of 4 Year olds at a Level 4 or Higher

	P1	P3	Gains
Approaches to Learning	29%	71%	42%
Language Development	29%	71%	42%
Physical Development & Health	51%	86%	32%
Emotional Stability & Communication	22%	53%	33%
Exposure to General Early Experiences	23%	65%	42%



Transitioning to Kindergarten

To ensure a smooth transition for children in our Head Start program to plan for the child's move to the next educational setting. For children with disabilities in Head Start, the second parent-teacher conference, held before they exit the program, includes representatives from the local education agency (LEA) or the next program whenever possible. Additionally, throughout the year, we conduct transition training, inviting staff from local public schools, Sooner Start, and other child development programs to ensure collaboration and preparedness for kindergarten.



Goal

Crossroads Program Goal is that 85% of Children 4 and Older Score a Level 4 or Higher on Child Observation Record (COR) and School Readiness.

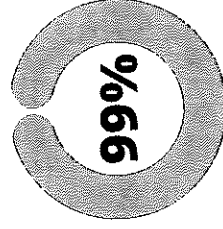
Youth Services- Counseling

Behavioral Health

This program targets Cleveland County Children under the age of 18 and their families who are eligible for counseling services. BHOP services include individual, group, and family counseling; emergency crisis counseling; and community and school-based counseling services.

Goal: To increase the level of individual and family functioning, stability, and communication through behavioral health services.

As of Quarter 4, Crossroads achieved 99% of the goal of reaching 100 clients. There were no major policy issues or recommendations at the time of this report.



Community At-Risk Services (CARS)

This program targets Cleveland County Children under the age of 18 and their families who are eligible for counseling services. BHOP services include individual, group, and family counseling; emergency crisis counseling; and community and school-based counseling services.

Goal: To increase the level of individual and family functioning, stability, and communication through behavioral health services.

	Month July 2024	YTD	FY24 Goal	% Reached
# of Individual Sessions	26	387	400	83%
# of Individual Therapy/Hours	23.25	331.8	375	88%
# of Families Served (In Family Sessions)	8	53	65	89%
# of Family Therapy Hours	8	64	55	116%

First Time Offender Program (FTOP)

This program serves at-risk youth ages thirteen (13) to eighteen (18) that have encountered law enforcement and the juvenile justice system for social rules violations. Youth are offered intake/ assessment and referral services that can include group, individual, and family counseling; mentoring and tutoring; and psycho-educational classes of 12 hours' duration to help prevent or intervene in any continued school failure, delinquency, or family problems.

Goal: To decrease continued risk for juvenile delinquency in pre-delinquent youth or first-time offenders in Cleveland County.

Teens and Parent Partnerships (TAPP Program)

	Month July 2024	YTD	FY24 Goal	% Reached
# of TAPP Referrals	3	25	30	83%
# of Enrollments (Intakes)	2	22	25	88%
# of Groups Completed	1	12	10	120%
# of Participants Completed	4	43	50	86%
Total # Groups Currently in Progress	0			
# of Participants Currently in Progress	0			

Program Effectiveness Ratings

Program effectiveness is a tool that allows Crossroads and OAYS to track program effectiveness by asking each parent and youth to complete a Likert Scale with "1" being "Strongly Disagree" to "5" being "Strongly Agree." Below, are the results of this survey:

Component	Youth	Parents/Guardians	Average
Adolescent Development	4.5	5	4.75
Juvenile Justice System	4	4.25	4.13
Communication Skills	5	5	5
Anger Management	4.75	4.75	4.75
Problem Solving/ Decision Making	5	4.75	4.88
Value Awareness/ Cultural Sensitivity	4.75	5	4.88
Totals	4.67	4.79	4.73

Program Effectiveness Ratings

Component	Youth	Parents/Guardians	Average
Intake Clarity	4.75	5	4.88
Treated with Dignity and Respect	5	5	5
Facilitator Promptness	4.75	5	4.88
Ability to Handle Problems More Effectively	4.75	5	4.88
Benefit to Others	5	4.75	4.88
Totals	4.85	4.95	4.9



TSET Successful Futures initiative is to provide support to children and youth grades third through eighth in making healthy life choices through tobacco prevention, healthy lifestyles/nutrition physical activity, life skills and character education. The program also provides education to adults who impact that age.

One of my students waited patiently after group and came up to ask for a hug. He said, "Thank you for not laughing at me." He went on to tell me that everyone laughs at him. This space became a safe place for us all. These groups teach me just as much as they help build strong, healthy youth and families.

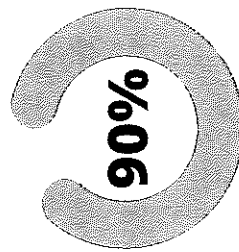
Crossroads Emergency Resource Center

This program targets children from Cleveland and McClain Counties who are under the age of 18 and are experiencing a crisis such as being removed from home because of alleged abuse/ neglect, running away from home, losing parents through death/ divorce, etc.

Goal: To provide a safe, non-threatening environment of 24-hour care to meet the immediate needs of children experiencing crisis.

Each resident completes a survey to determine the satisfaction for the services they receive. The goal of Crossroads is to maintain a satisfaction rating of at least "4" at discharge. This is measured using a five-point Libert Scale ranging from "" (Strongly Disagree) to "5" (Strongly Agree).

Resident Satisfaction Survey Results	Average Score for Quarter
I felt welcome in my out of home placement	5
The rules and expectations were clearly explained to me.	5
During my stay, I have felt there were staff I could go to with a problem or if I just wanted to talk.	4.83
I felt safe during my stay in out of home care	4.83
Overall my stay was positive	4.83



The goal decreased from 60 residents to 50 residents this program year because of increased days of care for youth residing in our emergency youth shelter.

Days of Care

The number of residents decreased, but the days of care met 114% of the goal by providing 2082 days of care.

Crossroads partners with United Way of Norman to provide educational outings.



United Way
of Norman

Crossroads Dream Catchers Summer Camp 2024

This program is designed to empower unhoused youth, those experiencing legal issues, and students identified by Norman Public Schools as needing additional support with an engaging 4-week camp the builds their self-efficacy and self-efficacy.

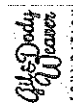
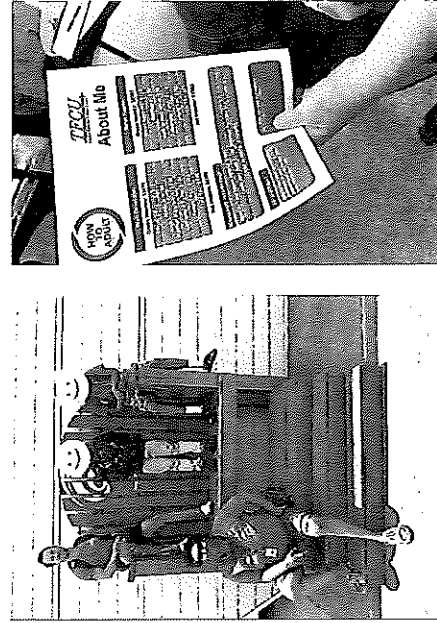
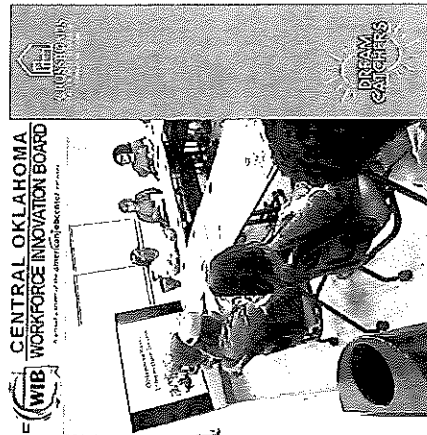
Goal: At Crossroads' Dream Catchers program, we're committed to nurturing the holistic development of each participant by providing research-based counseling services and engaging outings throughout the state. Our primary focus is on imparting essential life skills crucial for personal growth and success.

Each participant completes a survey to determine the satisfaction for the services they receive. The goal of Crossroads is to maintain a satisfaction rating of at least "4" at discharge. This is measured using a five-point Libert Scale ranging from "" (Strongly Disagree) to "5" (Strongly Agree).

Program Highlights

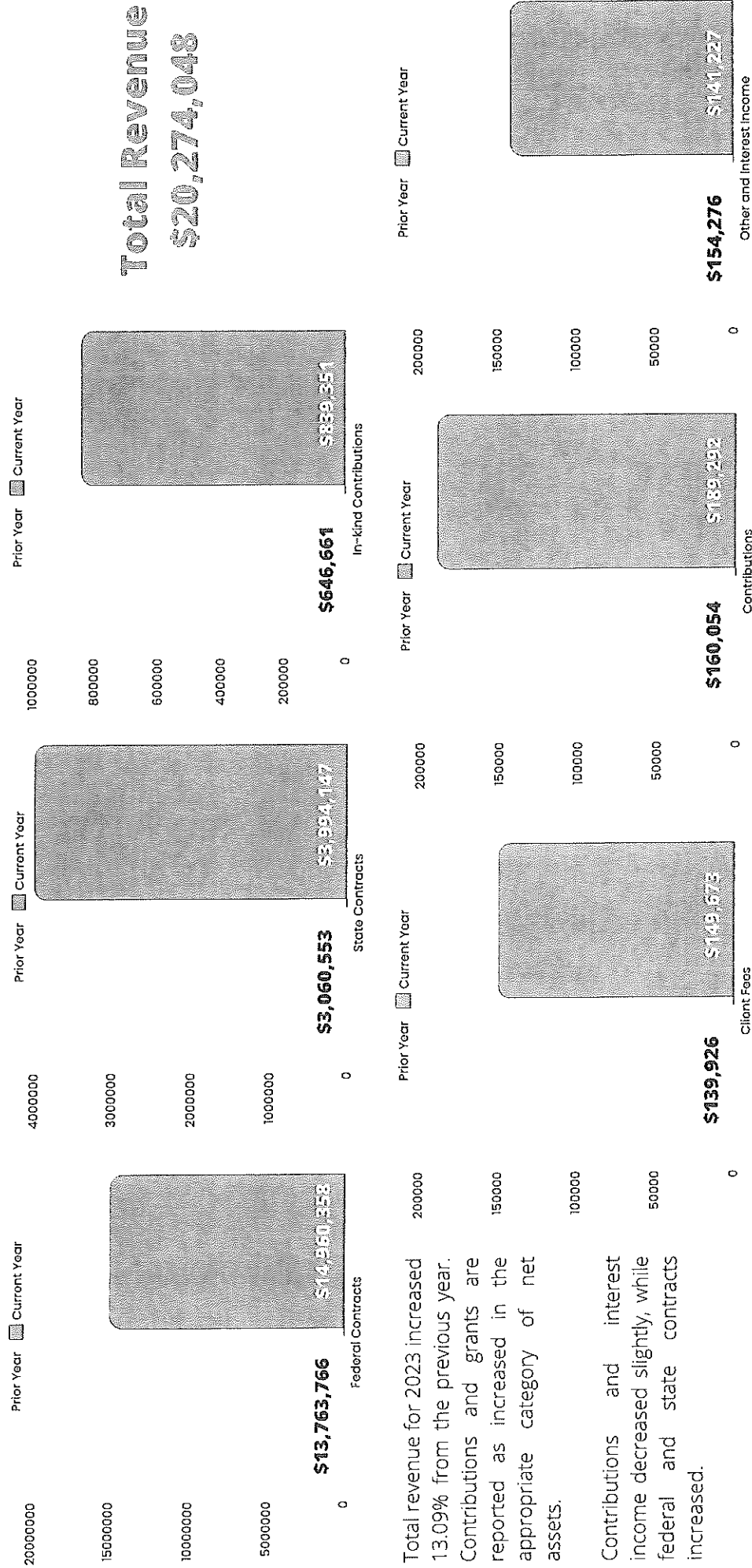
- **Research-Based Counseling Services:** Our professional counselors will facilitate interactive sessions aimed at enhancing emotional intelligence, resilience, and problem-solving skills.
- **Statewide Excursions:** Participants will embark on exciting outings to diverse destinations across the state, fostering cultural appreciation, teamwork, and confidence.
- **Life Skills Development:** Through hands-on activities and workshops, campers will learn valuable life skills such as communication, decision-making, financial literacy, and goal setting.
- **Safe and Supportive Environment:** We prioritize creating a nurturing and inclusive atmosphere where campers feel empowered to explore their potential and build meaningful connections with peers and mentors.
- **Health Initiatives:** From Pickleball to boxing, the goal of this component emphasizes the need to be active and healthy for a lifetime. This area focuses on healing trauma through redirecting brain pathways to deal with anger, stress and daily life in a productive manner.

Crossroads Partnered with Gil and Dody Weaver Foundation and Oklahoma City Community Foundation to fund the summer camp that builds life skills.



**OKLAHOMA CITY
COMMUNITY FOUNDATION**

Revenue



Total revenue for 2023 increased 13.09% from the previous year. Contributions and grants are reported as increased in the appropriate category of net assets.

Contributions and interest income decreased slightly, while federal and state contracts increased.

Expenses



Total expenses increased by 19.92%. Many of these costs are due to increased prices for running programs directly impacting families.

Management and general expenses increased slightly by 3.08%. These costs account for 10.78% of the overall costs.

Thank you!

Individual

Cherish Daughtry
Robert Drewry
Shelly Fazio
Kaisha Gabriel
Aylin Gonzalez
Lori Gray
Shelli Jackson
Chris McElduff
Leesa Norvell
Calvin Prince
Bianca Prince
Christi Snow
Carter Strickland
Jennifer Sullivan
Kendra Wenrich
Dujun Zhai

OECF Program
Anderson Foundation
Sarkey's Foundation
McMahon Foundation

CERC Youth Shelter
United Way of Norman
212 Coach V Foundation
Hitachi Computer Products
Presbyterian Women's Thrift Shop

Network for Good
CAF America
Amazon Smile

A Child's World 5K

Home Depot Norman
KidStrong OKC
Incredible Kids
Angel's Foster Network
Family Expectations
Rainbow Fleet

Armstrong Bank
BNB Technologies
Cade Construction
Gallagher

Oklahoma City Community Foundation
Gil & Dody Weaver Foundation
Anonymous Private Donation

Dream Catchers